

BUSINESS IMPROVEMENT SUB-COMMITTEE

TERMS OF REFERENCE

1. To set and review the Council's ICT strategy, ensuring that this is aligned to the Council's Business Plan and other stated priorities.
2. To monitor performance of the partnership with the Council's facilities management to ensure value for money and continual service improvement.
3. To liaise with facilities management on ideas that may contribute to strategy and service improvement.
4. To review new project proposals (ICT, Business Improvement Team and Capital Project Group applications) against Council objectives and plans.
5. To receive progress reports and manage projects for the delivery of the ICT strategy.
6. To approve sponsored ICT and Business Improvement projects, within budget and where satisfied that the business case is aligned to strategy.
7. To prioritise and manage resources required for the delivery of approved projects.
8. To resolve, within budget, any funding issues identified by the project manager/service manager relating to individual projects.
9. To ensure the use of green procurement.