

BRECKLAND DISTRICT COUNCIL

Report of: Assistant Director People & Governance, Sarah Barsby

To: General Purposes Committee – 22 February 2022

Author: Teresa Smith, Democratic Services Team Leader

Subject: Member Development Update

Purpose: To update the Members on Member Training

Recommendation(s):

- 1) That Members note the content of the report.

1.0 BACKGROUND

- 1.1 At the meeting of the Full Council, 20 January 2022, it was resolved that the Member Development Panel be decommissioned, and its duties are inherited by the newly formed General Purposes Committee.

Member Training

- 1.2 Appendix A provides the details of the Member training that has taken place showing the number of Members in attendance, together with the method of training. This covers the period between 1 December 2021 to 9 February 2022.
- 1.3 Appendix B provides members with the Member Training Plan from 2020 to 2023 that reflects the training that has taken place and scheduled over the coming months.
- 1.4 **Member Budget**
There is currently £522.65 remaining in the Member training budget (expires 31 March 2022).

2.0 OPTIONS

- 2.1 Members note the content of the report.

3.0 REASONS FOR RECOMMENDATION(S)

- 3.1 The report provides Members with an update on future training events to keep members informed of their Learning and Development Opportunities.

4.0 EXPECTED BENEFITS

- 4.1 Members will receive relevant and up to date training in order to carry out their role effectively as a ward Councillor.

5.0 IMPLICATIONS

In preparing this report, the report author has considered the likely implications of the decision - particularly in terms of Carbon Footprint / Environmental Issues;

Constitutional & Legal; Contracts; Corporate Priorities; Crime & Disorder; Data Protection; Equality & Diversity/Human Rights; Financial; Health & Wellbeing; Reputation; Risk Management; Safeguarding; Staffing; Stakeholders/Consultation/Timescales; Other. Where the report author considers that there may be implications under one or more of these headings, these are identified below.

5.2 Corporate Priorities

5.4.1 Breckland Cares – to ensure that Members remain up to date with changes in legislation and ward issues.

6.0 WARDS/COMMUNITIES AFFECTED

6.1 N/A

7.0 ACRONYMS

7.1 N/A

Background papers:- not applicable

Lead Contact Officer

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Key Decision: No

Exempt Decision: No

This report refers to a Discretionary Service

Appendices attached to this report:

Appendix A Number of training sessions held
Appendix B Member training plan 2020-2023

Appendix A – Number of training sessions held

To cover the period between December 2021 – 9 February 2022:

DATE	NO of MEMBERS ATTENDED	TITLE	METHOD	INFO
8 Dec 21	9	Emergency Planning Training	F2F Elizabeth House – afternoon session	
19 Jan 22	6	Housing – Register & Allocations	Zoom – Evening Session	Repeat of previous training from 17 Sep 21 as requested by Members for an evening session to be provided. Training provided by the Housing Manager
26 Jan 22	8	COLA Licensing Training	F2F Elizabeth House – all day session	Training provided by an external provider, James Button, Solicitor Attendees: Licensing Members Only
2 Feb 22	7	Housing - Homelessness	Zoom – Evening Session	Repeat of previous training from 24 Sep 21. Training provided by the Housing Manager.
8 Feb 22	18	Planning Enforcement Training	Zoom - morning session	Training Provided by External Provider, Raymond Crawford.
9 Feb 22	5	Housing – PSH – Disrepair & HMOs	Zoom – evening session	Repeat of previous training from 15 Oct 21. Training Provided by the Housing Manager.