



**KEY DECISION PLAN**  
**VERSION 10/21**

**Issued –**  
**Effective for Period:**  
**01/10/21 - 30/09/22**

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:  
Julie Britton, Democratic Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.  
Email [democraticservices@breckland.gov.uk](mailto:democraticservices@breckland.gov.uk)*

**The Key Decision Plan shows all key and significant decisions that are likely to be made over the next **twelve** months**

*The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made.*

**Key Decision** – means a decision which, in relation to an Executive Function, has a significant effect on communities in two or more Wards of the Council and/or is likely to result in the Authority incurring expenditure, or making savings, in any single financial year above £250,000

**Significant Decision** -: 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
----------------------------------	---------------------	---	-------------------------	---

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
<p>Cllr Phil Cowen, Executive Member for Finance, Revenue and Benefits, Cllr Sarah Suggitt, Executive Member for Planning, Leisure and Contracts</p> <p>Award of contract for continued support of revenues and benefits software</p>	<p>Award of contract for support of revenues and benefits software when the current support agreement expires in early 2022. To continue the support for the current revenues and benefits software to allow service provision to continue without interruption.</p>	<p>Officer Decision</p>	<p>Award of contract for continued support of revenues and benefits software</p>	<p>Assistant Director Finance &amp; S151 Officer</p> <p>Date tbc</p>
<p>Cllr Gordon Bambridge, Executive Member for Waste and Environment</p> <p>MRF recycling arrangements</p>	<p>To agree an extension to the existing recycling arrangements and movement towards a variable gate fee</p>	<p>See report</p>	<p>MRF recycling arrangements</p>	<p>Cabinet 15 Nov 2021</p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
<p>Cllr Phil Cowen, Executive Member for Finance, Revenue and Benefits</p> <p>Treasury Management Policy &amp; Strategy 2022-23</p>	<p>To approve the Treasury Management Policy &amp; Strategy and the Prudential Indicators for 2022-23</p>	<p>See report</p>	<p>Treasury Management Policy &amp; Strategy 2022-23</p>	<p>Governance and Audit Committee 2 Dec 2021</p>
<p>Cllr Phil Cowen, Executive Member for Finance, Revenue and Benefits</p> <p>Council Tax 2022-23</p>	<p>To set the amounts of Council Tax applicable for 2022-23 for each valuation bands and in each part of the district</p>	<p>See report</p>	<p>Council Tax 2022-23</p>	<p>Council 24 Feb 2022</p>
<p>Cllr Phil Cowen, Executive Member for Finance, Revenue and Benefits</p> <p>Budget Setting, Medium Term Financial Plan and Capital Strategy 2022-23</p>	<p>To approve the capital and revenue budget and proposed Council Tax, the financial Medium Term Plan and the Capital Strategy</p>	<p>See report</p>	<p>Budget Setting, Medium Term Financial Plan and Capital Strategy 2022-23</p>	<p>Council 24 Feb 2022</p>

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
<p>Cllr Phil Cowen, Executive Member for Finance, Revenue and Benefits</p> <p>Local Council Tax Reduction Scheme (LCTRS) for 2022 - 2023</p>	<p>To approve the 2022-23 Local Council Tax Reduction Scheme (LCTRS)</p>	<p>See report</p>	<p>Local Council Tax Reduction Scheme (LCTRS) for 2022 - 2023</p>	<p>Council 24 Feb 2022</p>
<p>Cllr Paul Claussen, Deputy Leader &amp; Executive Member for Economic Development and Growth</p> <p>Thetford Power Project</p>	<p>Seek decisions relating to Thetford Power Project.</p>	<p>See report</p>	<p>Thetford Power Project</p>	<p>Executive Director Place &amp; Delivery and Monitoring Officer</p> <p>Date tbc</p>

**If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:**

**Julie Britton, Democratic Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.**

Email [democraticservices@breckland.gov.uk](mailto:democraticservices@breckland.gov.uk)