

## BRECKLAND DISTRICT COUNCIL

**Report of:** Maxine O'Mahony, Executive Director Strategy & Governance

**To:** Council AGM: 29 April 2021

**Author:** Julie Britton, Democratic Services Officer

**Subject:** Annual Appointment of Committees, Chairmen and Vice-Chairmen 2021-22

**Purpose:** Council is requested to approve the appointments of Committee Membership, Chairmen and Vice-Chairmen 2021 - 2022

### **Recommendation(s):**

- 1) That Council appoints for 2021 – 2022 the Committees and Panels as set out in Appendix A
- 2) That, where so indicated on the Appendix, Council appoints the Chairmen, Vice-Chairmen and Councillors of those Committees and Panels subject to any changes that maybe notified by Group Leaders.

## **1.0 BACKGROUND**

- 1.1 In accordance with the constitution, the Council is required to make appointments to the following Committees:
- Planning Committee
  - Overview and Scrutiny Commission
  - Licensing Committee / Committee of the Licensing Authority
  - Governance and Audit Committee
  - Appointments and Disciplinary Committee
  - Appointments and Disciplinary Appeals Committee
  - Shared Memorandum of Agreement Committee
- 1.2 All of the above are appointed so as to be politically balanced in accordance with the Political Group Regulations (note that (i) the Regulations do not automatically apply to the Committee of the Licensing Authority but its membership has traditionally mirrored that of the Licensing Committee to which the Regulations do apply); and (ii) if members wish to appoint otherwise than in accordance with the Political Group Regulations, this can only happen if there are no votes against such a proposal.
- 1.3 There are also a number of other meetings that are not constitutionally required (but may be required for other reasons). Both 'other' committees and panels are listed on the Appendix to this report.

## **2.0 APPOINTMENTS OF COMMITTEES**

### **2.1 Planning Committee**

- 2.1.1 Constitution: 12 Members, appointed in accordance with political group regulations: Conservative Party 9 seats, Labour Party 1 seat, others 2 seats.

2.1.2 Plus seven named substitutes.

## **2.2 Overview & Scrutiny Commission**

2.2.1 Constitution: 12 Members, appointed in accordance with political group regulations: Conservative Party 9 seats, Labour Party 1 seat, others 2 seats.

2.2.2 Plus five named substitutes

2.2.3 Executive Members are excluded from appointment to the Commission.

## **2.3 Licensing Committee / Committee of the Licensing Authority**

2.3.1 Constitution: 15 Members, appointed in accordance with political group regulations: Conservative Party 11 seats, Labour Party 2 seats, Independent Party 1 seat, Green Party 1 seat.

## **2.4 Governance and Audit Committee**

2.4.1 Constitution: 6 Members, appointed in accordance with political group regulations: Conservative Party 5 seats, Labour Party 1 seat.

2.4.2 Plus two named substitutes

2.4.3 Plus one independent, non-voting co-optee member (appointed by the Committee)

2.4.4 Executive Members are excluded from appointment to the Governance & Audit Committee

2.4.5 The Chairman of Governance & Audit cannot be a member of the Overview & Scrutiny Commission (O&SC) and no more than two members may also serve on the O&SC.

## **2.5 Appointments & Disciplinary Committee**

2.5.1 Constitution: 3 Members, appointed in accordance with Political Group Regulations: Conservative 2 seats, Labour 1 seat (including at least one Cabinet Member).

2.5.2 Plus three named substitutes

2.5.3 No Member of the Appointments & Disciplinary Appeals Committee can be a Member of this Committee.

## **2.6 Appointments & Disciplinary Appeals Committee**

2.6.1 Constitution: 4 Members, appointed in accordance with Political Group Regulations: Conservative 3 seats, Labour 1 seat (including at least one Cabinet Member).

2.6.2 Plus two named substitutes

2.6.3 No Member of the Appointments & Disciplinary Committee can be a Member of this Committee.

## **2.7 Shared Memorandum of Agreement Committee**

2.7.1 Constitution: 6 Members (3 BDC & 3 SHDC) appointed in accordance with Political Group Regulations:  
Conservative 2 seats, Labour 1 seat (including at least one Cabinet Member).

2.7.2 Plus three named substitutes

### **3.0 REASONS FOR RECOMMENDATION(S)**

3.1 The appointments are made in accordance with the Constitution and/or for the effective discharge of the Council's business.

### **4.0 EXPECTED BENEFITS**

4.1 Effective discharge of the Council's business.

### **5.0 IMPLICATIONS**

In preparing this report, the report author has considered the likely implications of the decision - particularly in terms of Carbon Footprint / Environmental Issues; Constitutional & Legal; Contracts; Corporate Priorities; Crime & Disorder; Data Protection; Equality & Diversity/Human Rights; Financial; Health & Wellbeing; Reputation; Risk Management; Safeguarding; Staffing; Stakeholders/Consultation/Timescales; Other. Where the report author considers that there may be implications under one or more of these headings, these are identified below.

#### **5.1 Constitution & Legal**

The recommendations are in accordance with the law and the Constitution. Whilst the Local Government (Committees and Political Groups) Regulations 1990 apply to most committees, there are exceptions – including where Council agrees unanimously not to apply them.

### **6.0 WARDS/COMMUNITIES AFFECTED**

6.1 All Wards

### **7.0 ACRONYMS**

None

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Background papers:- None

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**Key Decision:** No

**Exempt Decision:** No

**This report refers to a Mandatory Service.**

#### **Appendices attached to this report:**

Appendix A Council Appointments to Committees and Panel 2021 - 2022