

Anglia Revenues Partnership Joint Committee

Forecast Full Year Financial Performance as at 31st October 2020

Description	Approved Budget 2020/21 £	Forecast Actuals 2020/21 £	Forecast Variance Over/(Under) £	Variance %	Notes
Employee Related Costs	9,501,073	9,357,002	(144,071)	(1.52)	1
Premises Related Costs	285,440	282,146	(3,294)	(1.15)	
Transport Related Costs	149,856	113,596	(36,260)	(24.20)	2
Supplies & Services	1,808,119	1,802,832	(5,287)	(0.29)	
Support Services	555,000	516,726	(38,274)	(6.90)	3
Income	(2,490,695)	(1,741,055)	749,640	(30.10)	4
TOTAL PARTNERSHIP COSTS	9,808,793	10,331,247	522,454	5.33	5

Variance Notes

1. The under spend is due to an adjustment for pension contributions for one authority. It is expected there will be a further reduction in this area, a full review of this will be looked at for Q3. There is also a small underspend due to vacancies.
2. The under spend is due to meetings being carried out by microsoft teams, suspension of visiting officers work and officers working from home.
3. More use of the digital Critiqom service has resulted in the underspend in the budget for franked mail.
4. The shortfall in income is due to less Enforcement work carried out over the 7 month period due to the current situation. The forecasted outturn assumes that the level of work will be back to budgeted expectations for November, December and Q4. It is assumed the enforcement agents visits will continue and courts will take place. A full review of income will be looked at for Q3.
5. Each council has received grants from government to cover extra burden placed on the business rate team to award business grants due to Covid. These grants will be retained by each council and will not offset the partnership overspend.

Transformation funding - committed expenditure as follows;

Description	Approved Budget	Forecast Actuals	Forecast Actuals
	2020/21	2021/22	2022/23
	£	£	£
Already committed from grant funding received last year			
Mitel Join Up	35,000	0	0
HR Business support	15,409	0	0
Fines officer	16,000	0	0
Total	66,409	0	0
Unallocated	93,100	0	0
Grand Total	159,509	0	0

The committed transformation funding is £66,409. It is expected that the budget will be spent by the end of the year. If all of the identified expenditure goes through in 2020/21 there will be £93,100 remaining for future projects.

Bailiff income to be reclaimed	2020/21
Breckland	(72,682)
East Cambs	(34,234)
East Suffolk	(177,089)
Fenland	(70,916)
West suffolk	(93,656)
	(448,578)

ICT Reserve	Approved Budget	Approved Budget	Approved Budget
	2020/21	2021/22	2022/23
	£	£	£
Opening Balance	88,700	22,701	22,701
Partnership contribution	72,500	72,500	72,500
Earmarked - ICT refresh replacement servers software element and kit for working from home	(138,499)	(72,500)	(72,500)
	22,701	22,701	22,701