

**Appendix D
Fees and Charges 2020-21**

The lines highlighted in blue are new or amended charges for 2020/21

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|------------------|--|-----------------|-------------------------------------|--|---|
| Licensing | | | | | |
| | Licensing Act 2003 | B | S | Variable | Variable |
| | Club registration | B | S | Variable | Variable |
| | Personal Licences | B | S | Variable | Variable |
| | Temporary Events | B | S | Variable | Variable |
| | Misc LA 2003 including Vary DPS | B | S | Variable | Variable |
| | Lotteries renewal | B | s | 20.00 | 20.00 |
| | Lotteries grant | B | S | 40.00 | 40.00 |
| | Gambling Act 2005 | B | S | Variable | Variable |
| | Riding establishment licence (plus appropriate vet fees) | B | D | 323.50 | variable |
| | Dog Breeders licences (plus appropriate vet fees) | B | D | 265.50 | variable |
| | Animal Boarding Establishment Act 1963 | B | D | 166.20 | variable |
| | Pet Animals Act - Pet Shops | B | D | 184.40 | variable |
| | Dangerous Wild Animals | B | D | 362.70 | 372.00 |
| | Exhibition animals NEW | B | D | 0.00 | 210.00 |
| | Zoo Inspections | | | | |
| | Zoo Inspections - Applications & Renewal | B | D | Variable | variable |
| | Zoo Inspections - Inspection | B | D | 0.00 | variable |
| | Sex Establishments & Sex Entertainment Venues | | | | |
| | Sex establishments & Sex Entertainment Venues - new application | B | D | 1,725.00 | 1,772.00 |
| | Sex establishments & Sex Entertainment Venues - Renewal (no objection) | B | D | 910.00 | 935.00 |
| | Sex establishments & Sex Entertainment Venues - renewal (objections) | B | D | 1,313.00 | 1,348.00 |
| | Sex establishments & Sex Entertainment Venues - Transfers & Variations | B | D | 505.00 | 519.00 |
| | Street Traders | | | | |
| | Street Traders - New application | B | D | 432.00 | 444.00 |
| | Street Traders - Renewal | B | D | 432.00 | 444.00 |
| | Tables/Chairs | | | | |
| | Section 115 Tables & Chairs | B | D | 198.00 | 203.00 |
| | Tables & Chairs Renewal | B | D | 170.00 | 176.00 |
| | Hackney Carriage & Private Hire plate fix | S | D | 0.00 | 0.00 |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|---|---|----------|-----------------------------|--------------------------------------|---------------------------------------|
| Hackney Carriage & Private Hire Licences : | | | | | |
| | HCV (plus test) | B | D | 129.30 | 129.30 |
| | HCV Renewal (plus test) | B | D | 129.30 | 129.30 |
| | PHV Renewal (plus test) | B | D | 152.80 | 152.80 |
| | PHV New (plus test) | B | D | 152.80 | 152.80 |
| | Driver - Grant (plus CRB) | B | D | 160.80 | 165.00 |
| | Driver - Renewal (plus CRB) | B | D | 160.80 | 165.00 |
| | PHO | B | D | 148.50 | 148.50 |
| | PHO Renewal | B | D | 148.50 | 148.50 |
| | Replacement Breckland Stags | B | D | 0.00 | 0.00 |
| | Replacement Vehicle Plate | B | D | 48.40 | 50.00 |
| | Replacement Drivers Badge | B | D | 40.40 | 42.00 |
| | Replacement Licence | B | D | 37.75 | 39.00 |
| | Replacement Internal Sticker | B | D | 32.10 | 33.00 |
| | Transfer existing licensed vehicle to new owner | B | D | 55.00 | 56.00 |
| | Replacement Platform | B | D | 21.40 | 22.00 |
| | Trailer Permission | B | D | 109.20 | 112.00 |
| | Trailer Renewal | B | D | 109.20 | 112.00 |
| Scrap Metal | | | | | |
| | Scrap Metal - new Site | B | D | 334.00 | 346.00 |
| | Scrap Metal - new Collector | B | D | 236.00 | 242.00 |
| | Scrap Metal - renew Site | B | D | 233.00 | 242.00 |
| | Scrap Metal - renew Collector | B | D | 113.00 | 117.00 |
| | Scrap Metal - change of licence | B | D | 61.00 | 63.00 |
| | Scrap Metal - variation to licenced site | B | D | 65.00 | 67.00 |
| | Scrap Metal - change of site manager | B | D | 42.00 | 43.00 |
| | Scrap Metal - variation change from site to collector | B | D | 62.00 | 64.00 |
| | Scrap Metal - copy of licence | B | D | 16.00 | 17.00 |
| | Scrap Metal - variation from collector to site | B | D | 200.00 | 205.00 |
| Tattooing and Piercing | | | | | |
| | Tattooing and Piercing regs | B | D | 225.00 | 231.00 |
| | Tattooing and Piercing regs (Admin fee) | B | D | 45.00 | 46.00 |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|---|--|----------|-----------------------------|--------------------------------------|---------------------------------------|
| Dog Warden | | | | | |
| <i>Dog Warden Fees (split of fees below)</i> | | | | | |
| | Dog Collection Fines (first time) | B | S | 53.00 | 60.00 |
| | Dog Collection Fines (second time) | B | S | 75.00 | 77.00 |
| | Dog Collection Fines (third time) | B | S | 93.00 | 95.00 |
| | Dog Micro chipping | S | D | 10.80 | 10.80 |
| | Dog Training | S | D | 41.67 | 43.33 |
| Environmental Protection | | | | | |
| <i>Sampling Fees (split of fees below)</i> | | | | | |
| | Sampling plus analysis Domestic | S | D | 150.00 | 150.00 |
| | Sampling plus analysis Domestic per additional sample at same location | S | D | 30.00 | 30.00 |
| | Sampling plus analysis Commercial | S | D | 225.00 | 225.00 |
| | Sampling plus analysis Commercial per additional sample at same location | S | D | 38.40 | 38.40 |
| | Granting an authorisation | S | D | 100.00 | 100.00 |
| | Investigation following sample failure | S | D | 100.00 | 100.00 |
| | Resample charge Reg 10 supplies | S | D | 30.00 | 30.00 |
| | Resample charge Reg 9 supplies | S | D | 38.40 | 38.40 |
| | Sampling plus analysis reg 11 Large domestic / commercial premises | S | D | 409.00 | 409.00 |
| | Sampling reg 11 additional sample at the same location | S | D | 222.00 | 222.00 |
| | Sampling Radiation where required | S | D | 500.00 | 500.00 |
| | Fee for abortive pre-booked sampling visits (<24 hours notice) Domestic | S | D | 120.00 | 120.00 |
| | Fee for abortive pre-booked sampling visits (<24 hours notice) Commercial | S | D | 195.00 | 195.00 |
| | Risk Assessment Fee (variable based on actual time so average fee shown) | B | S | 238.00 | 238.00 |
| | Water Sampling Analysis Fee (variable recharge of actual laboratory fees. Range £30 - £700 depending upon parameters analysed. (Ave £50-£100). | B | S | Variable (see note) | Variable (see note) |
| | EPA Registration Fees | B | S | Variable | Variable |
| | High Hedges | B | S | 350.00 | 350.00 |
| | Contaminated Land Searches | B | D | 64.00 | 150.00 |
| Environmental Health | | | | | |
| <i>Food Safety:</i> | | | | | |
| | Export Certificates - first hour | E | D | 90.00 | 92.00 |
| | Export Certificates - Hourly charge thereafter | E | D | 60.00 | 62.00 |
| | Weekend issue export health certificate 1 st hour | E | D | 0.00 | 140.00 |
| | Weekend issue health certificate hourly rate thereafter | E | D | 0.00 | 93.00 |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|-----------------------------|---|----------|-----------------------------|--------------------------------------|---------------------------------------|
| EHTC: | | | | | |
| | Pre-inspection audits | B | D | 179.00 | 179.00 |
| | On line training courses (Variable £9-£145) | E | D | Variable | Variable |
| | Primary Authority Hourly Charge | E | D | 60.00 | 65.00 |
| | Consultancy Hourly Charge Small Business | S | D | Variable | Variable |
| | Consultancy income Medium Sized Business | s | D | Variable | Variable |
| | Consultancy income Large Sized Business | S | D | Variable | Variable |
| | Contaminated Land Searches | B | D | 64.00 | 66.00 |
| | Contaminated Land pre-application advice | S | D | Variable | Variable |
| | Food Hygiene Rating Re-Scoring Request Fee | B | D | 180.00 | 185.00 |
| | EHTC Consultancy day rates/retainers (Small Businesses) | S | D | Variable | Variable |
| | EHTC Consultancy day rates/retainers (medium Businesses) | s | D | Variable | Variable |
| | EHTC Consultancy day rates/retainers (Large Businesses) | s | D | Variable | Variable |
| | LA Work/ Contracted Inspections/consultancy (Cat C-D) | S | D | Variable | Variable |
| | LA Work/ Contracted Inspections/consultancy (Cat B) | S | D | Variable | Variable |
| | LA Work/ Contracted Inspections/consultancy (Cat a) | S | D | Variable | Variable |
| | LA inspections- Voids | S | D | Variable | Variable |
| | APLH Course and Application package | S | D | Variable | Variable |
| | Premises Licence Application fee (set fee) | S | D | Variable | Variable |
| | SFBB Packs | S | D | 25.00 | 25.00 |
| | Animal Welfare packs | S | D | 25.00 | 25.00 |
| | Licensing packs | S | D | 25.00 | 25.00 |
| | Level 2 Training Courses (Face to face) | S | D | 59.00 | 61.00 |
| | Level 3 Training Courses (face to face) | S | D | Variable | Variable |
| | Level 4 Training Courses | S | D | Variable | Variable |
| Health & Safety: | | | | | |
| | Health & Safety Factual Statement - minimum charge first hour | E | D | 90.00 | 92.00 |
| | Health & Safety Factual Statement - Hourly Charge | E | D | 60.00 | 62.00 |
| Car Parking | | | | | |
| | Fines | B | D | 50.00 | 50.00 |
| | Electric Car Charging Meter | S | D | 0.27 | 0.27 |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|-------------------------------|--|----------|-----------------------------|--------------------------------------|---------------------------------------|
| Facilities | | | | | |
| | Anglia Room full day | S | D | 260.00 | 270.00 |
| | Anglia Room half day | S | D | 170.00 | 180.00 |
| | Anglia Room evening | S | D | 185.00 | 190.00 |
| | Norfolk Room full day | S | D | 160.00 | 170.00 |
| | Norfolk Room half day | S | D | 90.00 | 95.00 |
| | Norfolk Room evening | S | D | 100.00 | 110.00 |
| | Dereham Room full day | S | D | 70.00 | 70.00 |
| | Dereham Room half day | S | D | 50.00 | 50.00 |
| | Dereham Room evening | S | D | 60.00 | 60.00 |
| Environmental Services | | | | | |
| | Clean neighbourhoods litter fixed penalty& prosecutions (paid within 14 days) | B | D | 60.00 | 60.00 |
| | Clean neighbourhoods litter fixed penalty& prosecutions (paid after 14 days) | B | D | 80.00 | 80.00 |
| | Garden Waste scheme | B | D | 46.00 | 50.00 |
| | Waste Collection and Disposal - non domestic properties 240 litre bin green &black (per annum) | S | D | 505.01 | 505.01 |
| | Waste Collection and disposal - non domestic properties 1,100 litre bin green &black (per annum) | S | D | 1,007.86 | 1,007.86 |
| | Waste Collection and disposal - non domestic properties 240 litre bin green & 1100 litre black (per annum) | S | D | 646.39 | 646.39 |
| | Waste Collection and disposal - non domestic properties 240 litre bin black only (per annum) | S | D | 253.26 | 253.26 |
| | Waste Collection and Disposal - non domestic properties 1,100 litre bin black only (per annum) | S | D | 453.36 | 453.36 |
| | Waste Collection Only - non domestic properties 240 litre bin green &black (per annum) | S | D | 441.71 | 441.71 |
| | Waste Collection Only - non domestic properties 1,100 litre bin green &black (per annum) | S | D | 724.48 | 724.48 |
| | Waste Collection - non domestic properties 240 litre bin green & 1100 litre black (per annum) | S | D | 583.09 | 583.09 |
| | Waste Collection - non domestic properties 240 litre bin black only (per annum) | S | D | 253.26 | 253.26 |
| | Waste Collection - non domestic properties 1,100 litre bin black only (per annum) | S | D | 453.36 | 453.36 |
| | Waste Collection - Existing Schools 240 litre bin green &black (per annum) | S | D | 253.26 | 253.26 |
| | Waste Collection - Existing Schools 1,100 litre bin green &black (per annum) | S | D | 453.36 | 453.36 |
| | Waste Collection - Existing Schools 240 litre bin green & 1100 litre black (per annum) | S | D | 253.26 | 253.26 |
| | Prescribed Clinical Collection Group E - annual charge | S | D | 521.30 | 521.30 |
| | Prescribed Clinical Collection Group E - per bag charge | S | D | 1.08 | 1.08 |
| | Charge for Wheeled bins for new developments | S | D | 62.00 | 62.00 |
| | Charge for Wheeled bins upgrade 240 litre to 360 litre | S | D | 62.00 | 62.00 |
| | Charge for Wheeled bins downgrade | S | D | 62.00 | 62.00 |
| | Bullky Waste up to 3 items | | D | 30.00 | 35.00 |
| | Bullky Waste - extra £5 per extra item up to 6 | | D | 5.00 | 5.00 |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|---|---|----------|-----------------------------|--------------------------------------|---------------------------------------|
| Local Elections/Registration of Electors | | | | | |
| | Sale of marked register - data plus £1 per 1,000 entries | S | S | £10 plus £1 per 1,000 | £10 plus £1 per 1,000 |
| | Sale of marked register - paper plus £2 per 1,000 entries | S | S | £2 per 1,000 | £2 per 1,000 |
| | Sale of edited register - data plus £1.50 per 1,000 entries | S | S | £1.50 per 1,000 | £1.50 per 1,000 |
| | Sale of edited register - paper plus £5 per 1,000 entries | S | S | £5 per 1,000 | £5 per 1,000 |
| | Sale of full register - data plus £1.50 per 1,000 entries | S | S | 179.00 | 185.00 |
| | Sale of full register - data plus £1.50 per 1,000 entries (Monthly updates) | S | S | 274.00 | 230.00 |
| | Sale of full register - paper plus £5 per 1,000 entries | S | S | £20 plus £5 per 1,000 | £20 plus £5 per 1,000 |
| Development Control & Land Charges | | | | | |
| | Planning Application Fees | B | S | Variable | Variable |
| | S106 agreement income | S | D | Nil | Nil |
| | Charges for Services - general | S | D | Nil | Nil |
| | Discharge of planning conditions | S | D | Variable | Variable |
| | <i>Search Fees :</i> | | | | |
| | Standard search fees: | B/S | D | 114.20 | 114.20 |
| | Extra Parcel (including Con 29 & LLC1 parcel fees (£9.70+£4.00)) | B | D | 13.70 | 13.70 |
| | Extra parcel fee for enquiry number 22 (each) | B | S/D | Nil | Nil |
| | Additional Solicitor's own Enquiries | B | D | 12.50 | 12.50 |
| | LLC1 (Official Certificate of Search) | B | D | 26.00 | 26.00 |
| | Each additional parcel | | | Nil | Nil |
| | LLC1 in any one part of the register | | | Nil | Nil |
| | <i>Search Fees :</i> | | | | |
| | Con 29O - part 2 enquire 4-21 | S | D | 8.50 | 8.50 |
| | Con 29O - part 2 enquire 22 | S | S/D | 17.00 | 17.00 |
| | Con 29R - part 1 enquiry | S | D | 88.20 | 88.20 |
| | Personal Searches | B | S | Nil | Nil |
| | Each additional parcel (up to a maximum of £16.00) | B | D | Nil | Nil |
| | Registration of a charge in Part 11 of the Register (Light Obstruction Notice) | | | Nil | Nil |
| | Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977 | | | Nil | Nil |
| | Filing a judgement, order or application for the variation or cancellation of any entry in Part 11 of the register (Light Obstruction Notice) | | | Nil | Nil |
| | Inspection of documents filed under rule 10 in respect of each parcel of land | | | Nil | Nil |
| | Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules) | | | Nil | Nil |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|--|--|----------|-----------------------------|--------------------------------------|---------------------------------------|
| Building Control | | | | | |
| | Building Regs - Plan deposits | S | S | Variable | Variable |
| Forward Planning, Countryside and Street Naming | | | | | |
| | Re-name of House Name | S | D | 79.96 | 79.96 |
| | New Properties up to 10 plots | S | D | 119.94 | 119.94 |
| | New Properties more than 10 plots | S | D | 199.90 | 199.90 |
| | New Street Name Plate | S | D | 159.96 | 159.96 |
| Sustainable Communities | | | | | |
| | All Holiday Activities are individually priced | | D | 3.00 | 3.00 |
| Strategic Housing | | | | | |
| | HMO Licence Fees | B | D/S | 399.00 | 399.00 |
| | HMO Enforcement Fees | B | S | 215.25 | 215.25 |
| | Caravan Site Inspection Fee | B | S | Variable | Variable |
| | Hostel Room Charges - Rent | B | S | 69.37 | 69.37 |
| | Hostel Room Charges - Service Charge | B | S | 20.63 | 20.63 |
| | Flat charges - Rent | B | S | 63.48 | 63.48 |
| | Flat charges - Service Charge | B | S | 26.52 | 26.52 |
| | Chasing outstanding rent deposit debtors | | | Variable | Variable |
| | B&B Charges | | | Variable | Variable |
| | Rechargeable Works (including welfare burials) - Recovery of costs + 10% estimated | S | D | 1,500.00 | 1,500.00 |
| | Breckland Key Select - Non Members Landlords charge | S | D | 90.00 | 120.00 |
| | Breckland Key Select - Members Landlords charge | S | D | 65.00 | 80.00 |
| | Breckland Key Select - Membership Fee - based on stock holding | S | D | 6,580.00 | 6,580.00 |
| | Nightly stopping charge per unit | B | D | Nil | Nil |
| | Per caravan per night | B | D | 5.00 | 5.00 |
| | Per caravan per week | B | D | 35.00 | 35.00 |
| | 2 caravans per family charged as follows: | | | | |
| | per night | B | D | 5.00 | 5.00 |
| | per week | B | D | 10.00 | 10.00 |
| Breckland Training Services | | | | | |
| | Delivery of external training | S | D | Variable | Variable |
| | Delivery of internal training | S | D | Variable | Variable |

| Dept | Charge Description | VAT Rate | Statutory/ Discretionary | Current Charge 2019/20 (excl VAT) | Proposed Charge 2020/21 (excl VAT) |
|--------------------------|-------------------------------|----------|-----------------------------|--------------------------------------|---------------------------------------|
| Human Resources | | | | | |
| | Payroll Services | S | D | Variable | Variable |
| | External Training charges | S | D | Variable | Variable |
| Central Contracts | | | | | |
| | Rechargeable Consultancy fees | S | D | Variable | Variable |