

**FORWARD PLAN**

**VERSION 5/07**



**Issued –  
Effective for Period:  
01/06/07 - 30/09/07**

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to: Siân Hall, Senior Committee Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE. Fax: 01362 690821; e-mail: [sian.hall@breckland.gov.uk](mailto:sian.hall@breckland.gov.uk) or telephone 01362 656381*

**The Forward Plan shows key decisions that the Council is likely to make over the next **four** months**

**Key decisions are:** 1. A decision to approve or recommend to Council any matters relating to a Policy or Strategic Plan. 2. A decision made in connection with setting the Council Tax. 3. A decision involving expenditure or savings exceeding 25% of the budget sum approved for a particular service or function. 4. A decision which significantly affects the community in one or more wards or electoral divisions.

<b>PORTFOLIO / MATTER FOR KEY DECISION</b>	<b>DECISION EXPECTED TO UNDERTAKE</b>	<b>DATE OR PERIOD WHEN DECISION LIKELY</b>	<b>CONSULTATION</b>	<b>DOCUMENTS AVAILABLE</b>	<b>WHO WILL MAKE DECISION</b>
Councillor Lady Fisher  Social Inclusion Strategy	To adopt the LSP Social Inclusion Strategy for 2006 – 2011.  The intended decision date was originally 30 March 2006 and is now August 2007. This is as a result of the appointment of new consultants.	3 Aug 2007	Community Consultation	Report when Prepared	Council, Cabinet

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<p>Councillor Lady Fisher</p> <p>Section 17 Review</p>	<p>To report on the findings of the review of the Council's compliance with Section 17 of the 1998 Crime and Disorder Act and recommendations agreed to improve compliance.</p> <p>It has been agreed the review will be carried out internally. Anticipated start time – start quarter 2 for completion quarter 4 this year.</p> <p>A full review of the Council's compliance with Section 17 will be undertaken this year. A report will be presented to Members with the findings, recommending ways in which compliance can be improved and an action plan produced for rolling out the agreed improvements including training for Officers and Members.</p> <p>A project plan has been completed. Recruitment for the resources is due to start in June. An agreed timescale with decision date will then be agreed and the forward plan will then be updated.</p>	<p>18 Jul 2007</p>	<p>Internal and External</p>	<p>None.</p>	<p>Cabinet, Council</p>

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<p>Councillor Lady Fisher</p> <p>CCTV Review</p>	<p>To report on the findings of the review of the CCTV system with options tabled for Members' agreement.</p> <p>A full review of the Council's CCTV will be undertaken this year. A report will be presented to Members with options and financial implications for consideration and agreement on the way forward.</p> <p>Final report due to be presented to Members during May to proceed to 17 July Cabinet for recommendation on the way forward.</p>	<p>17 Jul 2007</p>	<p>Council Officers and Members, current CCTV Contractors, External Partner Organisations such as Police and Town Councils.</p>	<p>None.</p>	<p>Cabinet, Council</p>

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<p>Councillor Lady Fisher</p> <p>Big Lottery Children's Play</p>	<p>To develop and adopt the Council's Play Strategy in order to benefit from the earmarked funding available from the Big Lottery.</p> <p>The intended decision date was originally January 2007 this has been amended to July 2007. This is due to Policy Development and Review Panel 3 wishing to review and discuss the Strategy.</p> <p>The Council is invited to apply for £238,000 from the Big Lottery towards 'Children's Play'. In order to benefit from this funding the Council needs to meet certain conditions and have in place a Play Strategy.</p> <p>A draft project plan has been completed. Further development work was required and a resource to assist the development of the Strategy to be identified. An agreed timescale with decision date will then be agreed and the Forward Plan will be updated.</p>	<p>17 Jul 2007</p>	<p>Community and key play provision partners, agencies and stakeholders.</p>	<p>Document To Follow</p>	<p>Cabinet</p>

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<p data-bbox="91 272 344 360">Councillor Paul Claussen, Councillor Lady Fisher</p> <p data-bbox="91 395 297 483">Council's Project Match Funding Reserve Review</p>	<p data-bbox="378 272 835 424">To report on the findings of the review of the Council's Project Match Funding Reserve Review, options considered and recommendations agreed.</p> <p data-bbox="378 459 819 667">Following 5 years of delivering a project match funding reserve scheme, budget allocation is becoming restricted and problems with the application process and criteria have been identified resulting in the need for a full review.</p> <p data-bbox="378 702 819 909">A draft project plan has been completed. Further development work is required and a resource to complete the review post Dec 06 to be identified. An agreed timescale with decision date will be agreed and the Forward Plan updated.</p>	<p data-bbox="857 272 1010 296">26 Jun 2007</p>	<p data-bbox="1191 272 1503 392">Internal and external consultation, community, business and previous applicants of the scheme.</p>	<p data-bbox="1574 272 1830 296">Document To Follow</p>	<p data-bbox="1852 272 2063 296">Council, Cabinet</p>
<p data-bbox="91 963 300 1019">Councillor Adrian Stasiak</p> <p data-bbox="91 1054 344 1206">LDF - Strategy and Development Control (Polciies Development Plan Document)</p>	<p data-bbox="378 963 835 1019">To agree submission of the document to the Secretary of State.</p>	<p data-bbox="857 963 1084 987">Before 6 Dec 2007</p>	<p data-bbox="1191 963 1552 1206">Public consultation in August/September 2005 and also in October to December 2005. Further public consultation will take place on submission to the Secretary of State in December/January 2006.</p>	<p data-bbox="1574 963 1830 987">Document To Follow</p>	<p data-bbox="1852 963 2063 987">Council, Cabinet</p>

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<p><b>Councillor Adrian Stasiak</b></p> <p>Discretionary Powers Under Housing Act 2004 to Deal with Licensing of Houses in Multiple Occupatoin</p>	<p>To approve additional powers to deal with Houses in Multiple Occupation by introducing an additional licensing scheme.</p>	<p>9 Oct 2007</p>	<p>Landlord's forum, Breckland Voice, direct contact with CAB branches, landlord and letting agents, representative bodies, website, press notices, internal.</p>	<p>None.</p>	<p>Cabinet</p>
<p><b>Councillor Paul Claussen</b></p> <p>Transfer of Play Areas and Public Toilets to Town Councils</p>	<p>To approve the transfer of Play Areas and Public Toilets to Town Councils.</p> <p>The intended decision date was originally 13 March 2007 but this has been changed to 24 April 2007 to enable consultation with Town and Parish Councils. This date has now changed to 8 May 2007 as feedback is still awaited from Town and Parish Councils.</p>	<p>8 May 2007</p>	<p>Consultation with Town and Parish Councils.</p>	<p>Document To Follow</p>	<p>Cabinet</p>
<p><b>Councillor Bill Smith</b></p> <p>Statement of Accounts 2006-2007</p>	<p>To approve Breckland Council's statements of accounts for the year ended 31 March 2007</p>	<p>26 Jun 2007</p>	<p>None.</p>	<p>Document To Follow</p>	<p>Council, Cabinet</p>
<p><b>Councillor Adrian Stasiak</b></p> <p>Housing Allocations Policy</p>	<p>To adopt a Breckland Council Housing Allocations Policy.</p>	<p>24 Apr 2007</p>	<p>Internal and external</p>	<p>Document To Follow</p>	<p>Cabinet</p>

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<p><b>Councillor Adrian Stasiak</b></p> <p>Administration of the Breckland Housing Register - Appointment of a New Contractor</p>	<p>To approve the appointment of a new contractor to administer the Breckland Housing Register</p>	<p>8 May 2007</p>	<p>Internal and external</p>	<p>Document To Follow</p>	<p>Cabinet</p>
<p><b>Councillor Bill Smith</b></p> <p>Medium Term Financial Strategy</p>	<p>To approve the annual update to Breckland Council's Medium Term Financial Strategy.</p>	<p>2 Aug 2007</p>	<p>Citizens' Panel, Business Ratepayers and Overview and Scrutiny Commission.</p>	<p>None.</p>	<p>Council, Cabinet</p>
<p><b>Councillor Bill Smith</b></p> <p>Capital Strategy</p>	<p>To approve Breckland Council's Capital Strategy.</p>	<p>2 Aug 2007</p>		<p>None.</p>	<p>Council, Cabinet</p>
<p><b>Councillor Bill Smith</b></p> <p>Loan Funding ARPT Ltd</p>	<p>To decide whether to provide a loan facility and at what rate.</p> <p>On the basis of the above a change is recommended to the Treasury Management Policy to include Loan Funding.</p>	<p>17 May 2007</p>	<p>Internal</p>	<p>None.</p>	<p>Council, Cabinet</p>
<p><b>Councillor Bill Smith</b></p> <p>Best Value Performance Plan 2007/2008</p>	<p>To adopt the Best Value Performance Plan 2007/2008.</p> <p>The plan is currently being drafted.</p>	<p>24 Apr 2007</p>	<p>No consultation</p>	<p>None.</p>	<p>Cabinet</p>

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If you have any comments or queries regarding any of the entries in the Forward Plan please contact:

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