

# Public Document Pack

## BRECKLAND COUNCIL

### At a Meeting of the

### CABINET

Held on Tuesday, 27 November 2018 at 10.00 am in  
Watton Town Hall, Middle St, Watton, Thetford IP25 6AG

#### PRESENT

Mr J.W. Nunn (Chairman)	Mr J.P. Cowen
Mr S. H. Chapman-Allen (Vice-Chairman)	Mr M. S. Robinson
Mr S.G. Bambridge	Mr A.C. Stasiak
Mr P.D. Claussen	

#### Also Present

Mr W.P. Borrett	Mr A.P. Joel
Councillor C. Bowes	Mr K. Martin
Councillor M. Chapman-Allen	Mr J. Newton
Mr D. M. Crawford	Mr M. A. Wassell
Mr K.S. Gilbert	Mr P. S. Wilkinson

#### In Attendance

Ross Bangs	- Corporate Improvement & Performance Manager (shared)
Alison Chubbock	- Chief Accountant (Deputy Section 151 Officer) (BDC)
Anna Graves	- Chief Executive
Christine Marshall	- Executive Director Commercialisation (S151 Officer)
Maxine O'Mahony	- Executive Director of Strategy & Governance (Monitoring Officer)
Rob Walker	- Executive Director Place
Sarah Wolstenholme-Smy	- Legal Services Manager (Deputy Monitoring Officer BDC)
Teresa Smith	- Democratic Services Team Leader

#### Action By

#### **120/18 MINUTES**

The minutes of the meeting held on 16 October 2018, together with the exempt minutes were confirmed as a correct record and signed by the Chairman.

#### **121/18 APOLOGIES**

An apology was received from Councillor Webb.

#### **122/18 URGENT BUSINESS**

None.

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**123/18 DECLARATION OF INTERESTS**

None.

**124/18 NON-MEMBERS WISHING TO ADDRESS THE MEETING**

Councillors Borrett, Bowes, Marion Chapman-Allen, Crawford, Gilbert, Joel, Martin, Newton, Wassell and Wilkinson.

**125/18 CHAIRMAN'S ANNOUNCEMENTS (IF ANY)**

None.

**126/18 BRECKLAND COMMUNITY FUNDING APPLICATIONS (STANDING ITEM)**

Nothing to report.

**127/18 SAFEGUARDING POLICY**

The Executive Member for Place introduced the report to Members and the Legal Services Manager provided detail to Members.

Overview and Scrutiny Commission had asked that 'Honour Based Violence' term be investigated as to whether it was the correct terminology. It was confirmed that the term was still relevant and used by various Safeguarding Boards.

Reasons for Recommendation

Under section 11 of the Children Act the Council have a duty to ensure our functions are discharged having regard to the need to safeguard and promote the welfare of children.

The Care Act 2014 required Breckland to work with other agencies to prevent and stop the risk and experience of abuse or neglect, and ensure that adult's wellbeing was promoted.

A policy was an essential part of meeting the requirements and would be criticised by the Children and Adults Safeguarding Boards for failing to adopt and follow such a policy.

It was therefore recommended that the attached policy is considered and approved by Cabinet.

Options

1. Consider the report and attached policy and agree the recommendations.
2. Do nothing

**RESOLVED** that:

1. the Safeguarding Policy be approved and adopted; and
2. delegated authority be given to the Executive Director for Strategy and Governance in consultation with the Executive Member for Place to

**Action By**

make minor amendments to the policy.

**128/18 QUARTER 2 FINANCIAL PERFORMANCE REPORT 2018-19**

The Executive Member for Finance presented the Quarter 2 financial Report that provided information on the forecast full year financial position as at 30 September 2018 and progress on the Moving Transformation Forward programme.

The full year impact based on current projections and assumptions was an overall forecast of above budget spends of £380k at the year end.

The report was noted.

**129/18 LOCAL COUNCIL TAX DISCOUNT FOR CARE LEAVERS**

The Executive Member for Place said the report had set out a proposal for a full local Council Tax discount for care leavers aged between 18 and 25 years who were sole responsible for payment of the bill or who occupy a property with other adult care leavers aged up to 25.

The Executive Member for Governance was pleased to see the report and felt it was very important to support a young person at a key stage of their life.

Reasons for Recommendation

By granting a 100% discount on Council Tax for the first few years of independent living, the Council would be providing financial assistance of great value to care leavers at a very vulnerable stage in their transition from care.

The Council can decide to award a discount in accordance with their powers under section 13A of The Local Government Finance Act 1992. This discount would be fully supported by Norfolk County Council and Norfolk Police & Crime Commissioner.

Options

1. That a Local Council Tax discount for Care Leavers is approved as per the Policy at Appendix 1 and; Recommend to Full Council the Policy at appendix 1 is adopted from 1 April 2019.
2. The Council could decide not to award the discount.

**RESOLVED** that the Local Council Tax discount for Care Leavers as per the Policy at Appendix one of the report be approved.

**RECOMMEND** to **FULL COUNCIL** that the Policy at Appendix 1 of the report be adopted from 1 April 2019.

**130/18 NORFOLK STRATEGIC INFRASTRUCTURE DELIVERY PLAN REFRESH 2018**

The Executive Member for Growth outlined the infrastructure delivery plan that covered Norfolk. A list of the projects had been compiled in partnership with a range of stakeholders and aligned with County Council priority for improved infrastructure.

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Councillor Borrett highlighted the public consultation on the Norwich Western link being led by Norfolk County Council from November 2018 to January 2019, and urged Members to respond to the consultation. Breckland Council would also be submitting a formal response.

Reasons for Recommendation

It was recommended that Members endorse Option 1 to provide support for the NSIDP as an iterative supporting document to the wider approach to infrastructure coordination across the County.

Endorsing option 1 would also help Norfolk County Council and its local partners to co-ordinate implementation, prioritise activity and respond to any funding opportunities that arise.

Options

1. Members endorse the SIDP as an iterative document highlighting wider strategic infrastructure projects across the County (recommended).
2. Members do not endorse the SIDP.

**RESOLVED** that the production of the Norfolk Strategic Infrastructure Delivery Plan, together with its annual review and endorse the strategic and inclusive approach to infrastructure planning be supported.

**131/18 DRAFT BUDGET, MEDIUM TERM PLAN AND CAPITAL STRATEGY 2019-20**

The Executive Member for Finance informed Members that the report outlined the draft budget and the proposed council tax increase of £4.95 per year for the forthcoming 2019-2020 financial year which would be used as a consultation document to the appropriate stakeholders, including the Overview and Scrutiny Commission. Despite the unprecedented challenges the Council remained in a secure financial position across the medium term with no dependency on reserves.

Reasons for Recommendation

To comply with budgetary and policy framework and allow consultation with Members.

Options

That the draft capital and revenue budget estimates, the draft medium term financial plan and the draft capital strategy be reviewed.

**RESOLVED** that the draft capital and revenue budget estimates, the draft medium term financial plan and the draft capital strategy be reviewed, in preparation for the final budget setting in 2019.

**132/18 Q2 2018-19 PERFORMANCE OVERVIEW REPORT**

The Deputy Leader and Executive Member for Corporate Strategy and Investment explained that the report had been to the Overview and Scrutiny Commission where concerns had been raised with regard to staff turnover. The HR Manager gave Members of the Commission reassurance that there were no real concerns, but had asked the Commission to provide more detail.

**Action By**

Whilst there had been a spike in the number of reported fly-tipping cases, it was due to a concerted effort in the way information had been reported.

The Breckland Lottery was reported as doing well and Members were asked to champion the project back into their communities as 60p out of every £1 went to the charity.

Councillor Wassell asked why there had been a spike in fly-tipping and if it was as a result of the new charges by Norfolk County Council. The Task and Finish Group were looking at the detail on fly-tipping and it was hoped that more information would be available in the new year.

It was **RESOLVED** that the proposed changes to the staff turnover performance targets were agreed.

The contents of the report were noted.

**133/18 NEXT MEETING**

The arrangements for the next meeting on Tuesday 8 January 2019 at 9.30am in the Norfolk Room, Elizabeth House, Walpole Loke Dereham were noted.

The meeting closed at 10.35 am

CHAIRMAN