

Audit Reference	Responsible Officer	Recommendations	Priority	Status Description	Original Date Due for Completion	Revised Date Due for Completion	Latest Notes
BRK1704 Environmental Services - Contaminated Waste	Communities and Environmental Services Manager	A Waste Collection Policy be developed and be approved by Cabinet that clearly sets out the Council's approach to managing resident's household waste in a safe and cost effective way, that encourages waste minimisation and recycling and requirements for minimising contaminated waste. The policy to include the responsibilities of the Council, its waste collection contractor (Serco), and residents, with regard to recycling and enforcement actions that may be taken in the event of repeated contamination by householders.	Medium	Outstanding (With Agreed Extension)	01-Jun-17	14-Dec-18	The policy development has been put on hold awaiting the publication of DEFRA's resources and waste strategy which is due later in the year. We would therefore like an extension to allow us to take account of this document within the policy.
BRK1708 - Breckland Bridge	Strategic Property Manager	Recommendation 2: To undertake the due diligence to prepare for the decision to extend the partnership including the extension criteria, business planning and partner covenant.	Low	Outstanding (With Agreed Extension)	30-Sep-17	31-Mar-19	Officers are currently working through a project plan to extend the partnership. This is approximately one quarter behind the project plan. The outcome will enable a decision about whether to extend the partnership into a further phase of activity or not. The project plan requires an internal decision by Autumn 2018 to be implemented by 01 April 2019 - which would be 1 year in advance of the actual currently business plan period - thus avoiding the corporate costs for the last year in the current business plan. Therefore requested an extension to this audit recommendation to 31 March 2019.
BRK1709 - Licensing & Business Support	Licensing & Business Support Manager	Taxi licence fees for both Councils to be reviewed.	Medium	Outstanding (With Agreed Extension)	30-Sep-17	30-Apr-19	As agreed with the service manager and portfolio holder, the taxi policy and associated fees review will take place in 2019. This is due to the significant impact on the team from new animal welfare licensing scheme which is now being implemented and new fees revised and in place.