

		2009																														
Month		APR				MAY					JUNE					JULY				AUGUST					SEPTEMBER				OCTOBER			
Week Commencing Monday		27	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	31	7	14	21	28	5	12	19	26				
COMMITTEE & Usual Day/Time	Week Cycle No.	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3				
DEVELOPMENT CONTROL Mon 9.30 am				11			1			22			13			3					Weds 2 Sep			21			12					
AUDIT Fri. 10.00 am								12														11										
LICENSING Weds 10.00 am					27									22								Tues 8					21					
JOINT CONSULTATIVE (JCC) Thurs 10.00 am	Weds 29							Tues 9					16										24									
GENERAL PURPOSES Weds 10.00 am				13						24				29												7						
APPEALS Weds 10.00 am			6							17					5								16					28				
OVERVIEW & SCRUTINY Thurs 2.15 pm	Tues 28**									18				23												3 Sep		15				
CABINET Tues 9.30 am				12						23					4								15					27				
STANDARDS Tues 2.15 pm				12						23					4								15					27				
COUNCIL Thurs 10.30 am					Tues 26					25 sp-@		9			30											1 Oct						

Key to symbols

** = indicates change from existing schedule: OSC meeting brought forward by one week (previously scheduled for 7 May 2009)

sp-@ = Special meeting allocation for annual Approval of Statement of Accounts.

Key Dates

Monday 4 May 2009 – Bank Holiday
 Monday 25 May 2009 – Spring Bank Holiday
 Thursday 4 June 2009 – Norfolk County Council & European Elections
 Wednesday & Thursday 1 & 2 July 2009 – Norfolk Show
 Monday 31 August 2009 – Bank Holiday

2009										2010																			
Month	NOVEMBER					DECEMBER				JANUARY				FEBRUARY				MARCH				APRIL			MAY				
Week Commencing Monday	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	1	8	15	22	29	5	12	19	26	3	10	
COMMITTEE & Usual Day / Time	Week Cycle No.	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1
DEVELOPMENT CONTROL Mon 9.30 am		2			23			14			4			25			15			8			29			19			10
AUDIT COMMITTEE Fri. 10.00am			13									15							12										
LICENSING Weds 10.00 am					2 Dec							13					24								14				
JOINT CONSULTATIVE (JCC) Thurs 10.00 am		5					10									11						25							
GENERAL PURPOSES Weds 10.00 am				18							6								3							21			
APPEALS Weds 10.00 am							9								3						17						28		
OVERVIEW & SCRUTINY Thurs 2.15 pm					26			17 sp*							4						18						29		
CABINET Tues 9.30 am							8					12 E								2					13				
STANDARDS Tues 2.15 pm							8								2						16						27		
COUNCIL Thurs 10.30 am			12					17						28 B				25 CT					Apr 1						13 AM

Key to symbols

sp = special meeting allocation for LDF Submission Document (***immediately following the Council meeting**)
 E = Draft Estimates for financial year 2010-2011
 B = Budget setting for financial year 2010-2011
 CT = Council Tax setting for financial year 2010-2011
 AM = Annual Meeting of the Council

Key Dates

Friday 25 December 2009 – Christmas Day
 Monday 28 December 2009 – Bank Holiday
 Friday 1 January 2010 – New Year's Day (Bank Holiday)
 Friday 2 April 2010 – Good Friday (Bank Holiday)
 Monday 5 April 2010 – Easter Monday (Bank Holiday)
 Monday 3 May 2010 – Bank Holiday

NOTES TO THE SCHEDULE**Meetings Cycle**

1. The calendar is based, in the main, on a six week cycle of meetings but it has been necessary to make some exceptions to take account of public holidays, recess periods or availability of venues, in which case some meetings have been included at either a shorter or longer interval.
2. In a few instances, either to fit the calendar or due to the unavailability of meeting rooms, meetings have been allocated to a different day of the week to the usual meeting day and these are highlighted on the schedule.

Annual Meeting

3. The Annual Meeting of the Council has been allocated to 13 May 2010.

Council Meetings

4. One exception has had to be made to the Council's usual meeting day, whereby the meeting in May 2009 has been allocated to a Tuesday (26 May 2009).
5. Additional meetings of the Council have been allocated as follows:
 - a) 25 June 2009 for the annual approval of the Statement of Accounts
 - b) 30 July 2009, to avoid a long gap over the August recess period, and
 - c) 25 February 2010 for the setting of the Council Tax for the financial year 2010-11.

Development Control

6. Development Control Committee is retained on its usual three week cycle; to achieve this, meetings have been allocated at each end of the August recess period, the second of which has been allocated to a Wednesday, to avoid the August Bank Holiday.

Overview and Scrutiny Commission

7. The meeting of the Commission currently scheduled for 7 May 2009 has been brought forward one week to Tuesday, 28 April 2009.
8. A special meeting has been allocated for the Overview & Scrutiny Committee on 17 December 2009, to follow immediately after the preceding Council meeting on that day, to enable consideration to be given to the LDF Submission Document, prior to proceeding through Cabinet and Council in January/February 2010.

Licensing Hearings & Overview and Scrutiny Task and Finish Groups

9. No specific allocations have been made and meetings will be arranged on an 'as and when required' basis.

Recess Periods & Exceptions

10. Every effort has been made to keep August free from meetings subject to the exceptions mentioned above. Christmas and New Year weeks have similarly been kept free of meetings, as has Easter Week commencing Good Friday,
11. The week commencing 1st June 2009 has been kept free of meetings to allow for the combined County and European Elections on 4th June 2009.
12. Norfolk Show dates (1st and 2nd July 2009) have also been kept free of meetings.

General

13. Currently no dates coincide with known meeting dates of the Norfolk County Council.
14. The usual venue for all meetings will be in the Council's Conference Suite at Elizabeth House, Dereham unless specified otherwise but members should refer to published agenda for confirmation of meeting arrangements.