

Officer Decision Form

All key/executive decisions and non-executive decisions delegated to, and made by, officers must be recorded and publicised via a Decision Notice. Although there is no set guidance as to what specifically should be published officers must consider the significance of the decision being made and whether it is something which would be of interest to the public. Examples might be letting contracts or disposing of land, etc. **Please complete every section of this form.** For further assistance refer to the '**Recording of Officer Decision Flowchart**', available from Democratic Services.

Once completed please scan and email this form to the relevant officer:

Breckland Council: via email: democraticservices@breckland.gov.uk

South Holland District Council: via email: member.services@sholland.gov.uk

Officer making decision (Name and Role):	Christine Marshall, S151 Officer
On behalf of Director:	N/A
Delegation - where did your delegated authority come from (e.g. director, minute number, constitutional provision)	<p>The delegation is: <i>"That release of funding for individual feasibility studies [from the OD reserve] be delegated to the S151 Officer in conjunction with the Strategic Growth Group [now Growth & Commercialisation Board] and Finance Board in consultation with the Leader or Deputy Leader"</i></p> <p>S151 Officer has consulted with the Leader, the Finance Board and the Growth and Commercialisation Board.</p>
Title (Decision/Subject):	Shipdham Land Site – release of funds for outline planning application to change the land use to residential.
Date of decision:	09 July 2018
Reason for Decision (Purpose):	<p>The agreement to release funds from reserves for a project that will be used to prepare and submit an outline planning application for this site owned by the Council, following the Council being successful in achieving Land Release Fund grant for the access provision earlier this year. The target use is residential. This will enable a site that has Ward member support to come forward for residential change of use and also allow the delivery of the access requirements as provided for by the Land Release Fund grant.</p> <p>If the planning permission is successful the site/land value will increase.</p> <p>The Council owns a 1.4 hectare site in Shipdham. Previous informal scheme designs considered that this site could contain up to 44 dwellings. The site is owned by the Council but does not currently have planning. It would form part of a second business plan of Breckland Bridge.</p>
Alternative options considered:	Do not release the Reserve funds to this project.
Decision details (write out the decision in full):	In accordance with the delegation provided, release funding (as per the attached Internal Funding Report) from the OD Reserve for expenditure on this project which will seek to obtain outline planning permission for residential use on Council-owned land in Shipdham.

Human Rights Issues:	N/A
Equalities Issues:	N/A
Conflict of Interests:	N/A
Supporting / Background Documents (list all documents relating to this decision):	Shipdham Site: Internal Funding Report and Proforma B Shipdham Site: Strategy Report

Please circle/delete Yes or No for the following questions.

Included in Forward Plan:		No
----------------------------------	--	----

Key/Significant Decision:		No
----------------------------------	--	----

Included in Key Decision Plan		No
--------------------------------------	--	----

in relation to which key reasons below:

BRECKLAND COUNCIL		
--------------------------	--	--

In relation to an executive/significant function	Yes	
---	-----	--

Significant effect on two or more wards or electoral divisions		No
---	--	----

Involving expenditure or savings exceeding 25% of the budget sum approved for a particular service or function		No
---	--	----

SOUTH HOLLAND DISTRICT COUNCIL		
---------------------------------------	--	--

Incurring expenditure in any single financial year above £72,000 in respect of revenue and £178,000 in respect of capital expenditure	Yes	No
--	-----	----

Generating income in any single financial year above £72,000 in respect of revenue and £178,000 in respect of capital expenditure	Yes	No
--	-----	----

Making savings in any single financial year above £72,000 in respect of revenue and £178,000 in respect of capital expenditure	Yes	No
---	-----	----

Exempt Item:		No
---------------------	--	----

Executive Decision:		No
----------------------------	--	----

Included in Exempt Decision Plan:	Yes	No
--	-----	----

If yes, in relation to which Paragraph(s) below:

Paragraph 1 - Information relating to an individual	Yes	No
---	-----	----

Paragraph 2 - Information which is likely to reveal the identity of an individual	Yes	No
---	-----	----

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes	No
---	-----	----

Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the	Yes	No
---	-----	----

authority or a Minister of the Crown and employees of, or office holders under, the authority		
Paragraph 5 - Information in respect of which claim to legal professional privilege could be maintained in legal proceedings.	Yes	No
Paragraph 6 - Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.	Yes	No
Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.	Yes	No

Ward(s) Affected (list all):	Shipdham
-------------------------------------	----------

Authorisation	
Signature of Officer Making Decision:	Date: 9 th July 2018
Signature or email confirmation of Director:	