

## BRECKLAND DISTRICT COUNCIL

**Report of:** Executive Director for Strategy and Governance

**To:** Council – 17 May 2018

**Author:** Teresa Smith, Democratic Services Team Leader

**Subject:** Appointment of Committee membership and Chairmen and Vice-Chairmen 2018-2019.

**Purpose:** To appoint Councillors to Committees and to appoint Chairmen and Vice-Chairman 2018-2019

### **Recommendation(s):**

- 1) That Council appoints for 2018-2019 the Committees and Panels as set out in Appendix A
- 2) That, where so indicated on the Appendix, Council appoints the Chairmen, Vice-Chairmen and Councillors of those Committees and Panels subject to any changes that maybe notified by Group Leaders.

### **1.0 BACKGROUND**

1.1 In accordance with the constitution, the Council is required to make appointments to the following Committees and Panels:

- Planning Committee
- Overview and Scrutiny Commission
- Licensing Committee / Committee of the Licensing Authority
- Governance and Audit Committee
- Joint Appointments and Disciplinary Committee
- Joint Appointments and Disciplinary Appeals Committee

1.2 There are also a number of other meetings that are not constitutionally required (but may be required for other reasons). Both constitutional and other committees and panels are listed on the Appendix to this report.

### **2.0 APPOINTMENT TO FORMAL COMMITTEES**

#### **2.1 Planning Committee**

2.1.1 Constitution: 12 Members, appointed in accordance with political group regulations: Conservative 10 seats, UKIP 1 seat, Labour 1 seat.

2.1.2 Plus three named substitutes.

#### **2.2 Overview & Scrutiny Commission**

2.2.1 Constitution: 12 Members, appointed in accordance with political group regulations: Conservative 10 seats, UKIP 1 seat, Labour 1 seat.

2.2.2 Plus three named substitutes

2.2.3 Executive Members are excluded from appointment to the Commission.

## **2.3 Licensing Committee / Committee of the Licensing Authority**

2.3.2 Constitution: 15 Members, appointed in accordance with political group regulations: Conservative 12 seats, UKIP 1 seat, Labour 1 seat, Non-Aligned 1 seat.

## **2.4 Governance and Audit Committee**

2.4.1 Constitution: 6 Members, appointed in accordance with political group regulations: Conservative 5 seats, Non-aligned 1 seat

2.4.2 Plus two named substitutes

2.4.3 Plus two independent, non-voting co-optee members (appointed by the Committee)

2.4.4. Executive Members are excluded from appointment to the Governance & Audit Committee

2.4.5 The Chairman of Governance & Audit cannot be a member of the Overview & Scrutiny Commission (O&SC) and no more than two members may also serve on the O&SC.

## **2.5 Joint Appointments & Disciplinary Committee**

2.5.1 Constitution: 6 Members consisting of 3 Members from Breckland Council and 3 Members from South Holland District Council, appointed in accordance with political regulations: Conservative 2 seats, Non-Aligned 1 seat

## **2.6 Joint Appointments & Disciplinary Appeals Committee**

2.6.1 Constitution: 8 Members consisting of 4 Members from Breckland Council and 4 Members from South Holland District Council, appointed in accordance with political regulations: Conservative 3 seats, Non-Aligned 1 seat

2.6.2 No Member of the Joint Appointments & Disciplinary Committee can be a Member of this Committee.

## **3.0 REASONS FOR RECOMMENDATION(S)**

3.1 The appointments are made in accordance with the Constitution and/or for the effective discharge of the Council's business.

## **4.0 EXPECTED BENEFITS**

4.1 Effective discharge of the Council's business.

## **5.0 IMPLICATIONS**

In preparing this report, the report author has considered the likely implications of the decision - particularly in terms of Carbon Footprint / Environmental Issues; Constitutional & Legal; Contracts; Corporate Priorities; Crime & Disorder; Equality & Diversity/Human Rights; Financial; Health & Wellbeing; Reputation; Risk Management; Safeguarding; Staffing; Stakeholders/Consultation/Timescales; Transformation Programme; Other. Where the report author considers that there may be implications under one or more of these headings, these are identified below.

### **5.1 Constitution & Legal**

5.1.1 The recommendations are in accordance with the law and the Constitution.

5.1.2 Whilst the Local Government (Committees and Political Groups) Regulations 1990 apply to most committees, there are exceptions – including where Council agrees unanimously not to apply them.

6.0 **WARDS/COMMUNITIES AFFECTED**

6.1 All Wards

7.0 **ACRONYMS**

7.1 None

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Background papers:- None

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**Key Decision:** No

**Exempt Decision:** No

**This report refers to a Mandatory Service**

**Appendices attached to this report:**

Appendix A Council appointments to the Committees and Panels 2018-2019 (to follow)