

Anglia Revenues Partnership Joint Committee

Forecast Full Year Financial Performance as at 31st January 2018

Description	Approved Budget 2017/18 £	Forecast Actuals 2017/18 £	Forecast Variance Over/(Under) £	Variance %	Notes
Employee Related Costs	8,291,641	8,132,091	(159,550)	(1.92)	1
Premises Related Costs	268,645	276,141	7,496	2.79	2
Transport Related Costs	129,513	141,575	12,062	9.31	3
Supplies & Services	1,679,020	1,744,693	65,674	3.91	4
Support Services	620,675	595,466	(25,209)	(4.06)	
Income	(1,772,343)	(2,082,818)	(310,475)	17.52	5
TOTAL PARTNERSHIP COSTS	9,217,151	8,807,150	(410,001)	(4.45)	6

Variance Notes

1. The variance is due to vacant posts - the constant issue of the high number of vacancies has been addressed for 2018/19 through the introduction of the Resilience team.
2. This variance relates to above budget rate costs to date due to increase in rateable values and is expected to be a true variance at the end of the year.
3. The variance relates to increased costs for car allowance due to the additional Enforcement employees and is offset by additional Enforcement income.
4. The variance relates to higher than expected computer software purchases and the cost of implementing a new system for the Bailiff service, this is partially offset by an underspend on postages and bailiff income.
5. Bailiff income has increased from Q2 due to the calculations of bad debt provision and values due which were not reported in the previous quarter due to reports not available following the implementation of the new Onestep system.
6. The forecast assumes that the efficiency target has been met and any surplus at the end of year will be distributed amongst the partners.

Transformation funding - committed expenditure as follows:

Description	Approved Budget 2017/18 £	Forecast Actuals 2017/18 £	Forecast Actuals 2018/19 £	Forecast Actuals 2018/19 £
Already committed from grant funding received last year				
Website	8,700	8,700	0	0
Mitel Join Up	35,000	0	35,000	0
EDMS	56,935	56,935	(0)	0
Organisational - Develop agile organisation	10,000	0	10,000	0
Commercial - Accredited trainer	5,409	0	5,409	0
Replacement Servers	28,000	28,000	0	0
Robotics	36,485	0	36,485	0
Total	180,529	93,635	86,894	0
Unallocated	47,928	47,928	(0)	
Grand Total	228,457	141,563	86,894	

The committed transformation funding is £180,529 as at 31st January 2018. It is expected that the budget will be spent by the end of 2018/19. If all of the identified expenditure goes through by end of 2018/19 there will be £47,928 remaining for future projects, however, it is likely that this will be spent on future projects.

The Robotics Project is funded from new burdens circular S7 and the value shown in the above table is the amount required from the Transformation Reserve.

Efficiency Target	Approved Budget 2017/18 £	Approved Budget 2018/19 £	Approved Budget 2019/20 £
Target	(531,824)	(1,017,397)	(1,017,397)
Efficiencies made:			
Postage costs	20,960	19,250	15,670
County Council Fraud funding (Income)	105,000	105,000	105,000
Enforcement Service	234,736	215,693	202,642
Consultancy work for Norwich City Council	80,000	80,000	80,000
Income for work for Havebury Housing Association	30,558	15,500	15,600
Additional Enforcement Service	60,570	0	0
Enforcement Service approved as part of budget setting 2018/19	0	258,626	255,792
Adjustment for 2018/19 bottom line approved as part of budget setting 2018/19	0	(50,239)	(81,407)
Total Efficiencies made to date	531,824	643,830	593,297

Total Efficiency Target to achieve	0	(373,567)	(424,100)
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The above table shows the actual Efficiencies identified to date against the original annual budget targets.