

Code & Title	Audit Reference	Audit Area	Main Contact	Recommendations	Priority	Status Description	Original Date Due for Completion	Revised Date Due for Completion	Latest Note
BAUDEM001B Review Publication Scheme	BRK1502	Democratic Services	Legal Services Manager	The Council's Publication Scheme should be reviewed to confirm it is reflective of current information available to the public. Furthermore, a copy of the Publication Scheme should be accessible to the public via the Council's website.	Medium	Outstanding (With Agreed Extension)	31-Dec-14	07-Dec-17	I have made some more progress on the Publication Scheme and received some more replies. I now just need to pull these together and amend our original document. I should be able to do this by 7 December.
BAUDPLA002A The Affordable Housing Policy should be reviewed and updated	BRK1504	Planning	Planning Manager	Policy Update - The Affordable Housing Policy should be reviewed and updated to include changes to Affordable Housing schemes as well as other updates required as a result of local planning review.	Medium	Outstanding (With Agreed Extension)	30-Jun-15	31-Mar-18	Update received : "This action is an activity that will be completed post the adoption of the Breckland Local Plan. Due to the sequencing of how we would adopt such a policy (i.e. local plan first, then what is effectively additional policy to expand on the wording within the LP), I think a reasonable timescale for this action is January 2019." Discussed with Head of Internal Audit and agreed that deadline would be set as March 2018 for further update, even though it is not expected that the recommendation will be complete at that time.
BAUDSCP001B Strategic Documents and Procedures (Assets)	BRK1512	Strategic Property	Strategic Property Manager	Strategic documents and procedures - The Breckland Council Service Delivery and Surplus Asset Management Plan and the Breckland Council Investment Asset Management Plan should be prepared and as part of this work consideration given to the need for local procedures on the day to day running of the Asset Management department.	Low	Outstanding (With Agreed Extension)	31-Mar-16	31-Mar-18	This was not completed in 16/17 or 15/16 due to the fact that the change in approach to particularly the investment asset base. Now through a commercialisation of investment assets project a new asset management plan for that group of assets which will include a disposal and acquisition strategy will result which will be one of the two documents that this rec was trying to achieve. This will be completed in 2017/18 and initial work has been started. The suggested new date for completion is 31 March 2018.