

## **IMPORTANT – THIS COMMUNICATON AFFECTS YOUR PROPERTY**

Dear ?

SITE ADDRESS

The District Council has recently embarked on a programme aimed at prioritising actions on sites that significantly and adversely impact upon the character and appearance of their immediate and wider environments or the general well-being of the communities within which they are located. The above site, in the view of the District Council, is having an adverse impact on the amenities of the local and wider community.

You will be aware that it is open to the District Council to exercise a range of powers it has at its disposal to tackle land or buildings which, in their view, negatively impact on the wider environment. These powers include legislative provisions contained within the Environmental Protection Act 1990; the Building Act 1984; the Local Government Miscellaneous Provisions Act 1982; the Town and Country Planning Act 1990; and the Housing Act 2004 to name but a few.

Prior to embarking upon further actions relating to other land and buildings within the District I am writing to you, as owner of the above property, in order to ascertain your intentions regarding this property. Further, I would like to extend to you the opportunity to meet with me and my officers to discuss any steps we may, between us, take to collaboratively and constructively improve the appearance of your premises.

Please note that I have addressed this correspondence to you as Land Registry records indicate that you have title to the above property. If this is no longer the case then I would be pleased if you could confirm on what date title was transferred and to whom.

Finally, I would like to reiterate our ambition to work constructively with you towards improving the contribution this property makes to its immediate and wider environment. Should you choose not to work with the District Council in order to seek to move matters forward collaboratively, the Council will give consideration to the use of one or more of the powers referred to earlier in this letter. This may include undertaking works directly and may incur costs which would be subsequently protected as a charge on the title to the land.

Please feel free to come back to me should you wish to discuss matters further. I am directly contactable on the numbers set out below. If I am unavailable for any reason please leave a message and I will call you back as soon as I am able.

Kind Regards