



KEY DECISION PLAN
VERSION 12/16

Issued –
Effective for Period:
01/01/17 - 31/12/17

*Representations in respect of all the matters shown should be sent in writing, at least one week before the date or period the decision is likely to be made, to:
Julie Britton, Democratic Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.
Telephone 01362 656343 Email democraticservices.gov.uk*

The Key Decision Plan shows all key and significant decisions that are likely to be made over the next **twelve months**

The Key Decision Plan is updated on a rolling basis and shows the decisions that will be considered and the date when the decision is expected to be made. .

Key decisions are Executive decisions involving expenditure or savings exceeding 25% of the budget sum approved for a particular service or function, or a decision which significantly affects the community in two or more wards or electoral divisions.

Significant decisions are: 1. A decision made in connection with setting the Council Tax; 2. A decision to approve any matter relating to a Policy or Strategic Plan; 3. Any non-Executive decision which significantly affects the community in two or more wards or electoral divisions. Some of the decisions will be recommendations to full Council, particularly if they impact on the Budget and the Policy Framework (comprising of statutory plans and strategies)

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
Executive Member for Finance Draft Budget Setting, Medium Term Plan (MTP) and Capital Strategy	To consider the draft capital and revenue budget estimates, the financial medium term plan and the capital strategy	EMT, Strategy Board, Cabinet & OSC	Draft Budget Setting, Medium Term Plan (MTP) and Capital Strategy Draft Budget Setting, Medium Term Plan (MTP) and Capital Strategy	Cabinet 22 Nov 2016

PORTFOLIO HOLDER / SUBJECT	PURPOSE OF DECISION	CONSULTEES AND METHOD OF CONSULTATION	SUPPORTING DOCUMENTS	LIKELY DATE OF DECISION AND WHO WILL MAKE DECISION
Executive Member for Finance Council Tax Discounts Review				Cabinet 22 Nov 2016
Executive Member for Finance Budget Setting, Medium Term Plan & Capital Strategy	To consider the capital and revenue budget estimates and proposed council tax, the financial medium term plan and the capital strategy and recommend approval to Full Council	EMT, Strategy Board, Cabinet to Full Council	Budget Setting, Medium Term Plan & Capital Strategy Budget Setting, Medium Term Plan & Capital Strategy	Cabinet 7 Feb 2017
Executive Member for Growth Housing/Homelessness Strategies	To agree strategy contents and process for consultation	Statutory consultation with Registered Providers, partner agencies and public consultation	Document To Follow	Cabinet 21 Mar 2017

If you have any comments or queries regarding any of the entries in the Key Decision Plan please contact:

**Julie Britton, Democratic Services Officer, Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE.
Telephone 01362 656343 Email democraticservices@breckland.gov.uk**