

Anglia Revenues Partnership Joint Committee

Forecast Full Year Financial Performance as at 31st October 2016

Description	Approved Budget 2016/17 £	Forecast Actuals 2016/17 £	Forecast Variance Over/(Under) £	Variance %	Notes
Employee Related Costs	7,833,072	7,718,949	(114,123)	(1.46)	1
Premises Related Costs	268,860	261,801	(7,059)	(2.63)	2
Transport Related Costs	115,522	116,316	794	0.69	
Supplies & Services	1,387,800	1,345,324	(42,476)	(3.06)	3
Support Services	559,053	577,242	18,189	3.25	4
Income	(695,043)	(1,005,657)	(310,614)	44.69	5
TOTAL PARTNERSHIP COSTS	9,469,264	9,013,975	(455,289)	(0.05)	

Variance Notes

1. The employee under spend is due to a combination of vacancies during the first half of the year, and posts being filled at the bottom of pay grades. It is anticipated that most of the vacant posts will be filled during the year. There are also additional savings relating to Pensions as these were budgeted for but some staff have opted out of the scheme. These savings have been reflected in the new budget draft for future years.
2. This variance relates to below budget rental costs to date, and this has been reflected in the new budget for future years.
3. Supplies & Services are lower than budget due to lower direct postage and stationery costs (see also note 4). These savings are offset slightly by additional bank charges which relate to the enforcement service, and an increase in indirect postage costs. The postage and stationery savings represent an achieved efficiency and these are reflected in future year budgets.
4. Support Services costs are higher than budget due to an increase in indirect postage costs, however these are off-set by lower direct postage costs (see note 3).
5. Income is mainly up due to the success of the Bailiff service (£259k higher than budget), and this is an achieved efficiency that has been reflected in the budget for future years. An additional £52k rechargeable income has been achieved, and this relates to a combination of recharging for additional inserts that Councils have requested and Central Government funding for Tenancy Fraud work.

Transformation funding - committed expenditure as follows:

Description	Approved Budget 2016/17 £	Forecast Actuals 2016/17 £	Forecast Variance Over/(Under) £	Forecast Actuals 2017/18 £
Already committed from grant funding received last year				
Website	7,575	7,575	0	
FOI 3 Year Cover	24,848	24,848	0	
Mitel Join Up	35,000	35,000	0	
Redhat	39,000	39,000	0	
EDMS	50,000	50,000	0	
Total	156,423	156,423	0	0
New commitments 2016/17 approved by OIB				
Digital - Temporary staff (2) Civica	50,000	0	(50,000)	50,000
Digital - West Suffolk IT Staff	47,834	0	(47,834)	47,834
Digital - New servers (2) & Memory	20,500	20,500	0	
Digital - Capita Connect	130,000	130,000	0	
Commercial - J Russell Research Consultancy	6,000	6,000	0	
Commercial - Marketing	60,000	60,000	0	
Total	314,334	216,500	(97,834)	97,834
Indicative amounts not yet released 2016/17				
Digital - Sharing Intelligence	10,000	0	(10,000)	10,000
Organisational - Develop agile orgn	10,000	0	(10,000)	10,000
Commercial - Accredited trainer	10,000	0	(10,000)	10,000
Total	30,000	0	(30,000)	30,000
Grand Total	500,757	372,923	(127,834)	127,834

If all of the identified expenditure goes through in 2016/17 there will be £128,103 remaining of the original £501,026 in the Transformation fund. The majority of this balance is projected to be spent in 2017/18.

Efficiency details 2017/18 - 2019/20 Budgets

Description	Draft Budget 2017/18 £	Draft Budget 2018/19 £	Draft Budget 2019/20 £
ARP Efficiency Targets	531,824	1,017,397	1,017,397
<u>Efficiencies made to date</u>			
Postage costs	(20,960)	(19,250)	(15,670)
County Council Fraud funding (Income)	(105,000)	(105,000)	(105,000)
Enforcement Service	(234,736)	(215,693)	(202,642)
Total	(360,696)	(339,943)	(323,312)
Revised Efficiency Target	171,128	677,454	694,085

The above table shows the actual Efficiencies identified to date against the original annual budget targets.