

BRECKLAND COUNCIL

GENERAL PURPOSES COMMITTEE – 26 MARCH 2008

Report of the Deputy Chief Executive **(Author: Tim Leader)**

CAR LEASING SCHEME

1. Purpose of Report

- 1.1 The purpose of this report is to secure the approval of minor amendments to the Council's car leasing scheme to render it more fit for purpose.

2. Recommendations

- It is recommended that the Committee:
- 2.1 Amend the Council's Car Leasing Scheme in accordance with paragraph 28(a) of the document attached to this report so that a supplemental charge falls to be paid upon the hirer exceeding the annual mileage agreed under an agreement irrespective of whether it is incurred in the course of Council business or for personal use.

Note: In preparing this report, due regard has been had to equality of opportunity, human rights, prevention of crime and disorder, environmental and risk management considerations as appropriate. Relevant officers have been consulted in relation to any legal, financial or human resources implications and comments received are reflected in the report.

3. The object of the proposed change the Scheme

- 3.1 Under the current scheme, the user agrees a total mileage with the lease company. If this mileage is exceeded the user is liable for an excess mileage payment direct to the lease company. The current policy also requires the user to estimate their proposed business and domestic use, with any domestic excess mileage per year requiring the user to pay the Council 5p per mile, notwithstanding the fact that this may well be within the total contracted mileage agreed with the lease company. This local charge effectively reduces the value of the lease scheme to the user, even when no additional cost has been incurred by the Council.
- 3.2 It is therefore proposed to remove the distinction between private and official mileage allowances. Instead a supplemental charge will only be applied if the hirer exceeds the total annual mileage allowance specified in the contract. This is to take immediate effect on both existing and new lease contracts.

4. Legal, Financial and other implications

- 4.1 There are no significant legal, financial or other implications for the authority. The recommendations do not carry any significant risks to the Council.

5. Options

- 5.1 The only viable alternative to this proposal is to retain the existing approach to the imposition of supplemental charges if the agreed annual mileage is exceeded. The previous paragraphs explain why this option is not advocated.

6. Link to Council priorities

6.1 The proposal is not directly linked to any Council priority.

7. Appendix: New Scheme – Employees Guide