

## APPENDIX G

PROFORMA B  
BRECKLAND COUNCIL  
PROFORMA FOR EXECUTIVE MEMBER APPROVAL OF THE RELEASE OF  
RESOURCES  
(CAPITAL AND REVENUE BUDGETS)

FROM: Rachel Beswick (Senior Accountant)

THIS PROFORMA PROVIDES THE FINANCIAL IMPLICATIONS IN RESPECT OF THE ATTACHED
---

REPORT: **Standby Payments**  
REPORT DATE: **26<sup>th</sup> March 2008**

	£ Year 1 2008/09	£ Year 2 2009/10	£ Year 3 2010/11	£ Year 4 2011/12	£ Year 5 2012/13
<b>Revenue Cost</b>					
Standby Payments	£19,859	£19,859	£19,859	£19,859	£19,859
Star Chamber	£19,859	£19,859	£19,859	£19,859	£19,859
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Funding Required This Year

Considered By (Date):

Revenue Saving £2,975

General Purposes 26<sup>th</sup> March 2008

### **FINANCIAL SERVICES COMMENTS**

This report recommends a continuation of the payments of £100 gross per week to one member of staff, in 3 different business areas, in order to ensure that staff are available to attend emergencies out of working hours.

The costs in the table above assume that the standby payments are paid gross to 3 people each week at £100 per week with employers pension and national insurance contributions included, on the assumption all staff receiving the payment are members of the pension scheme. As detailed in the report, this £100 payment per person, per week covers both the standby and call out and therefore there will not be any additional costs arising from overtime.

The costs above are based on the recommendation within the report to take up option 3. The financial impact of the other options is as follows:

- Option 1 would incur no additional cost
- Option 2 would result in the same total budget outlay as above but be paid within the annual salary as opposed to paid as and when the extra work is done

Within the Star Chamber process in 2006/07, £102,269 of funding was earmarked for standby payments. Based on the payments of £100/week per person and assuming no inflationary rise, there is a saving over the 5 year period 2008/09 to 2012/13 of £2,975.

***Financial Based Recommendations:***

- The recommendation in the report for a review of the rate after year three (2010/11) will allow for a rate change in line with the cost of living for payments to be made in 2011/12.
- As the Star Chamber funding only runs to 2012/13 a further recommendation is made to embed these costs into the staff establishment budget at the next budget round for future years budgets. This is recommended on the basis that the scheme is now established practice and so should be reflected in the ongoing budget forecasts. For clarity, funding for any cost of living increase from 2011/12 and complete funding beyond 2012/13 should be established within the base budget at the next budget round after use of the £2,975 excess Star Chamber funds mentioned above.

**RISK**

The risk of the flat rate falling out of line with the cost of living has been addressed in the recommendation to review after year 3. There are no additional risks identifiable at this time.

**PROCUREMENT**

Issues regarding employment of officers are exempt under Section 1(a) of Contract Standing Orders.

**GERSHON EFFICIENCIES**

The saving against the original profiled Star Chamber funding can be identified as a cashable saving, on the basis the scheme was managed effectively to minimise cost over the period of implementation.