

ANGLIA REVENUES PARTNERSHIP
JOINT COMMITTEE - 28 FEBRUARY 2008
REPORT OF STRATEGIC MANAGER
(Author: Steve Knights)

SERVICE LEVEL AGREEMENT

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| <ul style="list-style-type: none">• This report recommends to members a draft service level agreement for the provision of management services from ARP trading Ltd to the Anglia Revenues Partnership. |
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1. Introduction / Background

- 1.1 At the previous meeting of the joint committee on the 20th of December 2007 members approved the recommendation to restructure the management arrangements of the Anglia Revenues Partnership. As part of this restructure it is the agreed intention to transfer the employment of the revenues strategic manager and the revenues benefits manager into the ARP trading Ltd and purchase back their management services for the Anglia Revenues Partnership.
- 1.2 To achieve this it was agreed that a contractual service level agreement would be entered into with ARPT Ltd for Management services.

2. KEY DECISION

- 2.1 This is not a key decision

3. Current Position

- 3.1 Attached to this report is a draft service level agreement for consideration by the members of the joint committee.
- 3.2 If this Service Level agreement is acceptable to members it is recommended that lawyers are employed to convert the draft into a legal contract between ARPT Ltd and one of the partnering Council's on behalf of the Anglia Revenues Partnership.
- 3.3 It is anticipated that the cost for such drafting would be in the region of £1000 and could be covered from existing budgets for legal fees.

4. Options Available

- 4.1 Enter into a contract between ARP to ARPT for the provision of management services.
- 4.2 Continue with the existing secondment arrangements for management of the ARP and the ARPT.

5. Risk

- 5.1 The contractual arrangements are required to provide both ARP and ARP trading Ltd with a contractual protection for the provision of management services as previously agreed.

6. Reasons for Recommendations

The recommendation is to allow the implementation of the previously agreed decision to purchase management services for ARP from ARPTrading Ltd.

6. Recommendation(s)

It is recommended that the Joint committee approves the draft service level agreement and its development into a formal contract between one of the partnership authorities on behalf of the Anglia Revenues Partnership and ARP trading Ltd.

Appendices:

Where appropriate, this report has taken account of the need for compliance with

- The Councils' Equal Opportunities Policies
- Section 17, Crime & Disorder Act 1998
- Human Rights Act 1998
- Section 40, Natural Environment and Rural Communities Act 2006