

BRECKLAND COUNCIL AUDIT COMMITTEE DRAFT WORK PROGRAMME

Meeting Date	Agenda Item	Officer Responsible
13 December 2013		
	Breckland Training Services Annual Report	Richard Wills
	2013/14 Annual Audit Fee Letter	External Audit (Ernst&Young)
	Local Government Sector Update	External Audit (Ernst&Young)
	Audit Committee Self Assessment Exercise and Action Plan	Head of Internal Audit
	Draft Estimates 2013/14 and Medium Term Plan - Projector Required	Assistant Director, Finance
	Treasury Management Mid-year Report	Assistant Director, Finance
	Status Report - Outstanding Internal Audit Recommendations	Head of Internal Audit
	Mid-year Internal Audit Activity Report	Head of Internal Audit
20-Dec-13	ADDITIONAL MEETING	
	Status Report - Outstanding Internal Audit Recommendations - ALL OFFICERS CONCERNED ARE REQUESTED TO ATTEND	Head of Internal Audit
TRAINING FOR NEW MEMBERS TO TAKE PLACE ON TUESDAY 4 FEBRUARY 2014 (10AM NORFOLK ROOM)		
14 February 2014		
	Quarterly Update - Risk Management	Governance & Performance Accountant
	2013/14 Audit Plan	External Audit (Ernst&Young)
	Local Government Sector Update	External Audit (Ernst&Young)
	Treasury Management Policy and Strategy	Assistant Director, Finance
	Audit Joint Working Protocol	Head of Internal Audit
	Internal Audit Terms of Reference, Code of Ethics, Audit Strategy, Strategic and Annual Audit Plans and Summary of Internal Audit Coverage for 2013/14	Head of Internal Audit
	<i>Private meeting between Audit Committee and internal and external audit managers - to be arranged outside of the meeting agenda</i>	
13 June 2014 - 1st meeting		
	Annual Review of the Effectiveness of Internal Audit for 2011/12	Head of Internal Audit
	Annual Report on Internal Audit Activity 2012/13	Head of Internal Audit
	End of Year Review of the Current Status of Agreed Audit Recommendations	Head of Internal Audit
	Draft Annual Governance Statement for 2012/13	Assistant Director, Finance
	Draft Statement of Accounts	Assistant Director, Finance
	Annual report on Treasury Management performance	Assistant Director, Finance
27 June 2014 - 2nd meeting		
	Annual Report of the Audit Committee	Chairman of Audit Committee in conjunction with the Head of Internal Audit
	Annual report on Treasury Management performance	Assistant Director, Finance
	Service Team Plans and Strategic Risk Registers	Governance & Performance Accountant
	Quarterly Update - Risk Management	Governance & Performance Accountant
26-Sep-14		
	Audit Results Report	External Audit (E&Y)
	Statement of Accounts - formal approval	Assistant Director, Finance
	Audit Committee Self Assessment Exercise and Action Plan	Head of Internal Audit
	Quarter 1 Governance Report Risks	Governance & Performance Accountant
	<i>Private meeting between Audit Committee and internal and external audit managers - to be arranged outside of the meeting agenda</i>	
	Items to be arranged -	
	Training arrangements for responsibilities delegated to Audit Committee following changes brought about by the Localism Act. Training will be provided immediately before the first standards hearing to ensure that the Audit Committee is equipped to deal with its additional role.	Monitoring Officer