

Month	MAY				JUNE					JULY				AUGUST				SEPTEMBER					OCTOBER					
Week Commencing Monday	5	12	19	26	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27		
COMMITTEE & Usual Day/Time	Week Cycle No.	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	
DEVELOPMENT CONTROL Mon 9.30 am			19			9				Thurs 3 Jul			21			11				1			22			13		
POLICY DEV & REVIEW PANEL 1 Tues 10.00 am		6				3						15							2 (P)			23*					28	
POLICY DEV & REVIEW PANEL 2 Thurs 10.00 am		8					12					24								11						16		
POLICY DEV & REVIEW PANEL 3 Tues 10.00 am			13					17					29								16						21	
OVERVIEW & SCRUTINY Thurs 2.15 pm				29							10								4				2* Oct					
AUDIT COMMITTEE	Dates to be fixed																											
CABINET Tues 9.30 am						10						22								9						14*		
LICENSING SUB- (HEARINGS)	Dates for Licensing Hearings to be fixed as and when required																											
LICENSING Weds 10.00 am		7						18				23								10							29	
JOINT CONSULTATIVE (JCC) Thurs 10.00 am							19														18							
GENERAL PURPOSES Weds 10.00 am						4						16							3							15		
APPEALS Weds 10.00 am				28								9									17						22	
STANDARDS Tues 2.15 pm				27								8								9							21	
COUNCIL Thurs 10.30 am			22* AM							Mon 30 Jun @					7								25					

Dates marked with an asterisk * indicate specified meetings for

a) LDF Core Strategy & Policies Submission to Government (Council 22 May 2008)

b) LDF Site Specifics (Panel 1 23 September, OSC 2 October and Cabinet 14 October 2008)

2008											2009																	
Month	NOVEMBER				DECEMBER						JANUARY				FEBRUARY				MARCH				APRIL			MAY		
Week Commencing Monday	3	10	17	24	1	8	15	22	29	5	12	19	26	2	9	16	23	2	9	16	23	30	6	13	20	27	4	
COMMITTEE & Usual Day / Time	Week Cycle No.	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2	3	4	5	6	1	2
DEVELOPMENT CONTROL Mon 9.30 am	3			24			15			5			26			16			9			30		20				
POLICY DEV & REVIEW PANEL 1 Tues 10.00 am							16					20				17						31						
POLICY DEV & REVIEW PANEL 2 Thurs 10.00 am				27							15					19							9					
POLICY DEV & REVIEW PANEL 3 Tues 10.00 am						9							27						10					21				
OVERVIEW & SCRUTINY Thurs 2.15 pm		13								8					12						26					7		
AUDIT COMMITTEE			Dates to be fixed																									
CABINET Tues 9.30 am				25							13						24						7					
LICENSING SUB- (HEARINGS)								Dates for Licensing Hearings to be fixed as and when required																				
LICENSING Weds 10.00 am						10						21					4							22				
JOINT CONSULTATIVE (JCC) Thurs 10.00 am					4												5											
GENERAL PURPOSES Weds 10.00 am				26						7						18						1 Apr						
APPEALS Weds 10.00 am					3						14						25						8					
STANDARDS Tues 2.15 pm					2						13						24						7					
COUNCIL Thurs 10.30 am	6						18						29 B				26 CT		12					23				

KEY	
AM = Annual Meeting of the Council; B = Approval of the Budget for the year 2009-10; CT = Setting of the Council Tax; @ = Annual Approval of Statement of Accounts; (P) = provisional date (may be cancelled if not required)	
BANK / PUBLIC HOLIDAYS	
2008: May 5 & May 26, Aug 25, December 25 & 26 Christmas Day/Boxing Day	2009: Jan 1 st New Year's Day, Apr 10 Good Friday/Apr 13 Easter Monday May 4 & May 25, Aug 24, Fri Dec 25 Christmas Day/Mon Dec 28
USUAL VENUE FOR MEETINGS - THE CONFERENCE SUITE, ELIZABETH HOUSE, DEREHAM UNLESS SPECIFIED OTHERWISE - PLEASE REFER TO PUBLISHED AGENDA FOR CONFIRMATION OF MEETING ARRANGEMENTS	

NOTES TO THE SCHEDULE**Meetings Cycle**

1. The calendar is based, in the main, on a six week cycle of meetings but it has been necessary to make some exceptions to take account of public holidays or recess periods, in which case some meetings have been included at either a shorter or longer interval.

Annual Meeting

2. The Annual Meeting of the Council has been allocated to 22 May 2008.

Council Meetings

3. a) An additional meeting of the Council has been included on 26 February 2009 for the setting of the Council Tax for the year 2009-10.
b) In order to facilitate the statutory deadline for the annual approval of the Statement of Accounts, a meeting of the Council has been allocated to **Monday**, 30 June 2008.

Development Control

4. Development Control Committee is retained on its usual three week cycle, including one meeting during the August recess period. To allow for a meeting of the Council on Monday, 30 June 2008 and to maintain the Committee's three week meeting cycle, a meeting of Development Control Committee has been allocated to **Thursday**, 3rd July 2008.

Licensing Hearings

5. In the light of experience, no provisional allocation of dates has been made for Licensing Sub-Committee Hearings, since in practice a majority of the provisional dates in the previous year have been either not required or have not fitted the statutory deadlines for convening a hearing. Therefore, meetings will be arranged as necessary depending on the receipt of licensing applications under the regulations governing licensing Hearings.

Policy Development and Review Panels

6. The three Policy Development and Review Panels have been scheduled into the timetable this year in a slightly variable pattern to fit the timetable with Overview and Scrutiny Commission.

Recess Periods & Exceptions

7. Every effort has been made to keep August free from meetings subject to the exceptions mentioned above. However, it has been necessary to allow for a Council meeting on 7th August to maintain the meetings cycle and avoid too long a gap between meetings.
8. Christmas and New Year weeks have similarly been kept free of meetings, as has Easter Week commencing Good Friday, 10 April 2009.
9. Norfolk Show dates (25 and 26 June 2008) have also been kept free of meetings.

General

10. Currently no dates coincide with known meeting dates of the Norfolk County Council.
11. The usual venue for all meetings will be in the Council's Conference Suite at Dereham unless specified otherwise but members should refer to published agenda for confirmation of meeting arrangements. Room bookings are subject to confirmation at this stage.