

BRECKLAND DISTRICT COUNCIL

Report of: Ian Sherwood, the Executive Member for Performance and Business Development

To: Cabinet: 18 June 2013

(Author: Samantha Dancer – Joint Performance Team Leader)

Subject: Q4 Performance Report

Purpose: To provide Members with a report on the Performance of the Council and the Priorities set out in the Corporate Plan 2011-2015

Recommendation: To give consideration to and note the contents of the report and the appendices.

1.0 BACKGROUND

1.1 Appendix A is a new style Quarterly Performance Report which has been generated by our performance management system 'Performance Plus' and shows the position as at the end of quarter 4 – 31st March 2013.

1.2 Included at the front of the report is a foreword and interpretation advice.

1.3 The main body of the report contains a summary of each priority which includes:

- § Analysis
- § Projects
- § Performance indicators
- § Risks

1.4 Commentary is provided to give further information on the current position of each item.

2.0 OPTIONS

2.1 That we continue to report at the level provided in Appendix A

3.0 REASONS FOR RECOMMENDATION(S)

3.1 Overview & Scrutiny will receive this report on the 6th June 2013. Their comments / recommendations will be included as a separate appendix.

4.0 EXPECTED BENEFITS AND TIMELINES

4.1 Following the creation of the shared management team across Breckland District Council and South Holland District Council focus has been placed on aligning processes and systems to improve time management and efficiency.

- 4.2 With a joint management structure there was evidently a need for a single performance management system that provided a flexible platform for the monitoring and management of each authority's corporate priorities.
- 4.3 Performance Plus sits on a web based server which allows access from both work and home for all licence users and therefore affords greater access for a shared management team, executive members and wider officer core, facilitating a more flexible working arrangement.
- 4.4 Performance Plus allows for tailored reports to be created, developed and shared by the Council allowing more time to be spent on data analysis than data collection. This has resulted in bespoke reports for Portfolio Holders being created which present a tailored overview of their services in a simple and easy to understand format.

5.0 **IMPLICATIONS**

5.1 **Carbon Footprint & Environmental Issues**

- 5.1.1 There are no implications resulting from this report

5.2 **Constitution & Legal**

- 5.2.1 There are no implications resulting from this report

5.3 **Contracts**

- 5.3.1 There are no implications resulting from this report

5.4 **Crime and Disorder**

- 5.4.1 There are no implications resulting from this report

5.5 **Equality and Diversity & Human Rights**

- 5.5.1 There are no implications resulting from this report

5.6 **Financial**

- 5.6.1 There are no implications resulting from this report

5.7 **Risk Management**

- 5.7.1 There are no implications resulting from this report

5.8 **Staffing**

- 5.8.1 There are no implications resulting from this report

5.9 **Stakeholders / Consultation**

- 5.9.1 There are no implications resulting from this report

5.10 Other

5.10.1 There are no implications resulting from this report

6.0 WARDS/COMMUNITIES AFFECTED

6.1 There are no implications resulting from this report

Background papers: - None

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Key Decision – No

Appendices attached to this report:

- Appendix A – Q4 Performance Report
- Appendix B – Comments / Recommendations from O&SC (to follow)