

BRECKLAND DISTRICT COUNCIL

Report of: The Assistant Director of Democratic Services

To: Full Council – 23 May 2013

(Author: J Britton, Senior Committee Officer)

Subject: Annual Appointment of the Leader, Committees and other Representatives and Chairmen and Vice-Chairmen 2013/14

Purpose: The Council is requested to appoint:

- the under-mentioned non-executive Committee and Panel memberships for 2013/14
- the Chairmen and Vice-Chairmen of those Committees (*except where otherwise indicated*)
- Joint Committee representation

Recommendation: that Council appoints for 2013/14 the Committees and Sub-Committees listed in paragraph 3 below:

- (1) Chairmen and Vice-Chairmen (if applicable) of the standing Committees except where otherwise indicated
- (2) Breckland representatives on the Anglia Revenues and Benefits Partnership Joint Committee and the Norfolk Police & Crime Panel

1. LEADER AND DEPUTY LEADER OF THE COUNCIL

In accordance with the changes to the Constitution confirmed at the Council meeting held on 12 May 2011, the Leader of the Council was elected at that meeting for a four year term.

Michael Wassell has been appointed as Deputy Leader by the Leader, in accordance with Standing Order No 20, as amended.

2. EXECUTIVE AND SUPPORT MEMBERS

To note the Executive Members appointed by the Leader in accordance with Clause C2 of the Delegation Agreement in the Constitution and the appointments made by the Leader to the corresponding Executive Member Support positions. These are:

Portfolio Member	Executive Member	Executive Support
Finance & Democratic Services	Michael Wassell	Ellen Jolly
Performance & Business Development	Ian Sherwood	Claire Bowes
Localism, Community & Environmental Services	Lynda Turner	Mark Robinson

Planning & Environmental Services	Elizabeth Gould	William Richmond
Assets & Strategic Development	Mark Kiddle-Morris	Frank Sharpe
Internal Services	William Smith	Phillip Duigan

3. APPOINTMENT OF COMMITTEES

In non-election years in the past, the Council has re-appointed Committees en bloc, except for changes required for convenience or practical reasons.

Nominations to seats in accordance with the political balance allocation, is a matter for the respective Groups. The allocation of seats among Groups on Committees is subject to the overriding requirement to allocate the total number of seats available in proportion; this allows some scope for adjustment to the balance shown for individual Committees, particularly where proportions mean that Labour and “Others” share allocations. The overriding allocation, for the 60 seats subject to political balance before the Council for approval, is Con: 50, Lab: 6, Others: 4.

Except where otherwise indicated, Council is asked to appoint Chairmen and Vice- Chairmen.

Current memberships and allocations of seats are as follows and include substitutes (two Conservative, one opposition) for Committees.

Planning Committee

Constitution: 12 members, politically balanced, with allocation of seats as follows:-

Sylvia Armes	Jenny North (Vice-Chairman)
Gordon Bambridge	William Richmond
Claire Bowes	Mark Robinson
Trevor Carter	Frank Sharpe
Paul Claussen	Pam Spencer
Terry Lamb	Nigel Wilkin (Chairman)

Substitutes: Marion Chapman-Allen, Carl Clark, Phillip Duigan and Terry Jermy

Overview and Scrutiny Commission

Constitution: 12 members, politically balanced, with allocation of seats as follows:-

Alec Byrne	Charles Carter
Philip Cowen (Chairman)	Keith Gilbert
Diana Irving	Terry Jermy (Vice Chairman)
Adrian Joel	Robert Kybird
Shirley Matthews	Robert Richmond
John Rogers	Brian Rose

Substitutes: Gordon Bambridge, Claire Bowes, Sylvia Armes and Carl Clark

(Membership to include up to three Task & Finish Group Chairmen)

Executive Members are excluded from appointment to the Commission.

General Purposes

Constitution: 12 members – politically balanced, with allocation of seats as follows:-

Gordon Bambridge	Bill Borrett
Trevor Carter (Vice-Chairman)	Brenda Canham
Phillip Duigan (Chairman)	Marion Chapman-Allen
Stuart Green	Shirley Matthews
Carl Clark	Bryan Skull
Ann Steward	David Williams

Substitutes: Ellen Jolly, Kate Millbank, Terry Jermy and **Independent Substitute Vacancy**

Licensing Committee

Constitution: 12 members – politically balanced, with allocation of seats as follows:-

Sylvia Armes	Gordon Bambridge (Chairman)
Paul Darby	Ellen Jolly (Vice-Chairman)
Terry Lamb	Keith Martin
Kate Millbank	Thomas Monument
John Rogers	Frank Sharpe
Pam Spencer	Karen Pettitt

Substitutes: Claire Bowes, Alec Byrne, Carl Clark and Brenda Canham

Appeals Committee

Constitution: 6 members – politically balanced, with allocation of seats as follows:-

Sylvia Armes	Stephen Askew
Richard Duffield	Linda Monument (Chairman)
Jenny North	William Richmond (Vice-Chairman)

Substitutes: Claire Bowes, Carl Clark, Karen Pettitt & **Labour Substitute Vacancy**

Audit Committee

Constitution: 6 members – politically balanced, with allocation of seats as follows:-

Robert Childerhouse	Mike Nairn
Terry Jermy	Cliff Jordan (Chairman)
Robert Kybird (Vice Chairman)	Ellen Jolly

Plus two independent, non-voting advisors.

Substitutes: Charles Carter and Brenda Canham

Joint Appointments Committee

Constitution: 8 members (4 from Breckland and 4 from South Holland) – politically balanced, with allocation of Breckland seats as follows:-

Terry Jermy	William Nunn
William Smith	Adrian Stasiak

Substitute: Mark Robinson

Joint Appointments Appeals Committee

(cannot be the same Members as the Joint Appointments Committee)

Constitution: 8 members (4 from Breckland and 4 from South Holland) – politically balanced, with allocation of Breckland seats as follows:-

Carl Clark	Elizabeth Gould
Mark Kiddle-Morris	Lynda Turner

Plus **Vacancy** for one named member (from each Council) who may act as a substitute

Local Joint Consultative

Constitution: 5 Breckland Councillors (4 named members plus one “floating” Cabinet Member) and two substitute members and 5 Staff Representatives and two substitute representatives.

(Not required to be politically balanced. Chairman and Vice-Chairman of this Joint Committee are appointed at its first meeting in accordance with its constitution and rules.)

Robert Kybird	Keith Martin
Shirley Matthews	David Williams (Chairman)

Substitutes: Mike Nairn and Nigel Wilkin

Anglia Revenues and Benefits Partnership Joint Committee

Two Breckland representatives to be appointed to the Joint Committee.

Paul Claussen	William Smith
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Substitutes: Phillip Duigan and Michael Wassell

Norfolk Police & Crime Panel

William Richmond

Substitute: Frank Sharpe

Member Development Panel

Constitution: 6 Members, to include representation from all groups

Gordon Bambridge	Keith Gilbert
Mike Nairn	Terry Jermy
Mark Robinson	Trevor Carter (Chairman)

Boundary Review Working Group

Michael Wassell
Stephen Askew
Philip Cowen

Terry Jermy
Mike Nairn
Mark Robinson

4. OPTIONS AVAILABLE

To agree or not to agree to the recommendations.

5. REASON FOR MAKING RECOMMENDATIONS

To comply with Standing Orders No.30 (Appointment of Committees for non-executive functions) and No.35 (Election of Chairmen and Vice-Chairmen of Committees).