

BRECKLAND COUNCIL

Report of the Executive Member for Corporate Resources to CABINET- 19 October 2010 COUNCIL – 4 November 2010 (Author: Helen McAleer, Senior Committee Officer)

DRAFT CALENDAR OF COUNCIL AND COMMITTEE MEETINGS 2011-2012

1. Purpose of Report

- 1.1 This report recommends a calendar of meetings for 2011-2012 for the Council's approval. A draft calendar is attached for members' consideration.

2. Recommendations

- 2.1 It is recommended to Cabinet that the attached schedule of Council and Committee meetings for 2011-2012 be recommended to the Council for approval.

Note: In preparing this report, due regard has been had to equality of opportunity, human rights, prevention of crime and disorder, environmental and risk management considerations as appropriate. Relevant officers have been consulted in relation to any legal, financial or human resources implications and comments received are reflected in the report.

3. Information, Issues and Options

3.1 Background

- 3.1.1 In accordance with Standing Orders and the scheme of delegation, Cabinet is required each year to recommend a calendar of Council and Committee meetings for the Council's approval. Accordingly, a draft calendar for 2011-2012 has been prepared and is attached for members' consideration.

3.2 Issues

- 3.2.1 Cabinet's attention is drawn to the explanatory notes appended to the draft calendar.

3.3 Options

- 3.3.1 To recommend the attached schedule of meetings for the Council's approval.
3.3.2 To suggest amendments.

3.4 Reasons for Recommendation(s)

- 3.4.1 To comply with Standing Orders and the scheme of delegation for the recommendation to Council for adoption of a calendar of meetings for 2011-2012.

4. Risk and Financial Implications

4.1 Risk

- 4.1.1 This report does not require a risk assessment because the issues covered by the recommendations are not significant in terms of risk.

4.2 Financial

4.2.1 None.

5. **Legal Implications**

5.1 None

6. **Other Implications**

- a) Equalities: None
- b) Section 17, Crime & Disorder Act 1998: None
- c) Section 40, Natural Environment & Rural Communities Act 2006: None
- d) Human Resources: None
- e) Human Rights: None
- f) Other: [e.g. Children's Act 2004]: None

7. **Alignment to Council Priorities**

7.1 Your Council, Your Services – Constitution: Standing Order No. 1 and Part 3:
Delegations to Cabinet: Paragraph 9

8. **Ward/Community Affected**

8.1 None

Background Papers

None

Lead Contact Officer:

Name/Post: Helen McAleer, Senior Committee Officer

Telephone: DDI 01362 656381

Email: helen.mcaleer@breckland.gov.uk

Key Decision Status (Executive Decisions only):

Non-key

Appendices attached to this report:

Draft Schedule of Council & Committee Meetings 2011-2012