

Appendix 2

Outstanding Systems Audit Recommendations at 31 March 2010

Service	Responsible Manager	Priority	Recommendation	Management Response	Initial Deadline	Revised End Date	Internal Audit Conclusion
Strategic Housing	Anita Brennan	Medium	Report No. BRK/08/18 – recommendation 9 The policy for nomination rights needs to be formally documented in an agreement, which is signed, by all RSLs and the Council.	Not to be implemented until mid April as continuing delays in signing contract due the none delivery of CBL	Thu-1-May-08	Sun-31-Mar-10	OUTSTANDING Revised deadline date 30/04/10 We are aware from discussions with Management as part of the Performance Review Clinic there have been a number of difficulties in implementing the Choice Based Lettings Scheme, and in particular obtaining agreement with the Registered Social Landlords as to the policy that should be adopted. These issues were still yet to be resolved, and we plan to review the Council's implementation of the scheme as part of the 2010/11 scheduled review of Homelessness and Housing Strategy.
Asset Management	Steve Udberg	Low	Report No. BRK/09/02 – recommendation 1 All commercial and industrial properties should be recorded in a central record/database showing acquisition date	The Code Book is up to date with all the information that is required daily. However, a Consultant has compiled a spreadsheet with the total information which is being verified and will be entered onto the new Software System by first quarter with Post Project Review planned for second quarter.	Wed-1-Oct-08	Wed-31-Mar-10	PARTLY IMPLEMENTED Progress has been made, with a consultant now being used in the process. Revised deadline date of 30/06/10 Implementation of this recommendation will also be reviewed as part of the 2010/11 audit of Asset Management.

Service	Responsible Manager	Priority	Recommendation	Management Response	Initial Deadline	Revised End Date	Internal Audit Conclusion
Finance	Mel Nicol	High	Report No. BRK/10/10 – recommendation 2 Timely Clearance of Suspense Items from the suspense account	Now that staff have been appointed this recommendation has been addressed. See Cathy Cannel to see latest position on suspense account.	Fri-19-Feb-10	Wed-31-Mar-10	PARTLY IMPLEMENTED Revised date 30/06/10 - We were presented with evidence which shows progress with this recommendation in terms of identifying and clearing historic and current amounts (and in particular the significant amounts identified during the audit) in the suspense account. Current items stand at approx £10k, however some of these are historic, and are still yet to be fully cleared.
Finance	Mel Nicol	Medium	Report No. BRK/10/10 – recommendation 3 Use of the Suspense Account	Item cleared - see evidence for earlier suspense account entry	Fri-19-Feb-10	Wed-31-Mar-10	OUTSTANDING Revised deadline 30/06/10. There is an ongoing issue with the need to allocate payments to the suspense account that will not be resolved until the pay.net system is installed.