

Anglia Revenues Partnership

Report of Operational Board to the JOINT COMMITTEE – 11 March 2010

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Council Tax recovery process report

1. Purpose of Report

- 1.1 To inform members of Recovery processes

2. Recommendations

It is recommended that the Committee:

- 2.1 Note the contents of the report and make the attachment available to all District Councillors

Note: In preparing this report, due regard has been had to equality of opportunity, human rights, prevention of crime and disorder, environmental and risk management considerations as appropriate. Relevant officers have been consulted in relation to any legal, financial or human resources implications and comments received are reflected in the report.

3. Information, Issues and Options

3.1 Background

- 3.1.1 Collection is a key performance indicator that is reported on each month. The process for collecting outstanding debts can be complex and time consuming.

- 3.1.2 Constituents often consult Members over recovery actions the Authorities have taken

3.2 Issues

- 3.2.1 As Committee membership can change it was considered it could help new members to understand the recovery process for Council Tax if a guide was produced which shows the processes available and gave an indication of cost and time scales involved in the process.

3.3 Options

- 3.3.1 To note the report and the contents of the attachments

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3.4 Reasons for Recommendation(s)

- 3.4.1 To assist Members so they are better prepared to deal with their constituents queries.

- 3.4.2 To assist Members in their consideration of actions recommended by officers in respect of recovery of Council Tax debt.

4. Risk and Financial Implications

4.1 Risk

- 4.1.1 None

4.2 Financial

4.2.1 None

5. Legal Implications

5.1 None

6. Other Implications

None.

7. Alignment to Council Priorities

7.1 To be legally compliant

8. Ward/Community Affected

8.1 All within partner authorities

Background Papers

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Key Decision Status (Executive Decisions only):

Appendices attached to this report:

Council Tax recovery flow diagrams