

AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee - **GOVERNANCE AND AUDIT COMMITTEE**
- Date & Time - **Thursday, 2nd February, 2023 at 10.00 am**
- Venue - **The Breckland Conference Centre, Anglia Room, Elizabeth House, Walpole Loke, Dereham, NR19 1EE**

THIS MEETING WILL BE STREAMED LIVE VIA THE LINK BELOW AND WILL BE ACTIVATED AT THE START OF THE MEETING

<https://www.breckland.gov.uk/Streaming-of-committee-meetings>

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Should members of the public wish to attend this meeting, and to ensure that Covid restrictions are adhered to, please email democraticservices@breckland.gov.uk

Members

Cllr Bill Borrett (Chairman)	Cllr Kay Grey
Cllr Robert Kybird (Vice-Chairman)	Cllr Robert Hambidge
Cllr Harry Clarke	Cllr Linda Monument

Democratic Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Wednesday, 25 January 2023

PART A - ITEMS OPEN TO THE PUBLIC

	<u>Page(s) herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 29 September 2022.	4 - 13
2. <u>ACTIONS ARISING FROM THE MINUTES (IF ANY) (STANDING ITEM)</u>	
3. <u>APOLOGIES</u> To receive apologies for absence.	
4. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
5. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
6. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
7. <u>TRAINING (STANDING ITEM)</u> To note if there are any training issues/ requests.	
8. <u>Q3/Q4 RISK REPORT</u> Report of Cllr Jane James, Executive Member for Customer & Corporate Services.	14 - 35
9. <u>STRATEGIC AND ANNUAL INTERNAL AUDIT PLANS 2021/22</u> Report by Faye Haywood, Head of Internal Audit.	36 - 62
10. <u>TREASURY MANAGEMENT MID YEAR REPORT 2022-23</u> Report of Councillor Phil Cowen, Executive Member Finance, Revenues and Benefits.	63 - 80
11. <u>TREASURY MANAGEMENT POLICY AND STRATEGY 2023-24</u> Report of Councillor Phil Cowen, Executive Member for Finance, Revenues & Benefits.	81 - 144

	<u>Page(s)</u> <u>herewith</u>
12. <u>EXTERNAL AUDIT PLAN FOR 2021/22</u>	145 - 155
Report of the External Auditor.	
13. <u>AUDITED STATEMENT OF ACCOUNTS 2021-22</u>	156 - 266
Report of Alison Chubbock, Assistant Director Finance (S151 Officer).	
14. <u>ACCOUNTING POLICIES 2022-23</u>	267 - 279
Report of Alison Chubbock, Assistant Director Finance (S151 Officer).	
15. <u>STANDARDS - REVIEW OF CODE OF CONDUCT</u>	280 - 303
Report of Rob Walker, Deputy Chief Executive & Monitoring Officer.	
16. <u>WORK PROGRAMME</u>	304
A copy of the Committee's work programme is attached. The Committee is asked to consider whether any additions, deletions or amendments to the programme are required.	
17. <u>NEXT MEETING</u>	
To note the arrangements for the next meeting on Thursday, 22 June 2023 at 10am in the Anglia Room.	