

A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Tuesday, 6th December, 2022 at 10.00 am

VENUE: Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford.
IP24 1BT

For the attention of:

Cllr Jan French, Fenland District Council (Chair)
Cllr Edward Back, East Suffolk Council (Vice-Chairman)
Cllr David Ambrose-Smith, East Cambridgeshire District Council
Cllr Sarah Broughton, West Suffolk District Council
Cllr Philip Cowen, Breckland Council

Should members of the public wish to attend this meeting, please email
democraticservices@breckland.gov.uk

PART A **ITEMS OPEN TO THE PUBLIC**

	<u>Page(s) herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 20 September 2022.	1 - 6
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
4. <u>DECLARATIONS</u>	
5. <u>PERFORMANCE REPORT (STANDING ITEM)</u> Report of Matthew Waite-Wright, Head of NNDR Recovery & Enforcement (ARP).	7 - 38
6. <u>WELFARE REFORM UPDATE (STANDING ITEM)</u> Report of Lorraine King, Head of Benefits, Council Tax Billing & Systems (ARP).	39 - 43
7. <u>ARP FINANCIAL PERFORMANCE REPORT 2022-23</u> Report of Alison Chubbock, Assistant Director of Finance & S151 Officer (BDC).	44 - 48

	<u>Page(s)</u> <u>herewith</u>
8. <u>ARP JOINT COMMITTEE PARTNERSHIP BUDGET 2023-24</u> Report of Alison Chubbock, Assistant Director of Finance & S151 Officer (BDC).	49 - 52
9. <u>JOINT COMMITTEE SERVICE PLAN AND RISK REGISTER REPORT</u> Report of Adrian Mills, Head of ARP.	53 - 64
10. <u>FORTHCOMING ISSUES (STANDING ITEM)</u> To note any items.	
11. <u>NEXT MEETING</u> To note that the next meeting will take place on 7 March 2022 at 10am. Arrangements for this meeting will be confirmed nearer the time.	
12. <u>EXCLUSION OF PRESS AND PUBLIC</u> To consider passing the following resolution: “That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act.”	
13. <u>PARTNERSHIP WORKING THROUGH SECTION 113 AGREEMENT - BROADLAND AND SOUTH NORFOLK FRAUD SERVICES</u> Report of Matthew Waite-Wright, Head of NNDR, Recovery & Enforcement (ARP).	65 - 66
14. <u>PARTNERSHIP WORKING THROUGH SECTION 113 AGREEMENT. - LINCOLNSHIRE FRAUD SERVICES</u> Report of Matthew Waite-Wright, Head of NNDR, Recovery & Enforcement (ARP).	67 - 69