



# AGENDA

- Committee - **LICENSING HEARING PANEL**
- Date & Time - **THURSDAY, 23RD SEPTEMBER, 2021 AT 10.30 AM**
- Venue - **THE BRECKLAND CONFERENCE CENTRE, ANGLIA ROOM, ELIZABETH HOUSE, WALPOLE LOKE, DEREHAM, NR19 1EE**

**Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.**

## **Membership**

Cllr Marion Chapman-Allen (Chair)  
Cllr Richard Duffield

Cllr Tina Kiddell  
Cllr Tristan Ashby (Substitute Member)

**PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF THEIR MOBILE PHONES**

Democratic Services  
Elizabeth House, Walpole Loke,  
Dereham Norfolk, NR19 1EE

Date: 14 September 2021

1. **APOLOGIES**

To receive apologies for absence.

2. **DECLARATION OF INTEREST**

The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Those Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.

3. **PROCEDURES**

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4. **EXCLUSION OF PRESS AND PUBLIC**

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act 1972, the press and the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A to the Act.”

**PART B – ITEM FROM WHICH THE PRESS AND THE PUBLIC ARE  
EXCLUDED**

5. **RENEWAL OF BRECKLAND COUNCIL HACKNEY  
CARRIAGE/PRIVATE HIRE DRIVER LICENCE**

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Report of Craig Fowler - Environmental Health and Licensing Manager.



**PROCEDURE FOR  
Licensing Hearing Panel**

1. Chairman makes introductions and explains procedure to parties present.
2. Presentation by Officer(s).
3. Questions to Officer(s) by Members on Policy etc.
4. Presentation by Applicant (opening, call witnesses and produce documents relevant to application).
5. Questions to Applicant by Members.
6. Summary by Applicant.
7. Advice from Officer(s) on policy and/or Solicitor on law and jurisdiction.
8. Members consider the matter in private. (They may call on the Solicitor to help draft reasons for decision. Any other advice must be repeated in open forum). (*Please see Footnote*)
9. The decision, including reasons, is announced.

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By virtue of paragraph(s) 1,2 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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