

AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee - **GOVERNANCE AND AUDIT COMMITTEE**
- Date & Time - **Wednesday, 28th July, 2021 at 10.00 am**
- Venue - **Breckland Conference Centre, The Anglia Room, Elizabeth House, Walpole Loke, Dereham, NR19 1EE**

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Members

Cllr Bill Borrett (Chairman)	Cllr Kay Grey
Cllr Robert Kybird (Vice-Chairman)	Cllr Jane James
Cllr Harry Clarke	Cllr Linda Monument
	Mr John Plaskett (Independent Lay Advisor)

Democratic Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Monday, 19 July 2021

PART A - ITEMS OPEN TO THE PUBLIC

	<u>Page(s) herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on Thursday, 24 June 2021.	5 - 19
2. <u>ACTIONS ARISING FROM THE MINUTES (IF ANY) (STANDING ITEM)</u>	
3. <u>APOLOGIES</u> To receive apologies for absence.	
4. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business, pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
5. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
6. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
7. <u>TRAINING (STANDING ITEM)</u> To note if there are any training issues/ requests.	
8. <u>CONSTITUTION – CONTRACT PROCEDURE RULES</u> Report of Maxine O'Mahony, Executive Director Strategy & Resources and Anton Bull, Procurement & Contracts Manager.	20 - 50
9. <u>CIPFA FINANCIAL MANAGEMENT (FM) CODE</u> Report of Maxine O'Mahony, Executive Director Strategy and Resources & Alison Chubbock, Assistant Director of Finance & S151 Officer.	51 - 55
10. <u>UN-AUDITED STATEMENT OF ACCOUNTS 2020-21</u> Report of Maxine O'Mahony, Executive Director, Strategy & Resources and Alison Chubbock, Assistant Director of Finance & S151 Officer.	56 - 167
11. <u>WORK PROGRAMME</u> A copy of the Committee's work programme is attached. The Committee is asked to consider whether any additions, deletions or amendments to the programme are required.	168

12. NEXT MEETING

To note the arrangements for the next meeting on Thursday, 30 September at 10am in the Anglia Room, the Conference Suite, Dereham.