



AGENDA

**The Breckland Conference
Centre, Elizabeth House,
Walpole Loke, Dereham,
NR19 1EE**

Contact: Julie Britton
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Date: Wednesday, 12 January 2022

Dear Sir/Madam,

Members of the Council are hereby summoned to a Meeting of the **District Council** which will be held at **10.00 am on Thursday, 20th January, 2022** at **The Breckland Conference Centre, Elizabeth House, Walpole Loke, Dereham, NR19 1EE**

Yours faithfully

Maxine O'Mahony
Chief Executive

THIS MEETING WILL BE STREAMED LIVE VIA THE LINK BELOW AND WILL BE
ACTIVATED AT THE START OF THE MEETING

<https://www.breckland.gov.uk/Streaming-of-committee-meetings>

The Democratic Services Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

	<u>Page(s) herewith</u>
1. <u>APOLOGIES</u> To receive apologies for absence.	
2. <u>MINUTES</u> To confirm the minutes of the meeting held on 14 October 2021.	6 - 19
3. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
4. <u>CHAIRMAN'S ANNOUNCEMENTS</u>	20 - 23
5. <u>LEADER'S ANNOUNCEMENTS</u> To receive a verbal update from Councillor Sam Chapman-Allen, Leader of the Council.	
6. <u>QUESTIONS ON NOTICE UNDER STANDING ORDER NO. 6</u>	
a) <u>9 December 2021</u> The document attached were the questions and responses that would have been included on the Council agenda for the meeting on 9 December 2021 that was postponed.	24 - 33
7. <u>QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7</u>	
8. <u>MINUTES (FOR INFORMATION ONLY)</u> To note the following Minutes:	
9. <u>CABINET: 15 NOVEMBER 2021</u> To note the confirmed Minutes of the Cabinet meeting held on 15 November 2021.	34 - 44
10. <u>OVERVIEW & SCRUTINY COMMISSION:</u>	
a) <u>28 October 2021</u> To note the confirmed Minutes of the Overview & Scrutiny Commission meeting held on 28 October 2021.	45 - 58
b) <u>16 December 2021</u> To note the unconfirmed Minutes of the Overview & Scrutiny Commission meeting held on 16 December 2021.	59 - 66

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11. <u>GOVERNANCE AND AUDIT COMMITTEE:</u>	
a) <u>30 September 2021</u> To note the confirmed Minutes of the Governance and Audit Committee meeting held on 30 September 2021.	67 - 79
b) <u>2 December 2021</u> To note the unconfirmed Minutes of the Governance and Audit Committee meeting held on 2 December 2021.	80 - 89
12. <u>COMMITTEE OF THE LICENSING AUTHORITY: 20 OCTOBER 2021</u> To note the unconfirmed Minutes of the Committee of the Licensing Authority meeting held on 20 October 2021.	90 - 94
13. <u>LICENSING COMMITTEE: 20 OCTOBER 2021</u> To note the unconfirmed Minutes of the Licensing Committee meeting held on 20 October 2021.	95 - 97
14. <u>PLANNING COMMITTEE:</u>	
a) <u>4 October 2021</u> To note the confirmed Minutes of the Planning Committee meeting held on 4 October 2021.	98 - 104
b) <u>1 November 2021</u> To note the confirmed Minutes of the Planning Committee meeting held on 1 November 2021.	105 - 111
c) <u>29 November 2021</u> To note the confirmed Minutes of the Planning Committee meeting held on 29 November 2021.	112 - 115
d) <u>20 December 2021</u> To note the unconfirmed Minutes of the Planning Committee meeting held on 20 December 2021.	116 - 121
15. <u>SAHAM TONEY NEIGHBOURHOOD PLAN - MAKING (ADOPTION) OF THE NEIGHBOURHOOD PLAN</u> Report of Councillor Paul Claussen, Deputy Leader and Executive Member for Economic Development & Growth and the Portfolio Holder for Neighbourhood Planning. Members are asked to note that this report was discussed at the Cabinet meeting on 15 November 2021 where the first three recommendations were	122 - 126

	<u>Page(s) herewith</u>
approved. The 4 th recommendation is a recommendation to Full Council.	
16. <u>ADOPTION OF THE REVISED TAXI POLICY AND PROCEDURES</u>	127 - 247
Report of Gordon Bambridge, Executive Member for Waste & Environment and the Portfolio Holder for Licensing.	
Members are asked to note that this report was considered at the Licensing Committee meetings held on 21 July and 20 October 2021 and was recommended to Full Council for adoption.	
17. <u>GAMBLING POLICY STATEMENT OF PRINCIPLES</u>	248 - 293
Report of Gordon Bambridge, Executive Member for Waste & Environment and the Portfolio Holder for Licensing.	
Members are asked to note that this report was considered at the Committee of the Licensing Authority meetings held on 21 July and 20 October 2021 and was recommended to Full Council for adoption.	
18. <u>PROPERTY ACQUISITION - RIVERSDALE, THETFORD</u>	294 - 300
Report of Councillor Paul Hewett, Executive Member for Property & Projects.	
19. <u>PERFORMANCE FRAMEWORK</u>	301 - 320
Report of Councillor Mark Robinson, Executive Member for Customer, Digital & Performance.	
20. <u>APPOINTMENT OF EXTERNAL AUDITORS FROM 2023-24</u>	321 - 328
Report of Phil Cowen, Executive Member for Finance, Revenue & Benefits and Maxine O'Mahony, Chief Executive.	
21. <u>TREASURY MANAGEMENT POLICY & STRATEGY 2022-23</u>	329 - 375
Report of Phil Cowen, Executive Member for Finance, Revenue & Benefits and Maxine O'Mahony, Chief Executive.	
22. <u>CONSTITUTION - PROPOSED VARIATIONS</u>	376 - 385
Report of Councillor Ian Sherwood, Executive Member for People, Communications & Governance.	
23. <u>GENERAL PURPOSES COMMITTEE</u>	386 - 395
Report of Councillor Ian Sherwood, Executive Member for People,	

Communications and Governance and Rob Walker, Executive Director & Monitoring Officer.

24. NOMINATIONS FOR COMMITTEE AND OTHER SEATS

To receive nominations for any changes to Committee and other seats from political groups.

25. AMENDMENTS TO THE CONSTITUTION (IF ANY)

26. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.