

A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Tuesday, 15th September, 2020 at **11.00 am**
Virtual meeting via Teams

THIS MEETING IS IN LINE WITH THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

For the attention of:

Mr D. Ambrose Smith, East Cambridgeshire District Council
Mrs S. Broughton, West Suffolk District Council
Mr M. Cook, East Suffolk Council
Mr P. Cowen, Breckland Council
Mrs J. French, Fenland District Council

Page(s)
herewith

1. CHAIRPERSON AND VICE-CHAIRPERSON

To appoint a Chairperson and Vice-Chairperson for the ensuing year:

The terms of reference of the Joint Committee stipulate that:

1. The persons eligible to be elected as Chair shall not be the appointees of a Council whose appointee held that position in any of the four previous years.
2. The persons eligible to be elected as Vice-Chair shall not be the appointees of a Council whose appointee held that position in the previous year.
3. The Chair and Vice-Chair shall not be appointees of the same Council.

For your information, the Chairmanship has to rotate round so that each Council takes its turn in a 5-year period (previous 6-year Chairmanship shown):

*Breckland DC - June 2014
East Cambs DC - June 2015
Fenland DC - June 2016
Suffolk Coastal - June 2017
Waveney District Council – June 2018
West Suffolk – June 2019 (current)*

	<u>Page(s)</u> <u>herewith</u>
2. <u>TREASURER</u> To appoint a Treasurer for the ensuing year.	
3. <u>MINUTES</u> To confirm the minutes of the meeting held on 17 December 2019.	1 - 7
4. <u>APOLOGIES</u> To receive apologies for absence.	
5. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
6. <u>DECLARATIONS</u>	
7. <u>PERFORMANCE AND SERVICE UPDATES (STANDING ITEM)</u> Report of Stuart Philpot, ARP Strategic Manager (Support).	8 - 39
8. <u>ARP FORECAST FINANCIAL PERFORMANCE 2020-21</u> Report of Alison Chubbock, BDC Chief Accountant (Deputy S151 Officer).	40 - 44
9. <u>COVID RESPONSE REPORT</u> Paul Corney, Head of ARP.	45 - 54
10. <u>WELFARE REFORM UPDATE (STANDING ITEM)</u> Report of Adrian Mills, ARP Strategic Manager (Billing & Benefits).	55 - 58
11. <u>FORTHCOMING ISSUES (STANDING ITEM)</u> To note any items.	
12. <u>NEXT MEETING</u> To note the arrangements for the next meeting on 8 December 2020 at 11am. Breckland Council's Calendar of Meetings for 2021/2022 has been drafted and the provisional dates scheduled for the Anglia Revenues Partnership Joint Committee meetings are as follows: <ul style="list-style-type: none">• 16 March 2021 (already confirmed)• 22 June 2021• 21 September 2021• 07 December 2021• 01 March 2022	

All meetings are on a Tuesday at 11:00am – confirmation as to whether these will continue to be held virtually or at Breckland House, Thetford will be

confirmed accordingly.

Page(s)
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