

AGENDA

MEETING VENUE:

**Anglia Room, The
Conference Suite,
Elizabeth House, Dereham**

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Date: Wednesday, 8 May 2019

Dear Sir/Madam,

Members of the Council are hereby summoned to the **Annual Meeting** of the **District Council** which will be held at **10.00 am on Thursday, 16th May, 2019** in the **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Anna Graves
Chief Executive

The Democratic Services Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

THIS MEETING WILL BE RECORDED BY THE COUNCIL

Mobile phones and other equipment may also be used to audio record, film, tweet or blog from this meeting by an individual Council Member or a member of the public. No part of the meeting room is exempt from public filming etc unless the meeting resolves to go into private session. However, the use of images or recordings arising from this is not under the Council's control.

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	<u>Page(s) herewith</u>
1. <u>CHAIRMAN</u>	
a) To elect the Chairman of the Council for the ensuing year.	
b) The newly elected Chairman to sign the required Declaration of Acceptance of Office.	
2. <u>VICE- CHAIRMAN</u>	
a) To elect the Vice-Chairman of the Council for the ensuing year.	
b) The newly elected Vice-Chairman to sign the required Declaration of Acceptance of Office.	
3. <u>VOTE OF THANKS TO THE OUTGOING CHAIRMAN</u>	
4. <u>APOLOGIES</u>	
To receive apologies for absence.	
5. <u>MINUTES</u>	6 - 11
To confirm the minutes of the meeting held on 14 March 2019.	
6. <u>DECLARATION OF INTERESTS</u>	
The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
7. <u>CHAIRMAN'S ANNOUNCEMENTS</u>	
8. <u>CABINET MINUTES</u>	12 - 16
Unconfirmed Minutes of the Cabinet meeting held on 19 March 2019.	
9. <u>OVERVIEW AND SCRUTINY COMMISSION</u>	17 - 22
Unconfirmed Minutes of the Overview and Scrutiny Commission meeting held on 19 March 2019.	
10. <u>PLANNING COMMITTEE</u>	
a) <u>11 March 2019</u>	23 - 33
Confirmed Minutes of the Planning Committee meeting held on 11 March 2019.	
b) <u>15 March 2019</u>	34 - 86
Confirmed Minutes of the Planning Committee meeting held on 15 March 2019.	

Mr Tim Betts from Great Ellingham Parish Council submitted comments following the publication of the Minutes that had been approved by the Planning Committee on 8 April 2019. Members are being asked to agree the amendment to these approved Minutes as follows:

On page 48/52 of the agenda pack, the Parish Council raised concern about the effect the Link Road could have upon Wroo Road; Long Street, Chequers Lane and the 'infamous' staggered junction next to the Great Ellingham village school, with which Members were very familiar. Despite this representation, Transport Planning Associates either ignored it or were not asked to consider it in their various transport assessments. There was a grave danger that drivers, heading toward Dereham; Watton; Fakenham; Swaffham; etc., would choose to take the shorter route through Great Ellingham via Wroo Road; Long Street & Chequers Lane, rather than the more appropriate A11/B1077 route. This issue pertains to all vehicles but especially to HGVs. No manner of signage to prevent this would work as this had already been proved, as the village often have HGVs ploughing along this route despite a 7.5Tonne restriction being in place. A physical prevention method must be used. Mr Betts asked the Committee to instruct officers to engage with NCC Highways to identify measures that would prevent any 'through traffic' from taking the Wroo Road; Long Street; Chequers Lane route.

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| c) <u>8 April 2019</u> | 87 - 101 |
| Unconfirmed Minutes of the Planning Committee meeting held on 8 April 2019. | |
| 11. <u>LICENSING COMMITTEE</u> | 102 - 104 |
| Unconfirmed Minutes of the Licensing Committee meeting held on 27 March 2019. | |
| 12. <u>COMMITTEE OF THE LICENSING AUTHORITY</u> | 105 - 106 |
| Unconfirmed minutes of the Committee of the Licensing Authority meeting held on 27 March 2019. | |
| 13. <u>APPOINTMENT OF THE LEADER OF THE COUNCIL AND ANNUAL APPOINTMENT OF COMMITTEES, OTHER REPRESENTATIVES AND CHAIRMEN AND VICE CHAIRMEN 2019-2020</u> | 107 - 112 |
| Report of Maxine O'Mahony, Executive Director for Strategy & Governance, and Monitoring Officer. | |
| 14. <u>LEADER'S ANNOUNCEMENTS</u> | |
| To receive a verbal update from Leader of the Council. | |
| 15. <u>QUESTIONS ON NOTICE UNDER STANDING ORDER NO 6</u> | |
| 16. <u>QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7</u> | |

	<u>Page(s)</u> <u>herewith</u>
17. <u>APPOINTMENT OF COUNCILLORS TO OUTSIDE BODIES 2019-20</u> Report of Maxine O'Mahony, Executive Director for Strategy & Governance & Monitoring Officer.	113 - 129
18. <u>APPOINTMENT OF INDEPENDENT PERSON UNDER THE LOCALISM ACT 2011</u> Report of Maxine O'Mahony, Executive Director for Strategy & Governance & Monitoring Officer.	130 - 131
19. <u>REPORT OF THE INDEPENDENT REMUNERATION PANEL ON MEMBER SCHEME OF ALLOWANCES 2019/20</u> Report of Mark Stinson, Executive Manager for Governance.	132 - 143
20. <u>NNDR DISCRETIONARY RELIEF</u> Report of the Executive Member for Finance and Christine Marshall, Executive Director for Commercialisation & S151 Officer.	144 - 148
21. <u>ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT -</u> NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.	

For Information

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.