

A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Tuesday, 26th June, 2018 at 10.00 am

VENUE: Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford
IP24 1BT

For the attention of:

Mr P.D. Claussen, Breckland Council
Mr D Ambrose Smith, East Cambridgeshire District Council
Mr S. Edwards, West Suffolk (Forest Heath District Council)
Mrs A. Hay, Fenland District Council
Mr I Houlder, St Edmundsbury Borough Council
Mr R Kerry, Suffolk Coastal District Council (Chairman))
Mr B. Provan, Waveney District Council (Vice-Chairman (2017-18))

PART A **ITEMS OPEN TO THE PUBLIC**

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herewith

1. CHAIRMAN AND VICE-CHAIRMAN

To appoint a Chairman and Vice-Chairman for the ensuing year.

The terms of reference of the Joint Committee stipulate that:

1. The persons eligible to be elected as Chairman shall not be the appointees of a Council whose appointee held that position in any of the previous six years.
2. The persons eligible to be elected as Vice-Chairman shall not be the appointees of a Council whose appointee held that position in the previous year.
3. The Chairman and Vice-Chairman shall not be appointees of the same Council.

For your information, the Chairmanship has to rotate round so that each Council takes its turn in a 7 year period.

Democratic Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Friday, 15 June 2018

Contact: Julie Britton. Democratic Services Officer (01362) 656343
Email: julie.britton@breckland.gov.uk

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<i>St Edmundsbury DC - June 2012</i> <i>Forest Heath DC - June 2013</i> <i>Breckland DC - June 2014</i> <i>East Cambs DC - June 2015</i> <i>Fenland DC - June 2016</i> <i>Suffolk Coastal - June 2017</i>	
<i>It has been suggested that Councillor Bruce Provan, Waveney District Council (currently the Vice-Chairman) should be appointed as the Chairman of the ARP Joint Committee for 2018/19 and Councillor Ian Houlder of St Edmundsbury District Council should be appointed as Vice Chairman for 2018/19.</i>	
2. <u>APPOINTMENT OF TREASURER</u>	
To appoint a Treasurer for the ensuing year.	
3. <u>MINUTES</u>	1 - 6
To confirm the minutes of the meeting held on 27 March 2018.	
4. <u>APOLOGIES</u>	
To receive apologies for absence.	
5. <u>URGENT BUSINESS (IF ANY)</u>	
To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
6. <u>DECLARATIONS</u>	
7. <u>PERFORMANCE REPORT (STANDING ITEM)</u>	
Reports of the Operational Board:	
a) <u>Highlight report</u>	7 - 10
b) <u>Operational Performance - Balanced Scorecard March 2017/2018</u>	11 - 48
c) <u>Operational Performance - Balanced Scorecard as at end of May 2018</u>	49 - 86
d) <u>Financial Performance</u>	87 - 88
8. <u>WELFARE REFORM UPDATE (STANDING ITEM)</u>	89 - 92
Report by Adrian Mills, Strategic Manager (Benefits) ARP.	
For information.	
9. <u>JOINT COMMITTEE UPDATE - NEW COUNCILS' STATUS</u>	93 - 94
Report by Homira Javadi (Suffolk Coastal & Waveney DC) and Jill Korwin (Forest Heath & St Edmundsbury DC).	
For information.	

10. **SUMMARY OF 2017/18 INTERNAL AUDIT REVIEWS OF ANGLIA REVENUES PARTNERSHIP (ARP) FOR JOINT COMMITTEE**

For information.

11. **FORTHCOMING ISSUES (STANDING ITEM)**

To note any items (if any).

12. **NEXT MEETING**

To note the arrangements for the next meeting to be held on 25 September 2018 at 10.00am, Breckland House, Level 5, Thetford.

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