



AGENDA

- Committee - **LICENSING HEARING PANEL**
- Date & Time - **FRIDAY, 10TH MARCH, 2017 AT 10.00 AM**
- Venue - **DEREHAM ROOM, THE CONFERENCE SUITE, DEREHAM**

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Membership

Mrs L.H. Monument (Chair)
Mr K.S. Gilbert

Mrs J. Hollis

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Democratic Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: 01 March 2017

	<u>Page(s)</u> <u>herewith</u>
1. <u>APOLOGIES</u> To receive apologies for absence.	
2. <u>DECLARATION OF INTEREST</u>	
3. <u>PROCEDURES</u>	3
4. <u>APPLICATION FOR THE RENEWAL AND / OR SUSPENSION OF A HACKNEY CARRIAGE / PRIVATE HIRE DRIVERS LICENCE</u> Report of Phil Adams Executive Manager for People and Public Protection.	4 - 20



**PROCEDURE FOR
Licensing Hearing Panel**

1. Chairman makes introductions and explains procedure to parties present.
2. Presentation by Officer(s).
3. Questions to Officer(s) by Members on Policy etc.
4. Presentation by Applicant (opening, call witnesses and produce documents relevant to application).
5. Questions to Applicant by Members.
6. Summary by Applicant.
7. Advice from Officer(s) on policy and/or Solicitor on law and jurisdiction.
8. Members consider the matter in private. (They may call on the Solicitor to help draft reasons for decision. Any other advice must be repeated in open forum). (*Please see Footnote*)
9. The decision, including reasons, is announced.

Footnote: If no suitable second room is available for the Members to use for their consideration, the applicant will be asked to withdraw to the waiting area until recalled to hear the Members' decision.

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