

A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Tuesday, 27th March, 2018 at 10.00 am

VENUE: Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford. IP24 1BT

For the attention of:

Mr R. Kerry, Suffolk Coastal District Council (Chairman)
Mr B. Provan, Waveney District Council (Vice-Chairman)
Mr D. Ambrose Smith, East Cambridgeshire District Council
Mr P.D. Claussen, Breckland Council
Mr S. Edwards, West Suffolk Forest Heath District Council)
Mrs A. Hay, Fenland District Council
Mr I. Houlder, St Edmundsbury Borough Council

PART A **ITEMS OPEN TO THE PUBLIC**

	<u>Page(s)</u> <u>herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 5 December 2017.	1 - 6
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
4. <u>DECLARATIONS</u>	
5. <u>ANGLIA REVENUES PARTNERSHIP PERFORMANCE (STANDING ITEM)</u> To consider the following reports:	
a) <u>Highlight report and Balanced Scorecard</u> Report by Stuart Philpot, Strategic Manager (Support Services) ARP.	7 - 48
b) <u>Finance report</u> Report of Christine Marshall, Executive Director Commercialisation & S151 Officer (BDC) (ARP Treasurer).	49 - 51

	<u>Page(s)</u> <u>herewith</u>
6. <u>WELFARE REFORM UPDATE (STANDING ITEM)</u> Adrian Mills – ARP Strategic Manager (Benefits).	52 - 55
7. <u>ANGLIA REVENUES PARTNERSHIP RISK REGISTER</u> Report of Paul Corney - Head of ARP.	56 - 60
8. <u>FORTHCOMING ISSUES (STANDING ITEM)</u> To note any items.	
9. <u>NEXT MEETING</u> To note the arrangements for the next meeting to be held on Tuesday, 26 June 2018 at 10.00am, Level 5, Thetford.	
10. <u>EXCLUSION OF PRESS AND PUBLIC</u> To consider passing the following resolution: “That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3 & 4 of Part I of Schedule 12A to the Act.” PART B - ITEMS FROM WHICH THE PRESS AND PUBLIC ARE EXCLUDED	
11. <u>RISK BASED VERIFICATION</u> Report of Adrian Mills – Strategic Manager (Benefits).	61 - 71
12. <u>ARP BRIEFING NOTE</u> For information.	72 - 73
13. <u>FUTURE OF ARP TRADING LIMITED</u> Report of Brendan Arnold, Corporate Director & Section 151 Officer, Fenland District Council.	74 - 87
14. <u>ARP TRADING LTD, FINANCIAL IMPLICATIONS</u> Report of Christine Marshall, Executive Director Commercialisation & S151 Officer (BDC) (ARP Treasurer).	88 - 89