

AGENDA

MEETING VENUE:

**Anglia Room, The
Conference Suite,
Elizabeth House, Dereham**

Our Ref: JB

Contact: Julie Britton

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Date: Tuesday, 28 November 2017

Dear Sir/Madam,

Members of the Council are hereby summoned to a Meeting of the **District Council** which will be held at **10.00 am** on **Thursday, 7th December, 2017** in the **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Anna Graves
Chief Executive

*ON BEHALF OF THE CHAIRMAN,
AND TO CELEBRATE THE FORTHCOMING CHRISTMAS FESTIVITIES,
MINCE PIES AND OTHER REFRESHMENTS WILL BE AVAILABLE TO
ALL MEMBERS FROM 9.30AM ONWARDS.*

The Democratic Services Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

	<u>Page(s)</u> <u>herewith</u>
1. <u>APOLOGIES</u> To receive apologies for absence.	
2. <u>MINUTES</u> To confirm the minutes of the meeting held on 2 November 2017.	5 - 17
3. <u>DECLARATION OF INTERESTS</u> The duties to register, disclose and not to participate for the entire consideration of the matter, in respect of any matter in which a Member has a disclosable pecuniary interest are set out in Chapter 7 of the Localism Act 2011. Members are also required to withdraw from the meeting room as stated in the Standing Orders of this Council.	
4. <u>CHAIRMAN'S ANNOUNCEMENTS</u>	18 - 19
5. <u>LEADER'S ANNOUNCEMENTS</u> To receive a verbal update from Councillor Nunn, Leader of the Council.	
6. <u>QUESTIONS ON NOTICE UNDER STANDING ORDER NO 6</u>	
7. <u>QUESTIONS WITHOUT NOTICE UNDER STANDING ORDER NO 7</u>	
8. <u>PLANNING COMMITTEE</u> Confirmed minutes of the Planning Committee meeting held on 23 October 2017.	20 - 26
9. <u>OVERVIEW AND SCRUTINY COMMISSION</u> Unconfirmed minutes of the Overview and Scrutiny Commission meeting held on 2 November 2017.	27 - 36
10. <u>LOCALISED COUNCIL TAX REDUCTION SCHEME (LCTRS) 2018-19 REVIEW</u> Report of Paul Claussen, Executive Member Place.	37 - 68
11. <u>AMENDMENTS TO CONSTITUTION</u> Report of Maxine O'Mahony, Executive Director Strategy & Governance and the Monitoring Officer for Breckland Council.	69 - 87
12. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS (IF ANY)</u> To receive nominations for any changes to Committee and other seats from political groups.	

13. **ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT -**

NOTE: No other business is permitted unless by reason of special circumstances, which shall be specified in the minutes, the Chairman is of the opinion that the items(s) should be considered as a matter of urgency.

Member Briefing - Growth & Commercialisation Presentation

For Information

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.