

A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Tuesday, 5th December, 2017 at 10.00 am

VENUE: Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford
IP24 1BT

For the attention of:

Mr P.D. Claussen, Breckland Council
Mr D Ambrose Smith, East Cambridgeshire District Council
Mr S. Edwards, West Suffolk (Forest Heath District Council)
Mr I Houlder, St Edmundsbury Borough Council
Mr R Kerry, Suffolk Coastal District Council
Mr C Seaton, Fenland District Council

PART A **ITEMS OPEN TO THE PUBLIC**

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herewith</u> |
|---|-----------------------------|
| 1. <u>MINUTES</u>
To confirm the minutes of the meeting held on 26 September 2017. | 1 - 6 |
| 2. <u>APOLOGIES</u>
To receive apologies for absence. | |
| 3. <u>URGENT BUSINESS</u>
To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972. | |
| 4. <u>DECLARATIONS (IF ANY)</u> | |

Democratic Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Thursday, 23 November 2017

Contact: Julie Britton. Democratic Services Officer (01362) 656343
Email: julie.britton@breckland.gov.uk

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5. <u>ANGLIA REVENUES PARTNERSHIP PERFORMANCE: (STANDING ITEM):</u> To consider the following reports:	
a) <u>Highlight Report</u> Report by Stuart Philpot, Strategic Manager (Support Services) ARP.	7 - 11
b) <u>Balance Scorecard</u> Report by Stuart Philpot, Strategic Manager (Support Services) ARP.	12 - 49
c) <u>Finance Report and 2018/19 Budget</u> Report of Christine Marshall, Executive Director Commercialisation (BDC) (ARP Treasurer).	50 - 54
6. <u>INFORMATION ABOUT DIRECTORS OF THE ARP TRADING COMPANY AND OPERATIONAL IMPROVEMENT BOARD REPORT</u> Emma Grima, Director Commercial (ECDC).	55 - 62
7. <u>SERVICE DELIVERY PLAN AND RISK REGISTER</u> Report of Paul Corney, Head of ARP.	63 - 74
8. <u>WELFARE REFORM UPDATE (STANDING ITEM)</u> Report of Adrian Mills, Strategic Manager (Benefits).	75 - 78
9. <u>FORTHCOMING ISSUES (STANDING ITEM)</u> To note any items.	
10. <u>NEXT MEETING</u> To note the arrangements for the next meeting on Tuesday, 27 March 2017.	