

# **A G E N D A**

## **ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE**

**DATE & TIME** Tuesday, 20th September, 2016 at 10.00 am

**VENUE:** Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford  
IP24 1BT

**For the attention of:**

Mr P M M Dimoglou, Breckland Council  
Mr D Ambrose Smith, East Cambridgeshire District Council  
Mr C Seaton, Fenland District Council (Chairman)  
Mr M Barnard, Waveney District Council (Vice-Chairman)  
Mr S. Edwards, Forest Heath District Council  
Mr I Houlder, St Edmundsbury Borough Council  
Mr R Kerry, Suffolk Coastal District Council

### **PART A** **ITEMS OPEN TO THE PUBLIC**

**1. MINUTES**

To confirm the minutes of the meeting held on 21 June 2016.

**2. APOLOGIES**

To receive apologies for absence.

**3. URGENT BUSINESS**

To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.

**4. DECLARATIONS**

Page(s)  
herewith

1 - 5

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Democratic Services  
Elizabeth House, Walpole Loke,  
Dereham Norfolk, NR19 1EE

Date: Tuesday, 13 September 2016

Contact: Teresa Smith, Democratic Services Officer (01362) 656295  
Email: [Teresa.smith@breckland.gov.uk](mailto:Teresa.smith@breckland.gov.uk)

	<u>Page(s)</u> <u>herewith</u>
<b>5. <u>PERFORMANCE REPORT (STANDING ITEM)</u></b>	
Reports of the Operational Board:	
a) <u>Operational Performance</u>	6 - 8
b) <u>Financial Performance</u>	9 - 10
c) <u>Balanced Scorecard</u>	11 - 47
<b>6. <u>WELFARE REFORM UPDATE (STANDING ITEM)</u></b>	48 - 50
Report of ARP Strategic Manager (Benefits).	
<b>7. <u>ARP HEALTH &amp; SAFETY POLICY</u></b>	51 - 52
Report of ARP Strategic Manager (Support).	
<b>8. <u>ANGLIA REVENUES PARTNERSHIP (ARP) TRANSFORMATION PROGRAMME</u></b>	53 - 60
Report of Head of ARP.	
<b>9. <u>FORTHCOMING ISSUES (STANDING ITEM)</u></b>	
To note any items.	
<b>10. <u>NEXT MEETING</u></b>	
To note the arrangements for the next meeting to be held on 6 December 2016 at 10:00am, Level 5 Meeting Room, Breckland House, St Nicholas Street, Thetford, IP24 1BT.	
<b>11. <u>EXCLUSION OF PRESS AND PUBLIC</u></b>	
To consider passing the following resolution:	
“That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act.”	
<b>PART B - ITEMS FROM WHICH THE PRESS AND PUBLIC ARE EXCLUDED</b>	
<b>12. <u>COMMERCIAL &amp; PARTNERSHIP UPDATE</u></b>	