

AGENDA

MEETING VENUE:

**Anglia Room, The
Conference Suite,
Elizabeth House, Dereham**

Our Ref: JB/L.18

Contact: Julie Britton
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Date: Tuesday, 14 May 2013

Dear Sir/Madam,

I have to inform you that the **Annual Meeting** of the **District Council** will be held at **10.00 am on Thursday, 23rd May, 2013** in the **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Assistant Director – Democratic Services

The Senior Committee Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

1. CHAIRMAN

- (a) To elect the Chairman of the Council for the ensuing year.
- (b) The newly elected Chairman to sign the required Declaration of Acceptance of Office.

2. VICE-CHAIRMAN

- (a) To appoint the Vice-Chairman of the Council for the ensuing year.
- (b) The newly appointed Vice-Chairman to sign the required Declaration of Acceptance of Office.

3. VOTE OF THANKS TO THE OUTGOING CHAIRMAN

4. MINUTES

To confirm the minutes of the meeting held on 11 April 2013.

5. APOLOGIES

To receive apologies for absence.

6. CHAIRMAN'S ANNOUNCEMENTS

Engagements List – Chairman

11th April, 2013 – 22nd May, 2013

Date	Event	Host
13 th April, 2013	Civic Reception	Mayor of Attleborough, Councillor Mrs. Sam Taylor
18 th April 2013	Civic Reception	Mayor of Wymondham Councillor Robert Savage
19 th April, 2012	Civic Reception	Chairman of North Norfolk District Council, Councillor Peter Moore
28 th April, 2013	ANZAC Day Commemorative Service	The Britain Australia Society Norfolk Branch
15 th May 2013	Civic Service of Thanksgiving	Chairman of North Norfolk District Council, Councillor Peter Moore

Engagements List – Vice-Chairman

11th April, 2013 – 22nd May,2013

Date	Event	Host
10 th May, 2013	Civic Reception	Chairman of South Norfolk District Council, Councillor Bob McClenning and Mrs. Patricia McClenning

7. DECLARATION OF INTERESTS

Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room, for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.

In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, that support the Nolan principles detailed within the Code of Conduct.

8. CABINET MINUTES

Unconfirmed minutes of the Cabinet meeting held on 7 May 2013.

10 - 16

9. OVERVIEW AND SCRUTINY COMMISSION

Unconfirmed minutes of the Overview and Scrutiny Commission meeting held on 4 April 2013.

17 - 25

10. PLANNING COMMITTEE

a) Confirmed minutes of the Planning Committee meeting held on 8 April 2013

26 - 35

b) Unconfirmed minutes of the Planning Committee meeting held on 8 May 2013

To
Follow

11. GENERAL PURPOSES COMMITTEE

Unconfirmed minutes of the General Purposes Committee meeting held on 17 April 2013.

36 - 38

12. APPEALS COMMITTEE

Unconfirmed minutes of the Appeals Committee meeting held on 24 April 2013.

39 - 45

	<u>Page(s)</u> <u>herewith</u>
13. <u>ANNUAL APPOINTMENT OF THE COMMITTEES AND OTHER REPRESENTATIVES AND CHAIRMEN AND VICE-CHAIRMEN 2013-14</u> Report of the Assistant Director for Democratic Services.	46 - 50
14. <u>REPRESENTATIVES ON OUTSIDE BODIES 2013-2014</u> Report of the Assistant Director for Democratic Services.	51 - 55
15. <u>MEMBERS' ATTENDANCES FROM MAY 2012 TO MAY 2013 (FOR INFORMATION)</u> Report of the Assistant Director for Democratic Services.	56 - 57