



# A G E N D A

- Committee - **PARKING TASK AND FINISH GROUP**
- Date & Time - **Tuesday 15th November 2011 at 12.00 pm**
- Venue - **Dereham Room, Committee Suite, Elizabeth House, Walpole Loke, Dereham**

## Members

|                              |                      |
|------------------------------|----------------------|
| Mrs S.M. Matthews (Chairman) | Mrs P.A. Spencer     |
| Mrs D.K.R. Irving            | Mr W. R. J. Richmond |
| Mr K. Martin                 | Mr S.G. Bambridge    |
| Mr B. Rose                   |                      |

**NB: Members are cordially invited to attend a tour of the car parks in Dereham before the meeting. We will start by all meeting at the Conference Suite at 11.00am where Members will be asked to car share for the journey into town – destination Cherry Tree Car Park. The remainder of the tour will be on foot.**

**PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES**

Member Services  
Elizabeth House, Walpole Loke,  
Dereham Norfolk, NR19 1EE

Date: Friday, 4 November 2011

1. **MINUTES**

To confirm the minutes of the meeting held on Friday 14 October 2011.

1 - 3

2. **APOLOGIES**

To receive apologies for absence.

3. **URGENT BUSINESS**

To note whether the Chairman proposes to accept any item as urgent business.

4. **DECLARATION OF INTEREST**

Members are asked at this stage to declare any interests that they may have in the following items on the Agenda.

The Members' Code of Conduct requires that declarations include the nature of the interest, and whether it is a personal or prejudicial interest.

5. **STAKEHOLDER FEEDBACK**

To discuss comments received.

4

6. **NEXT MEETING**

To note the arrangements for the Public meeting on Tuesday 6 December 2011 at 7pm in the Anglia Room, Committee Suite, Elizabeth House, Dereham and to discuss the framework for that meeting.