



A G E N D A

ANGLIA REVENUES & BENEFITS PARTNERSHIP JOINT COMMITTEE

DATE & TIME Thursday, 16th December, 2010 at 2.00 pm
VENUE: Level 1, Breckland House, St Nicholas Street, Thetford

For the attention of:

Mr P.D. Claussen, Breckland Council
Mr W.H.C. Smith, Breckland Council
Mr F. Brown, East Cambridgeshire District Council
Mr S. Edwards, Forest Heath District Council
Mr. J. Humphreys, East Cambridgeshire District Council
Mr E. Stewart, Forest Heath District Council

PART A **ITEMS OPEN TO THE PUBLIC**

1. MINUTES

a) Minutes of the meeting held on 1 July 2010

To confirm the minutes of the meeting held on 1 July 2010.

b) Minutes of the Meeting held on 28 October 2010

To confirm the minutes of the meeting held on 28 October 2010.

2. APOLOGIES

To receive apologies for absence.

3. URGENT BUSINESS

To note whether the Chairman proposes to accept any items of urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.

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herewith

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Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Tuesday, 7 December 2010

Contact: Helen McAleer. Senior Committee Officer (01362) 656381
Email: helen.mcaleer@breckland.gov.uk

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4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal and/or prejudicial interest.	
5. <u>GOVERNMENT WHITE PAPER - UNIVERSAL CREDIT</u> Summary by the Strategic Manager (ARP).	11 - 13
6. <u>OFFICERS' OPERATION BOARD</u> Report of the Strategic Manager (ARP).	14 - 15
7. <u>PERFORMANCE REPORT (STANDING ITEM)</u> Reports of the Operational Board:	
a) <u>Operational Performance</u>	16 - 24
b) <u>Financial Performance</u>	25
8. <u>COUNCIL TAX UPDATE</u> Report of the Principal Income Officer (ARP).	26 - 36
9. <u>CLASS P EXEMPTIONS</u> Report of the Support Services Manager (ARP).	37 - 38
10. <u>FUTURE STRATEGY</u> Report of the Strategic Director (Resources)(Forest Heath).	39 - 42
11. <u>FORTHCOMING ISSUES (STANDING ITEM)</u> To note any items.	
12. <u>NEXT MEETING</u> To agree dates for future meetings:	
▪ 3 February 2011	
▪ 12 May 2011	
▪ 28 July 2011	
▪ 30 September 2011	
▪ 1 December 2011	
To note the arrangements for the next meeting.	

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13. <u>EXCLUSION OF PRESS AND PUBLIC</u> To consider passing the following resolution: “That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A to the Act.”	
PART B – ITEMS FROM WHICH THE PRESS AND PUBLIC ARE EXCLUDED	
14. <u>ST EDMUNDSBURY FINANCIAL CASE</u> Report of the Strategic Manager (ARP).	43 - 46
15. <u>PARTNERSHIP TELEPHONY REPORT</u> Report of the Support Services Manager (ARP).	47 - 50
16. <u>POSITION STATEMENT ON WORK WITH OTHER AUTHORITIES (STANDING ITEM)</u> To receive a verbal update.	