



A G E N D A

- Committee - **PARKING TASK AND FINISH GROUP**
- Date & Time - **Monday 17 January 2011 at 10.00 am**
- Venue - **Norfolk Room, Conference Suite, Elizabeth House, Walpole Loke, Dereham, NR19 1EE**

<u>Members</u>	
Mr P.J. Duigan	Mr D.G. Mortimer
Mrs D.K.R. Irving	Mrs P. Quadling
Mrs S.M. Matthews (Chairman)	Mr B. Rose
Mr K. Martin	Mrs P.A. Spencer

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Friday 7 January 2011

1. **MINUTES**

To confirm the minutes of the meeting held on 3 December 2010.

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2. **APOLOGIES**

To receive apologies for absence.

3. **URGENT BUSINESS**

To note whether the Chairman proposes to accept any item as urgent business.

4. **DECLARATION OF INTEREST**

Members are asked at this stage to declare any interests that they may have in the following items on the Agenda.

The Members' Code of Conduct requires that declarations include the nature of the interest, and whether it is a personal or prejudicial interest.

5. **STAKEHOLDER FEEDBACK**

To discuss comments received.

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6. **PUBLIC CONSULTATION MEETING**

To note the arrangements for the next meeting on Tuesday 25 January 2011 at 7pm in the Town Hall, Swaffham and to discuss the framework for that meeting.