

AGENDA

MEETING VENUE:

**Anglia Room, The Conference
Suite, Elizabeth House,
Dereham**

Our Ref: JB/L.18

Contact: Julie Britton

Direct Dial: 01362 656343

e-mail: julie.britton@breckland.gov.uk

Date: Tuesday, 29 November 2011

Dear Sir/Madam,

I have to inform you that a Meeting of the **District Council** will be held at **10.30 am on Thursday, 8th December, 2011** in **The Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Assistant Director – Democratic Services

The Senior Committee Officer to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

Note – *The Conservative Group meets in the Anglia Room and the Labour Group meets in Room 2 before Full Council at 9.30am.*

1. MINUTES

To confirm the minutes of the meeting held on 27 October 2011.

2. APOLOGIES

To receive apologies for absence.

3. DECLARATION OF INTEREST

Members are asked at this stage to declare any interests pertinent to items on this agenda.

The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is personal or prejudicial.

4. CHAIRMAN'S ANNOUNCEMENTS

It has been requested that the Council meeting to set the Council Tax be brought forward a week to Thursday, 23rd February instead of 29th February 2012.

The reason for this request is that Breckland Council currently shares its printing costs with the other Norfolk authorities when printing the Council Tax leaflet which ARP organise & send out with the bills.

The printing deadlines, to get the joint leaflet printed and out to all the Norfolk authorities in time, to meet everyone's postage deadlines for the bills, is earlier than 29th February 2012. Therefore, if we don't bring the meeting forward to 23rd February we will have to print our own Council Tax leaflet rather than appearing in the joint one – hence the extra cost.

Engagements List – Chairman

27th October, 2011 to 7th December, 2011

Date	Event	Host
3 rd November	Fork Supper to meet incoming Station Commander	Group Captain S. P. Rochelle
4 th November	Launch of the Travelling Storytelling Chair	Wayland Cluster of Schools
10 th November	Funeral of Geoffrey Whitworth, ex-Chairman of Breckland Council	
13 th November	Remembrance Service and Wreath Laying	
18 th November	Charity Dance	

22 nd November	Open Day	Governor of HMP Wayland and RAPt (Rehabilitation for Addicted Prisoners Trust)
23 rd November	Thanksgiving Celebration Service	RAF Lakenheath & RAF Mildenhall
25 th November	Charity Quiz Evening	Chairman of Forest Heath District Council, Councillor Roger Dicker
26 th November	Official launch of the Wayland History Books produced by the Heritage Lottery funding project 'Capturing Our Wayland Heritage' 2009 - 2012	Trustees of the Wayland Partnership Development Trust
27 th November	Annual Christmas Lights Switch On	Mayor of Attleborough, Councillor Karen Pettitt
1 st December	At Home	Chairman of North Norfolk District Council, Councillor Benjamin Cabbell Manners
2 nd December	Yuletide Winter Reception	Colonel and Mrs. Christopher J. Kulas, Commander 100 th Air Refuelling Wing and Colonel and Mrs. John T. Quintas, Commander, 48 th Fighter Wing
4 th December	Rededication of the newly refurbished Dereham War Memorial Hall	Mayor of Dereham, Councillor Michael Fanthorpe

Engagements List - Vice-Chairman

27th October, 2011 to 7th December, 2011

Date	Event	Host
Sunday, 13 th November	Remembrance Sunday Service	Lord Mayor of Norwich, Councillor Jenny Lay

	<u>Page(s) herewith</u>
5. <u>CABINET</u> Unconfirmed Minutes of the Cabinet meeting held on 29 November 2011.	To Follow
6. <u>OVERVIEW AND SCRUTINY COMMISSION MINUTES</u> Unconfirmed Minutes of the Overview and Scrutiny Commission meeting held on 17 November 2011.	8 - 17
7. <u>PLANNING COMMITTEE MINUTES</u>	
a) <u>31 October 2011</u> Confirmed Minutes of the Planning Committee meeting held on 31 October 2011.	18 - 30
b) <u>28 November 2011</u> Unconfirmed Minutes of the Planning Committee meeting held on 28 November 2011.	To Follow
8. <u>GENERAL PURPOSES COMMITTEE MINUTES</u> Unconfirmed minutes of the General Purposes Committee meeting held on 16 November 2011.	31 - 33
9. <u>APPEALS COMMITTEE MINUTES</u> Unconfirmed Minutes of the Appeals Committee meeting held on 30 November 2011.	To Follow
10. <u>LICENSING COMMITTEE MINUTES</u> Unconfirmed Minutes of the Licensing Committee meeting held on 16 November 2011.	34 - 37
11. <u>AUDIT COMMITTEE MINUTES</u> Unconfirmed Minutes of the Audit Committee meeting held on 25 November 2011.	To Follow
12. <u>STANDARDS COMMITTEE MINUTES</u> Unconfirmed Minutes of the Standards Committee meeting held on 22 November 2011.	38 - 42
13. <u>YOUTH COUNCIL MINUTES (FOR INFORMATION)</u> To note the Youth Council minutes for the meeting held on 22 November 2011.	43 - 44

	<u>Page(s) herewith</u>
14. <u>MEMBERS' SCHEME OF ALLOWANCES</u>	45 - 56
To recommend a scheme of allowances for the period 1 st January 2012 to 31 st March 2013 to bring this in line with the financial year.	
Before agreeing a scheme, the Council must have regard to the report of the Independent Remuneration Panel. A copy of their report is attached.	
15. <u>CALENDAR OF MEETINGS 2012/13</u>	57 - 59
Report of the Assistant Director of Democratic Services.	
16. <u>NOMINATIONS FOR COMMITTEE AND OTHER SEATS</u>	
To receive nominations for any changes to Committee and other seats from political groups.	
<ul style="list-style-type: none">To appoint Mr T Jermy as Vice-Chairman to the Overview & Scrutiny Commission.	

For Information

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.