

# AGENDA

**NOTE: In the case of non-members, this agenda is for information only**

- Committee** - **STANDARDS COMMITTEE**
- Date & Time** - Tuesday, 5th July, 2011 at 2.15 pm
- Venue** - St George's Room, Elizabeth House, Walpole Loke, Dereham

**Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.**

## Committee Members

Mr. M. Eveling JP (*Independent*)(*Chairman*)  
Mrs. S.M. Matthews (*Breckland*)  
Mr. B. Rayner (*Parish*)  
Mr. G. Ridgway (*Independent*)

Mr. F. Sharpe (*Breckland*)  
Mrs J. R. Smith (*Parish*)  
Mr. A. D. Sommerville CPM (*Parish*)  
Mr. D. Williams JP (*Breckland*)

**Persons attending the meeting are requested to turn off mobile telephones**

Member Services  
Elizabeth House, Walpole Loke,  
Dereham Norfolk, NR19 1EE

Date: Friday, 24 June 2011

**PART A**  
**ITEMS OPEN TO THE PUBLIC**

Page(s)  
herewith

**WELCOME TO NEW MEMBERS**

The appointment of two new Parish Council Representatives on the Standards Committee was approved at Full Council on Thursday 23 June 2011.

Mrs Janice Smith and Mr Alex Sommerville are welcomed to the Committee.

**1. CHAIRMAN**

To elect a Chairman for the meeting.

**2. MINUTES**

To confirm the minutes of the meeting held on 17 May 2011.

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**3. APOLOGIES**

To receive apologies for absence.

**4. URGENT BUSINESS**

To note whether the Chairman proposes to accept any item as urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.

**5. DECLARATION OF INTEREST**

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal or prejudicial interest.

**6. NON-MEMBERS WISHING TO ADDRESS THE MEETING**

To note the names of any non-members wishing to address the meeting.

**7. APPLICATION FOR DISPENSATION**

Report of the Monitoring Officer.

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**8. FOR INFORMATION: DRAFT REPORT FROM NORFOLK COUNTY COUNCIL ON STANDARDS**

The Committee were informed previously that a draft report was being prepared by Norfolk County Council in relation to the future of Standards and possible joint Codes of Conduct and/or Joint Standards Committee. The draft has now been received and is attached for information.

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**9. LETTER TO THE LEADER ON STANDARDS ISSUES**

A draft letter to the Leader, based on instructions from the last Committee, will be tabled for consideration and approval by the Committee.

**10. ITEMS FOR FUTURE AGENDAS (STANDING ITEM)**

To note items for inclusion on future agendas.

**11. NEXT MEETING**

To note the date of the next meeting on 30 August 2011 at 2.15pm in the Norfolk Room, Conference Suite, Elizabeth House, Dereham NR19 1EE.

**NOTE:**

For the new members of the Committee, a Standards for England DVD on Assessment Procedures for Complaints will be shown at the close of the meeting, although input from existing members would be welcomed.