



A G E N D A

- Committee - **PARKING TASK AND FINISH GROUP**
- Date & Time - **Thursday, 23rd September, 2010 at 12.15 pm (or immediately after the Full Council meeting)**
- Venue - **Dereham Room, Elizabeth House, Dereham**

Members

Mr P.J. Duigan	Mr D.G. Mortimer
Mrs D.K.R. Irving	Mrs P. Quadling
Mrs S.M. Matthews (Chairman)	Mr B. Rose
Mr K. Martin	Mrs P.A. Spencer

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

PERSONS ATTENDING THE MEETING ARE REQUESTED TO TURN OFF MOBILE TELEPHONES

Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Wednesday, 15 September 2010

1. **MINUTES**

To confirm the minutes of the meeting held on 3 September 2010.

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2. **APOLOGIES**

To receive apologies for absence.

3. **URGENT BUSINESS**

To note whether the Chairman proposes to accept any item as urgent business.

4. **DECLARATION OF INTEREST**

Members are asked at this stage to declare any interests that they may have in the following items on the Agenda.

The Members' Code of Conduct requires that declarations include the nature of the interest, and whether it is a personal or prejudicial interest.

5. **FINAL REPORT - WATTON**

To consider the final report to be put before the Overview & Scrutiny Commission meeting on 7 October 2010.

To Follow

6. **FURTHER WORK**

Having completed reviews in Attleborough and Watton, to consider the next steps for the Group in relation to fulfilling their remit to examine off-street parking in the three other towns in the District.

7. **NEXT MEETING**

To agree a date and time for the next meeting.