



AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee** - **LOCAL STRATEGIC PARTNERSHIP BOARD**
- Date & Time** - Thursday, 16 July, 2009 at 2.00 pm
- Venue** - Norfolk Room, The Committee Suite, Elizabeth House, Dereham

REPRESENTATIVE

Councillor William Nunn (Chairman)
David Ovenden (Vice-Chairman)
Mike Austin
Debbie Bartlett
Ian Clarke
Jonathan Clemo
Tony Dickens
Andrew Egerton-Smith
Supt. Katie Elliott
Mr Michael Eveling JP
Jan Godfrey
Andrew Heginbotham
Trevor Holden
Brian Horner
Valerie Jenkins
Shirley Matthews
John Rogers
Dave Seaton
Neil Stott
Lucy Walker
Caroline Williams

ORGANISATION

Breckland
Dereham Area Partnership
Norfolk Constabulary
Norfolk County Council
Eastern Daily Press
Norfolk Rural Community Council
Iceni Partnership, Swaffham
Norfolk PCT
Police

Wayland Partnership
Norfolk Fire Service
Breckland
Voluntary Norfolk
Norfolk Police Authority
Norfolk Association of Local Councils
Norfolk County Council
Peddars Way Housing Association
Keystone Development Trust
Learning Skills Council
Norfolk Chamber of Commerce

Member Services

Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Tuesday, 7 July 2009

| | <u>Page(s)</u> <u>herewith</u> |
|--|-----------------------------------|
| 1. <u>MINUTES</u> To confirm the minutes of the meeting held on 9 June 2009. (Copies of the presentations as referred to in the minutes are as previously circulated and are not reproduced here.) | 1 - 7 |
| 2. <u>APOLOGIES</u> To receive apologies for absence. | |
| 3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any items of urgent business. | |
| 4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests they may have in any of the following items on the agenda. | |
| 5. <u>SAFER COMMUNITIES</u> To receive a joint presentation by Norfolk Constabulary, Norfolk Fire & Rescue Service and Breckland Council. | |
| 6. <u>PLACE SURVEY - RESULTS</u> To receive a presentation by Steve James, Policy & Performance Manager, Breckland Council. | 8 - 22 |
| 7. <u>PROJECT FUNDING (E.O.I)</u> To receive the attached report from Mark Fretwell, Breckland Partnership (LSP) Officer. | 23 - 27 |
| 8. <u>MIGRATION IMPACTS FUNDING</u> To receive an update from Mark Fretwell, Breckland Partnership (LSP) Officer. | |
| 9. <u>PARTICIPATORY BUDGETING (PB)</u> To receive the attached report and application from Mark Fretwell, Breckland Partnership (LSP) Officer. | 28 - 37 |
| 10. <u>FUTURE JOBS FUND</u> To receive the attached report by Mark Fretwell, Breckland Partnership (LSP) Officer. | 38 |
| 11. <u>BUDGET</u> To receive an update on Partnership finances by Mark Fretwell, Breckland Partnership (LSP) Officer. | |

12. ITEMS FOR FUTURE AGENDAS

To agree items for inclusion on the next or a future agenda.

13. FUTURE MEETINGS

To note that the next meeting of the LSP Board will be held on Thursday 10 September 2009 at 2.00 pm in the Anglia Room, Elizabeth House, Breckland Council.

14. EXCLUSION OF PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Act.”

15. LSP OFFICER CONTRACT

To receive the attached report by Rob Walker, Sustainable Communities Manager, Breckland Council.

39 - 40

At a Meeting of the

LOCAL STRATEGIC PARTNERSHIP BOARD

Held on Tuesday, 9 June 2009 at 2.00 pm in
The Anglia Room, Committee Suite, Elizabeth House

PRESENT

| | |
|-------------------------------|---------------------------------------|
| Mr J.W. Nunn (Chairman) | Breckland |
| Mr D. Ovenden (Vice-Chairman) | Dereham Area Partnership |
| Ms S. Brady | NHS Norfolk |
| Mr J. Clemo | Norfolk Rural Community Council |
| Mr P. Elliott | Norfolk County Council (LSP Sub) |
| Mrs J. Godfrey | Wayland Partnership |
| Mr A. Heginbotham | Norfolk Fire Service |
| Mr B. Horner | Voluntary Norfolk |
| Mrs V. Jenkins | Norfolk Police Authority |
| Mrs S. Matthews | Norfolk Association of Local Councils |
| Mr T. Swaine | Keystone Developments (LSP Sub) |
| Mr D. Seaton | Peddars Way Housing Association |
| Ms L. Walker | Learning Skills Council |
| Mr P. Wheatley | Norfolk Police (LSP Sub) |

In Attendance

| | |
|-----------------|-----------------------------------|
| Mark Fretwell | - LSP Officer |
| Sarah Hassan | - Norfolk Library Services |
| Julian Horn | - Project Rainbow |
| Lucy MacLeod | - NHS Norfolk |
| Helen McAleer | - Member Services Officer |
| Brigitte Morton | - Norfolk Library Services |
| Mark Taylor | - NHS Norfolk |
| Robert Walker | - Sustainable Communities Manager |

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1/09 MINUTES

The minutes of the meeting held on 19 February 2009 were agreed as a true record.

2/09 MATTERS ARISING

Mark Fretwell had received requests from the Probation Board and the East of England Faiths Council to join the Partnership.

AGREED that both groups be invited to nominate a representative to join the Partnership.

3/09 APOLOGIES

Apologies for absence were received from Mike Austin, Debbie Bartlett, Andrew Egerton-Smith, Katie Elliott and Trevor Holden.

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4/09 DECLARATION OF INTEREST

Jan Godfrey declared a personal interest in Agenda Item 9 – Project Rainbow.

5/09 SUSTAINABLE COMMUNITY STRATEGY - PROJECT GROUPS UPDATE

Mark Fretwell gave an update on the status of the working groups.

Currently the Economic, Environment and Pride Project groups were meeting. They had been affected by the loss of the Pride Co-ordinator. The Environment Project was in its early stages and the Health & Wellbeing Project was holding its first workshop the next day (10 June 2009).

There was work to be done on achieving the priorities of Housing, Access to Services and Safer Communities.

The Migration bid (to be discussed at Agenda Item 12) could lead to a multi-group forum, if successful.

Mark suggested that an Away Day could be arranged for the Board to review the Sustainable Community Strategy achievements to date and looking at all areas including CAA, performance management, budgets, outcomes, etc.

There was more money available than had been expected due to an increase from Second Homes Council Tax. The Chairman wanted Partners to come forward with projects. He wanted the money spent, but proposals had to add value.

Sandy Brady introduced herself; she had taken over from Martin Seymour. She said that NHS Norfolk would be sending one non-executive Director and one Executive Director to represent them on the Board in future. They would like to look at the strategic plan and make it the focus of the Health & Wellbeing Group as the previous action plan was considered to be too big.

6/09 PERFORMANCE REPORTING

(a) Pride in Breckland Project

Rob Walker told the Board that since the Pride Co-ordinator had left they had tried to recruit a successor through the National Graduate Scheme, but had been unsuccessful. The post would now be advertised internally for five days before being publicised externally.

Rob gave the Board details of some of the grants, totalling about £4,000, that had been awarded by the previous Co-ordinator. These included:

- Donations to all five Town Councils towards Breckland in

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Bloom and dog waste schemes

- Grants for spring bulb planting to several Parish Councils and other village groups

He wanted to formalise the process to make it fair and transparent, and no new grants would be awarded until a new Co-ordinator was appointed. However, £5,000 had been set aside for small grant schemes – up to £250.

Allocation of the rest of the money, which was about £40,000, would be discussed at the next meeting of the Pride Project Group.

The Community Rangers and Fire Service Project was doing well but needed officer resources to support it.

(b) Health & Wellbeing Project

Lucy MacLeod gave a presentation on the PCT's five year Strategic Plan. She said that funding had been allocated, but was not 'set in stone'.

Four Strategic Challenges had been identified:

- To halt and reduce the increasing gap in health inequalities across specific health issues and communities
- To design and commission world class healthcare for the elderly and ageing population
- To enable fair and equal access to all services for all communities; especially for those living in rural areas
- To shift high quality care closer to home from acute to community settings.

Focus would be on three areas:

1. Lifestyle and Prevention
 - Inequalities
 - Lifestyle
 - Empowering Communities
 - Empowering High Risk Groups
2. Personalisation, Independence and Choice
 - Choice
 - Older People
 - Prevention and Independence
3. Right Care, Right Time, Right Place
 - Fair and Equal Access
 - Integrated Care Closer to Home

The PCTs would work with Partners to put these things in place for local and rural communities. They would be looking at cardiovascular disease first then broadening their scope to include diabetes and cancer. Services would be mapped to see where they fell short and resources would then be targeted to address these areas.

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A member asked what the NHS saw as 'hard to reach groups' and was advised that they included Travellers, migrant workers, asylum seekers, looked-after children and prisoners. Other groups could also be included in the list.

Another member asked if information on such individuals was being communicated to other Project groups and Rob Walker agreed that this needed to be done.

Mark Fretwell informed the Board that the Falls Prevention project was still running and that £10,000 had been committed from the LSP to provide one-to-one support for the over 60s and vulnerable people. Volunteers were being trained to level 2 – Understanding Health Improvement and providing community help on falls, diet, smoking and alcohol. In terms of Breckland, nine people had expressed an interest in volunteering; six volunteers were currently being trained. Nine clients wished to access the service (two in Thetford and seven in Dereham) and three clients had been assessed and were being matched (one in Thetford and two in Dereham). The achievements would be publicised to show people where the money was being spent.

(c) Economic Prosperity Project

Mark Fretwell gave a brief update on the BELA Project. This had initially been intended to last one year and £10,000 had been committed. 42 micro-businesses had been supported and it had been so successful that a second year BELA 2 project had been allocated a further £10,000. This had provided assistance to 19 companies.

At the last Board meeting £5,000 had been allocated to BELA 3. This project provided ICT training and support to individuals and companies. The real benefits of this project were documented providing an audit trail. ICT training had been given to 16 people who had completed the course and 15 companies had received bespoke in company ICT training. In total 35 people had received ICT support through Poultec.

Train the Trainer was due to be run by the CAB at Thetford and Pre-ESOL was being provided with the Dereham Area Partnership and Icen acting as facilitators. Russian and Polish classes would also be delivered in the Thetford area through GMB.

(d) Environmental Project

Jonathan Clemo introduced himself; he had taken over recently and said he wanted to focus on behavioural change. The project was in its early stages.

Mark Fretwell agreed that the group had only met twice, but said the group was expanding. The Council had recently signed up to the Nottingham Declaration and a new Green Agenda Development Panel of Councillors had been set up. Links were being forged with the LAA indicator lead at Broadland, CPRE and the CRED programme at UEA.

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Now that Jonathan had taken over as lead officer the project would gain momentum.

7/09 THETFORD HEALTHY TOWN PROGRAMME

A report had been tabled and Mark Taylor gave a brief update.

He explained the history behind the award of Healthy Town Status for Thetford and said that work had been commissioned to provide an evidence base of the health needs of the town.

The Department of Health was happy with the Project Plan. A range of activities had been delivered and key recruitments had taken place. At present they reported to NHS Norfolk and the Moving Thetford Forward Board. He asked if the LSP would like to receive updates.

The Chairman agreed that quarterly reports of outputs would be helpful and would encourage Partners to join in with projects.

Rob Walker explained that it was already the end of year one of the programme and the first money had just been released. The residents of Thetford wanted to see progress. Marketing and communication were vital to sign post what was in place and to get the branding publicised.

8/09 PROJECT RAINBOW - WATTON

Julian Horn gave a presentation and explained why the project was so important.

He showed members the area of land currently available for use in Watton. Various proposals had been put forward by young people for improvements to the space but these had not been permitted, due to opposition from the surrounding residential properties.

The original land was therefore no longer fit for purpose and so a new venue had been sought. The old doctor's surgery was empty and available and the internal layout suited the requirements. £10,000 had been raised to buy furniture and equipment and the drop-in centre, known as The Surge, had been opened for two nights per week.

The building worked well and was now also used by older people on Wednesdays. There were plans to expand the facilities.

£350,000 was required to secure the building. In the first instance about £7,000 was needed to employ a company to prepare a high quality funding bid. The project had already received about £32,500 from local support, including individual private donations.

At present the building was leased from the Icen Partnership. They had planning permission to convert it to 14 sheltered homes, but in the current market they had no plans to start work.

Members were keen to support this project which one described as 'exactly what was needed to stop anti-social behaviour and give

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children hope for the future’.

It was agreed that interested Partners should attend a meeting to be held at The Surge to discuss what support could be offered.

The Chairman felt that this was an excellent opportunity to prevent crime and improve the interaction between young and old people. He thought that the Board could provide support and funding and he urged members to attend the meeting.

9/09 LIBRARY SERVICES (ACHIEVING POSITIVE OUTCOMES FOR THE COMMUNITY)

Sarah Hassan and Brigitte Morton gave a presentation on the expanding role of libraries in the community.

Sarah informed the Board that the library had high level objectives to improve people’s lives. The library had extended their range of facilities and now offered books, newspapers CDs and DVDs on loan as well as providing access to PCs and the internet. Services were free of charge.

In some rural areas, PCSO’s were based in mobile libraries. Some GPs gave prescriptions for recommended reading to people suffering with depression. Libraries also played an important role in keeping reading levels up for young children, during the school holidays.

Brigitte had run a scheme, during the summer holidays, working with children who had been excluded from school. Seven young people had attended. They had not considered that the library had anything to offer them. Various activities had been used to engage them and one session had included the involvement of elderly people. The outcome had been very good and the young people had volunteered to visit the old people in their care home at Christmas. This had led to a further joint visit to Gressenhall.

Progress had been noted in all the young people that had attended the sessions. A similar scheme would be run again this year.

10/09 SKILLS ROAD MAP

Lucy Walker gave a presentation looking at the skills base within Norfolk and highlighting the information relevant to Breckland.

The lowest weekly wages in the country were paid in Norfolk but it was also an area of high employment. In Breckland over 70% of the working population were employed and of the 11% looking for employment, only 5% actually wanted a job.

The presentation gave a breakdown of the different types of employment available and the companies currently offering apprenticeships. To meet the requirements of the Local Area Agreement (LAA) there was a need to triple the annual delivery of skills.

Change was necessary; to increase the quantity, level and quality of skills and to reflect the needs of businesses. Skills activism was

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mentioned. This was the ability to understand what drives employer spending on skills and deciding whether national and local government could do more to boost the demand for, and supply of, skilled labour.

As the presentation had so much information it was agreed that a full copy should be attached to the minutes for information and that members could raise any points at the next meeting.

11/09 MIGRATION IMPACTS FUNDING

Mark Fretwell told the Board that integration was at the heart of this project. The one-stop shop and mobile bus would provide outreach services using highly trained staff. It was based on the INTI One Stop model already working successfully in Portugal and other European countries. Training and skills and communication and community engagement elements were also included in the bid.

Bids totalling £12 million had been submitted and only £7 million was available. The Breckland bid had been short-listed but trimmed by £160,000. If successful it would provide an excellent opportunity for all Partners to be involved in its delivery.

Mark thanked those Partners that had been able to contribute to the bid. A decision was expected from the CLG in mid to late June.

12/09 BUDGET

Approximately £150,000 was available. This was more than expected due to an increase in the amount from Second Homes Council Tax.

The Chairman stressed that this gave Partners a good opportunity to spend money and realise positive outcomes.

13/09 ITEMS FOR FUTURE AGENDAS

Rob Walker suggested that at the next meeting Partners should put forward expressions of interest for Projects to make use of the money that was available. More detailed proposals would be worked on once the projects were agreed.

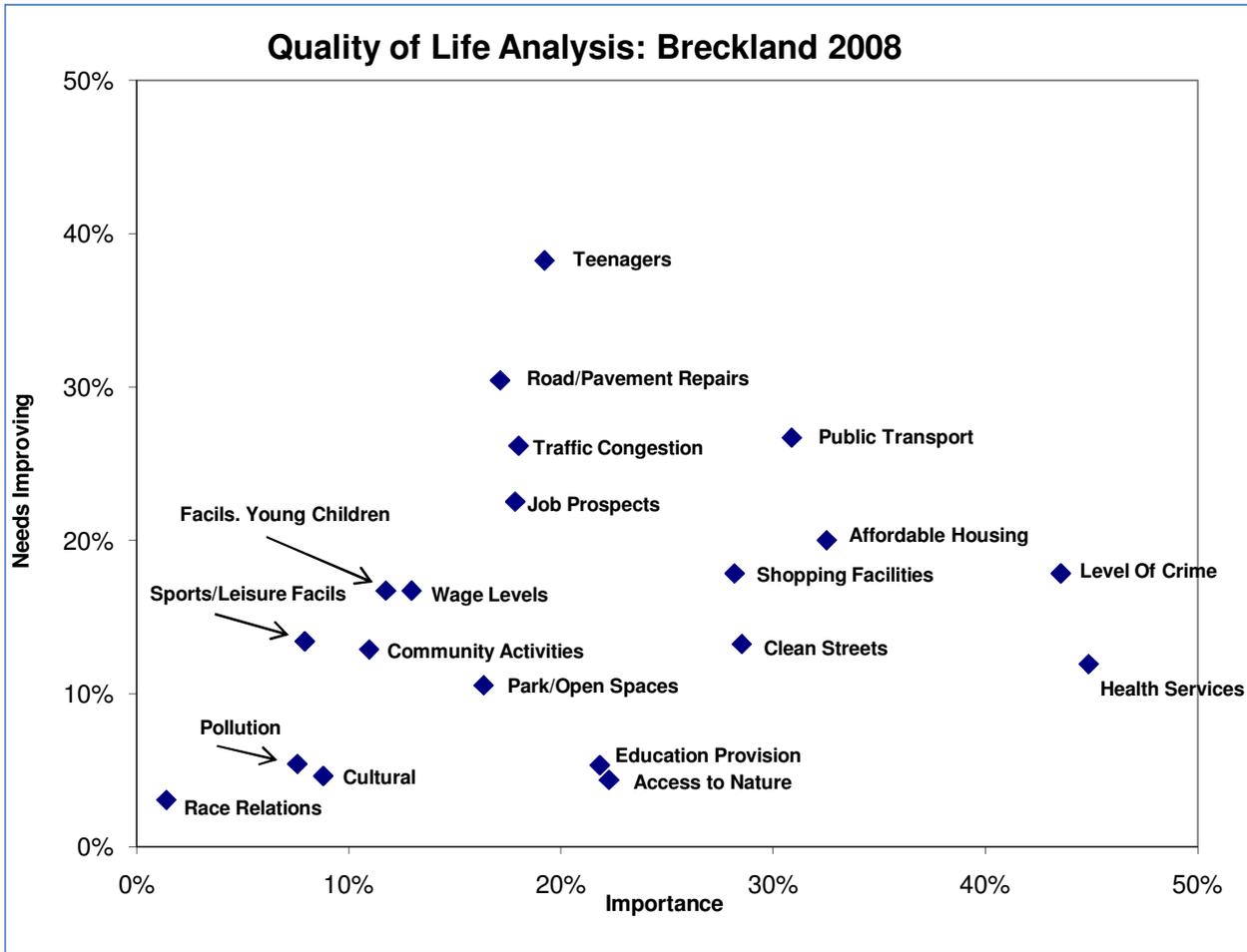
Another item for consideration would be an extension to the current LSP Officer's contract as this was due to end in March 2010.

14/09 FUTURE MEETINGS

The next meeting of the LSP Board would be on Thursday 16 July 2009 at 2.00pm in the Anglia Room, Elizabeth House, Dereham.

The meeting closed at 3.55 pm

CHAIRMAN



The above analysis shows the responses to the questions:

- ♦ Thinking generally, which of the things below would you say are the **MOST IMPORTANT** in making somewhere a
- ♦ And thinking about this local area, which of the things below, if any, do you think **MOST NEED IMPROVING**?

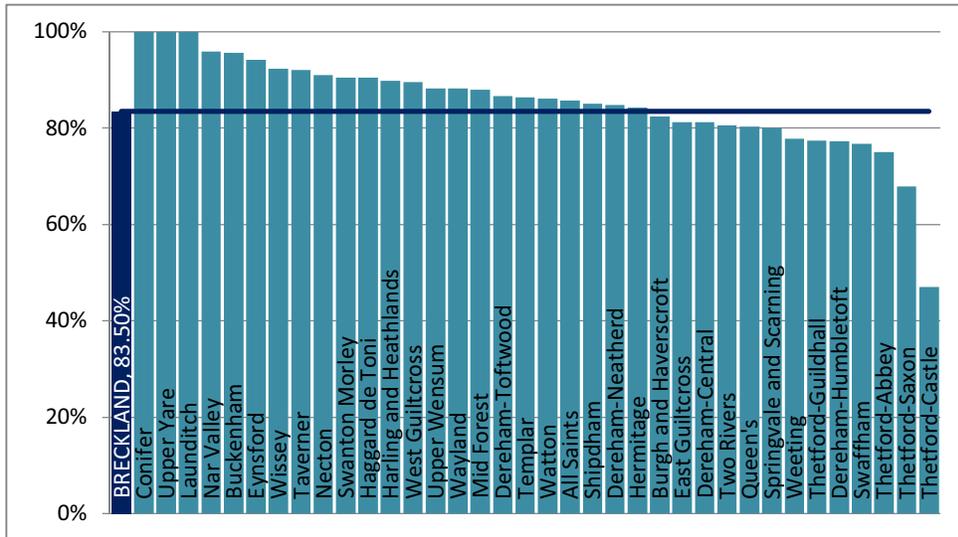
Respondents are asked to choose up to 5 quality of life areas from a list of 20 in answer to the two questions above. The responses are mapped in the above analysis which shows key residents' priorities as those which are both **important** and in **need of improving** (shown in the top right of the analysis). The table below shows for each ward which factor is **most important** and in **need of improving**.

| Ward | Most Important | Most Needs Improving |
|------------------------|---------------------------|-----------------------------|
| All Saints | Public transport | Public transport |
| Buckenham | Level of crime | Public transport |
| Burgh and Haverscroft | Health services | Level of traffic congestion |
| Conifer | Level of crime | Activities for teenagers |
| Dereham-Central | Shopping facilities | Road and pavement repairs |
| Dereham-Humbletoft | Health services | Level of traffic congestion |
| Dereham-Neatherd | Health services | Level of traffic congestion |
| Dereham-Toftwood | Level of crime | Activities for teenagers |
| East Guiltcross | Health services | Public transport |
| Eynsford | Health services | Public transport |
| Haggard de Toni | Public transport | Activities for teenagers |
| Harling and Heathlands | Health services | Level of traffic congestion |
| Hermitage | Affordable decent housing | Public transport |
| Launditch | Health services | Public transport |
| Mid Forest | Health services | Public transport |
| Nar Valley | Affordable decent housing | Activities for teenagers |
| Necton | Level of crime | Activities for teenagers |
| Queen's | Health services | Level of traffic congestion |

| Ward | Most Important | Most Needs Improving |
|-------------------------|---------------------------|--------------------------|
| Shipdham | Affordable decent housing | Activities for teenagers |
| Springvale and Scarning | Level of crime | Activities for teenagers |
| Swaffham | Health services | Job prospects |
| Swanton Morley | Level of crime | Activities for teenagers |
| Taverner | Level of crime | Public transport |
| Templar | Level of crime | Public transport |
| Thetford-Abbey | Health services | Activities for teenagers |
| Thetford-Castle | Health services | Activities for teenagers |
| Thetford-Guildhall | Health services | Activities for teenagers |
| Thetford-Saxon | Level of crime | Activities for teenagers |
| Two Rivers | Level of crime | Activities for teenagers |
| Upper Wensum | Health services | Public transport |
| Upper Yare | Level of crime | Activities for teenagers |
| Watton | Health services | Activities for teenagers |
| Wayland | Level of crime | Activities for teenagers |
| Weeting | Health services | Public transport |
| West Guiltcross | Affordable decent housing | Public transport |
| Wissey | Affordable decent housing | Activities for teenagers |

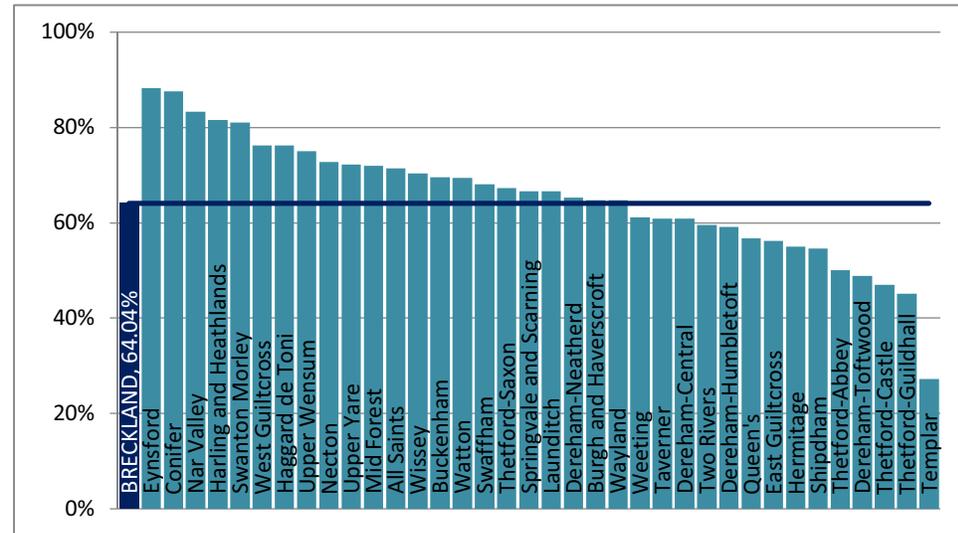
NI5 - The proportion of the adult population who say they are 'satisfied' or 'very satisfied' with the area as a place to live

The graph shows the proportion of respondents who answered 'satisfied' or 'very satisfied' to the question 'Overall, how satisfied or dissatisfied are you with your local area as a place to live?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



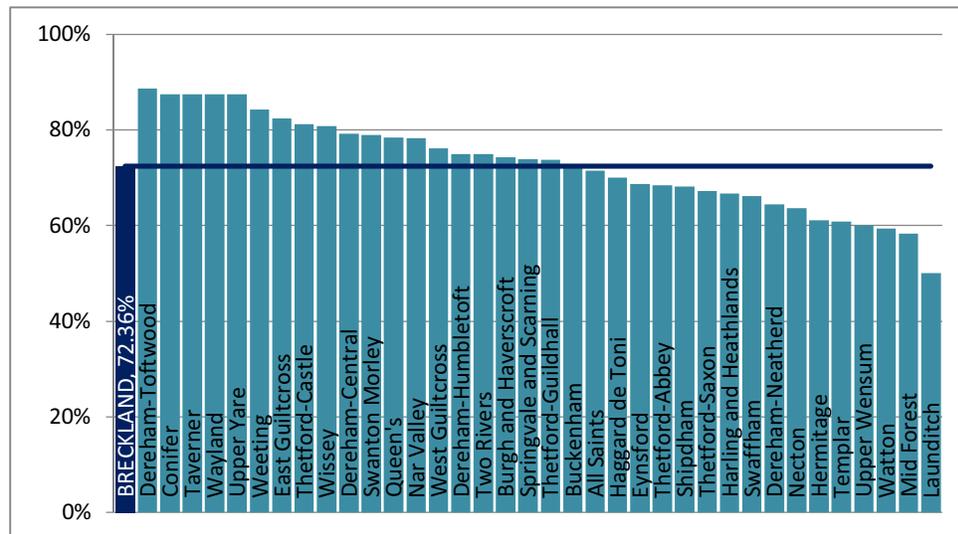
NI2 - Percentage of people who feel that they belong to their neighbourhood

The graph shows the proportion of respondents who answered 'fairly strongly' or 'very strongly' to the question 'How strongly do you feel you belong to your immediate neighbourhood?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



NI119 - Self reported measure of people's overall health and well-being

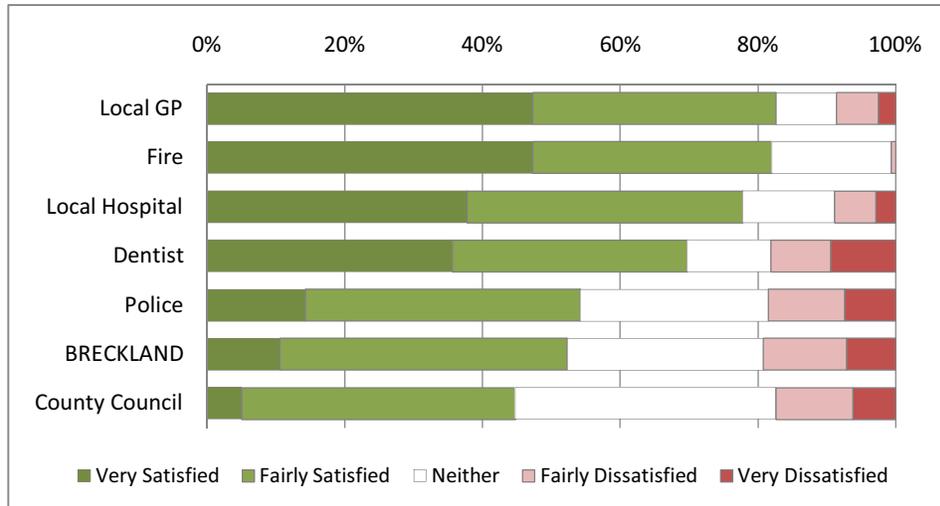
The graph shows the proportion of respondents who answered 'good' or 'very good' to the question 'How is your health in general? Would you say it is ...'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



Section Two: Satisfaction with Local Public Services

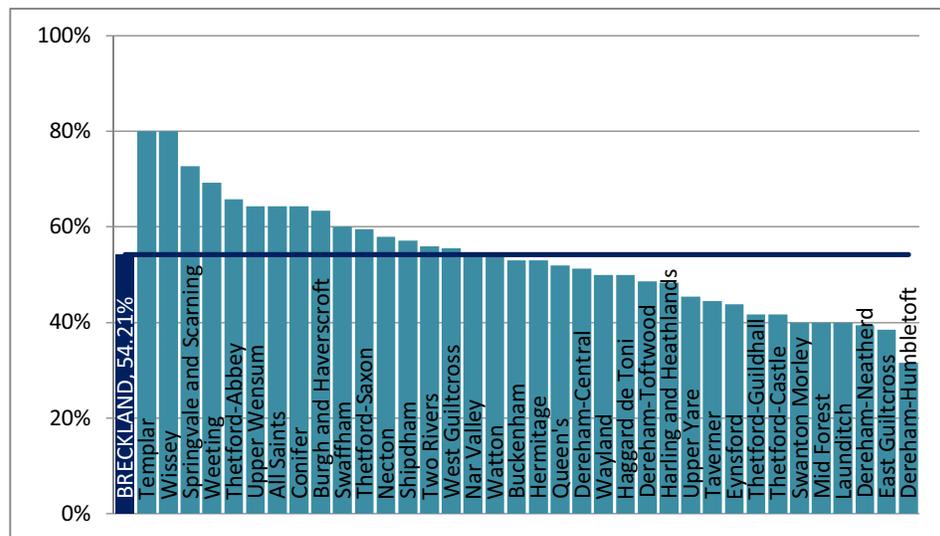
Comparative Satisfaction with Local Public Services

The graph shows the comparative satisfaction levels with various local public services. Responses are shown to the question 'Please indicates satisfied and dissatisfied you are with each of the following public services in your local area'



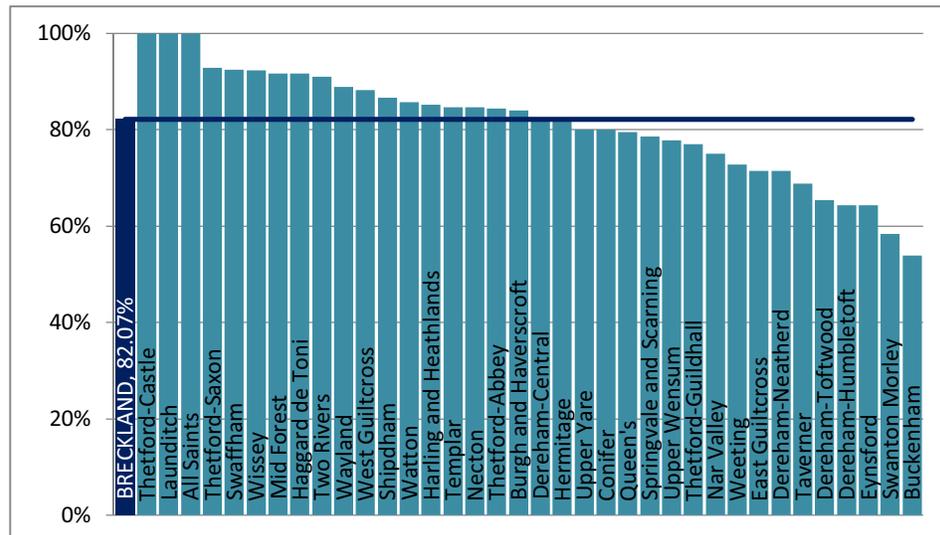
Satisfaction with the Local Police Service

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Local Police Force'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



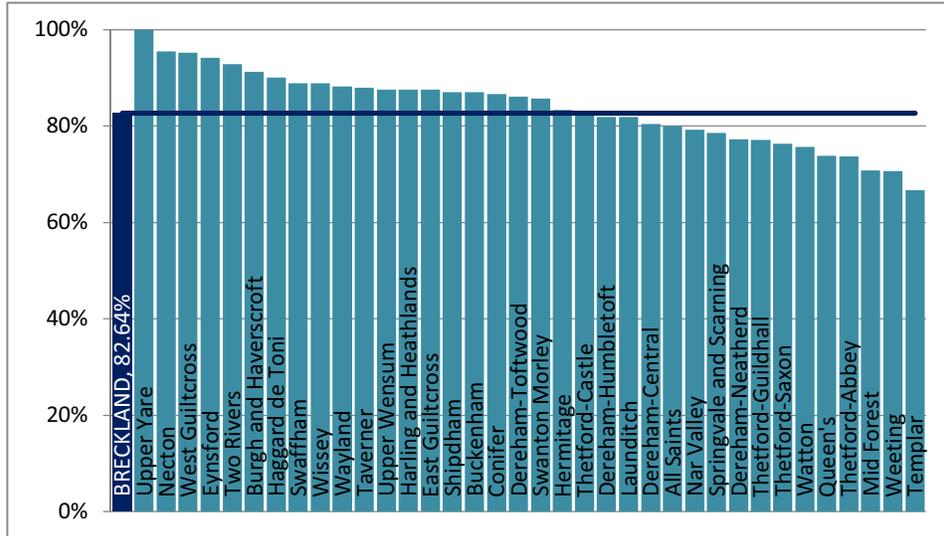
Satisfaction with the Local Fire and Rescue Service

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Local Fire and Rescue Service'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



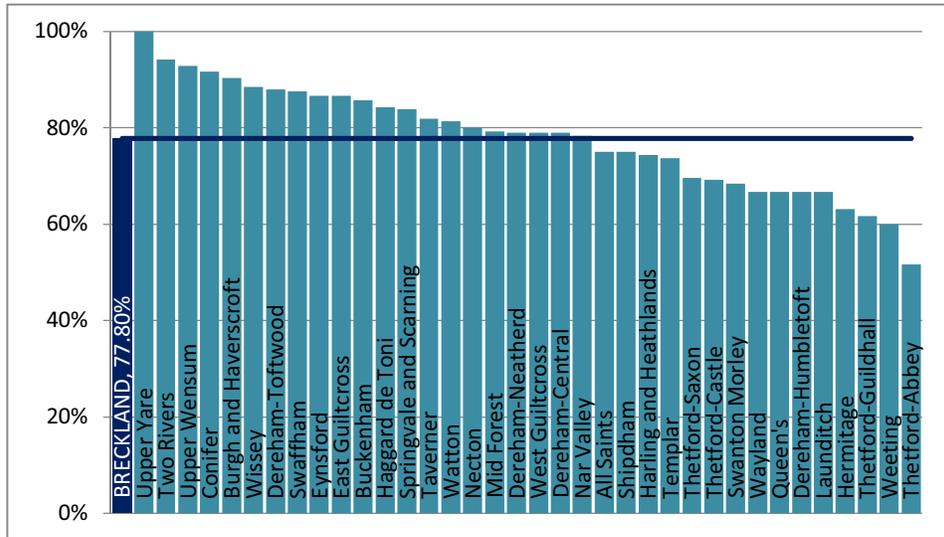
Satisfaction with the Local GP (family doctor)

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Your GP (Family Doctor)'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



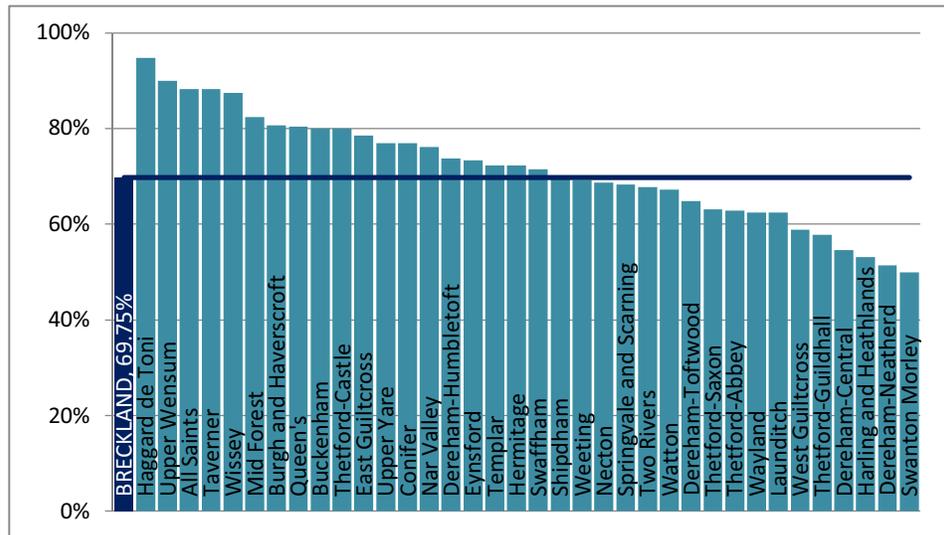
Satisfaction with the Local Hospital

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Your Local Hospital'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



Satisfaction with the Local Dentist

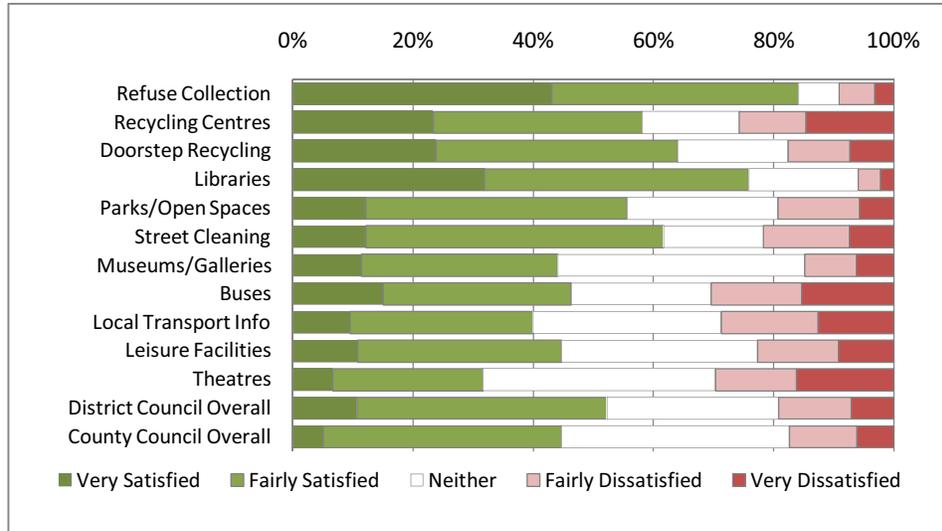
The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Your Local Dentist'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



Section Three: Satisfaction with Local Authority Services

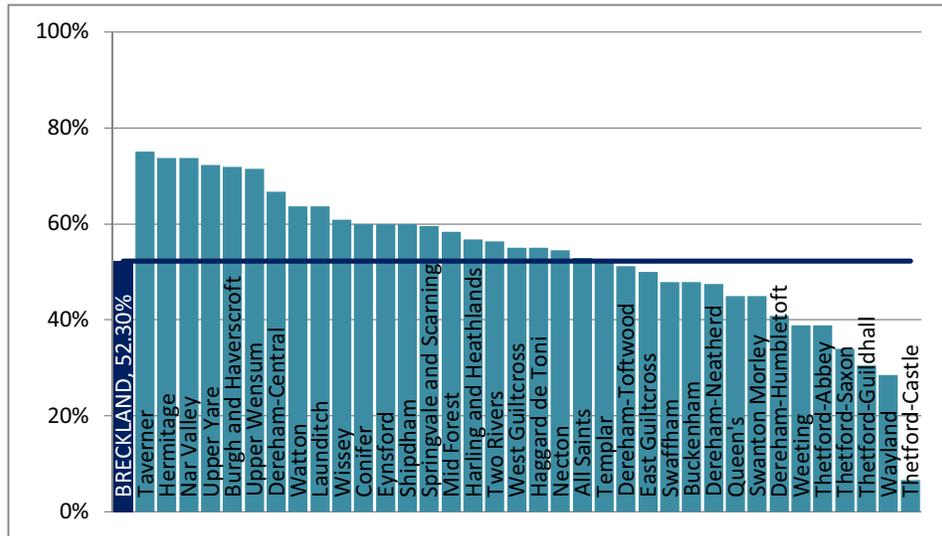
Satisfaction with Local Authority

The graph shows the comparative satisfaction levels with various local authority services. Responses are shown to the question 'How satisfied or dissatisfied are you with each of the following services provided or supported by Breckland District Council and Norfolk County Council?'



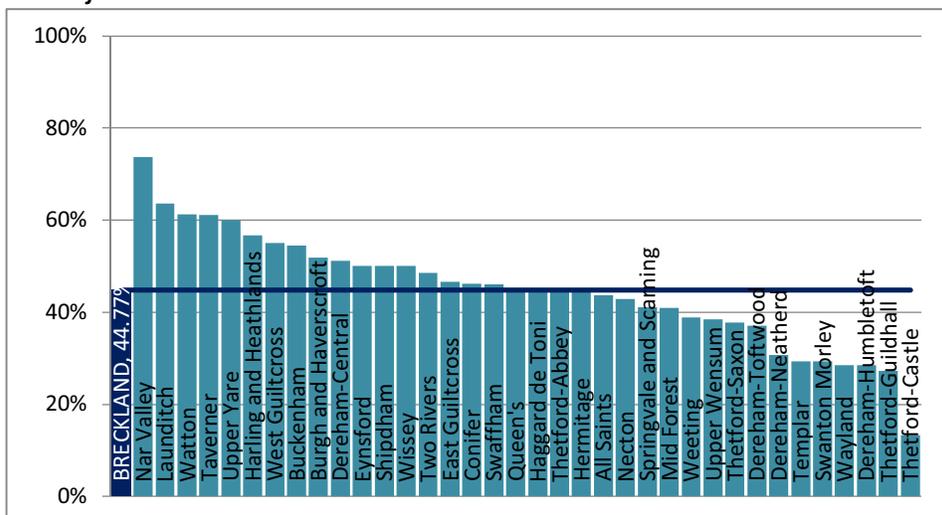
Satisfaction with the Local District Council

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Local District Council'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



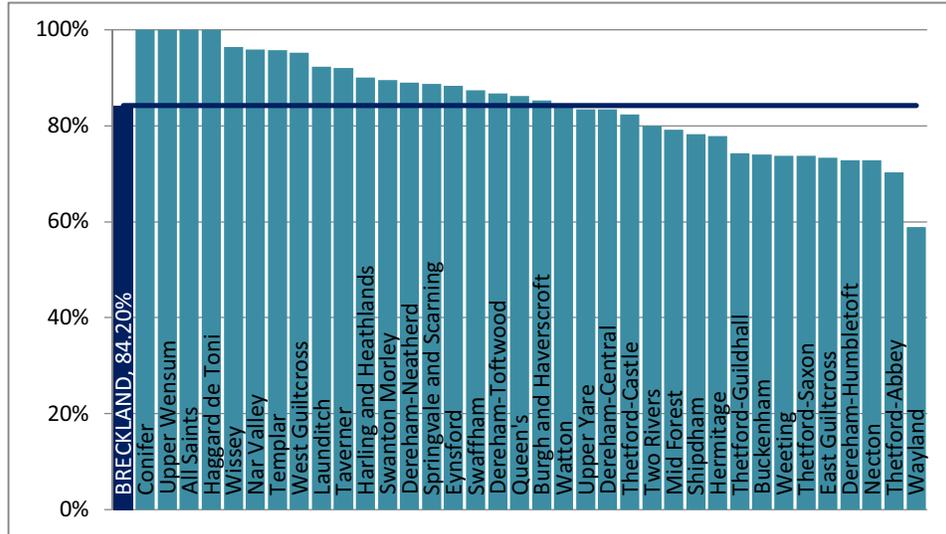
Satisfaction with the Local County Council

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Local County Council'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



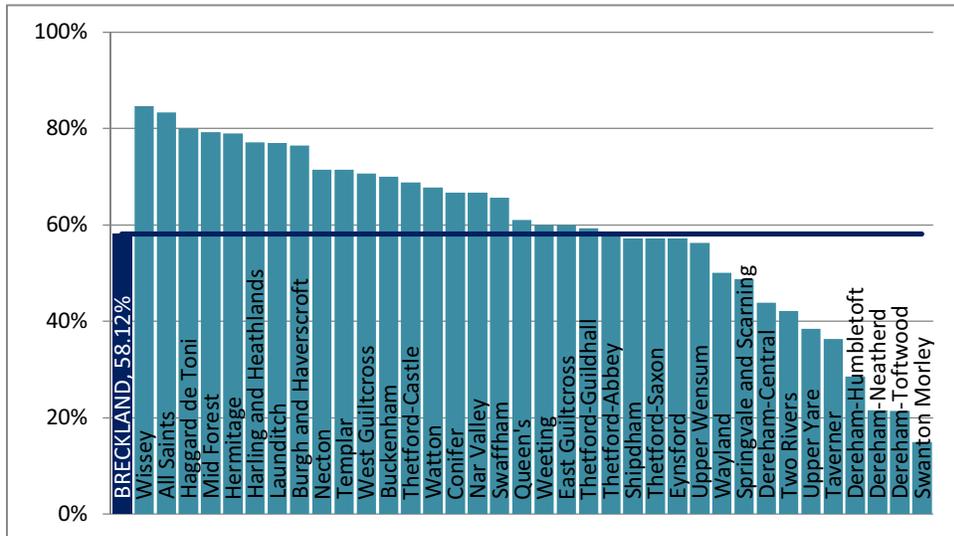
Satisfaction with the Refuse Collection

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Refuse Collection'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



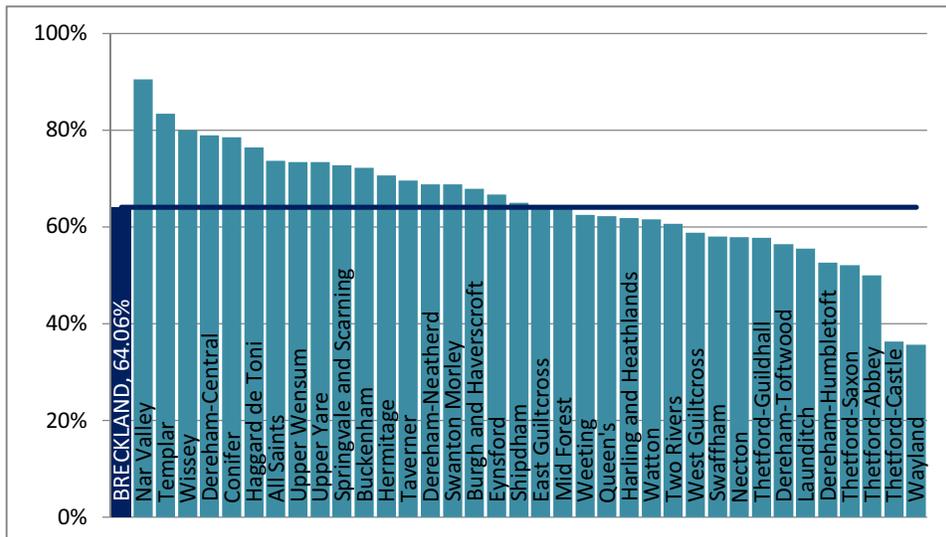
Satisfaction with the Recycling Centres

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Recycling Centres'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



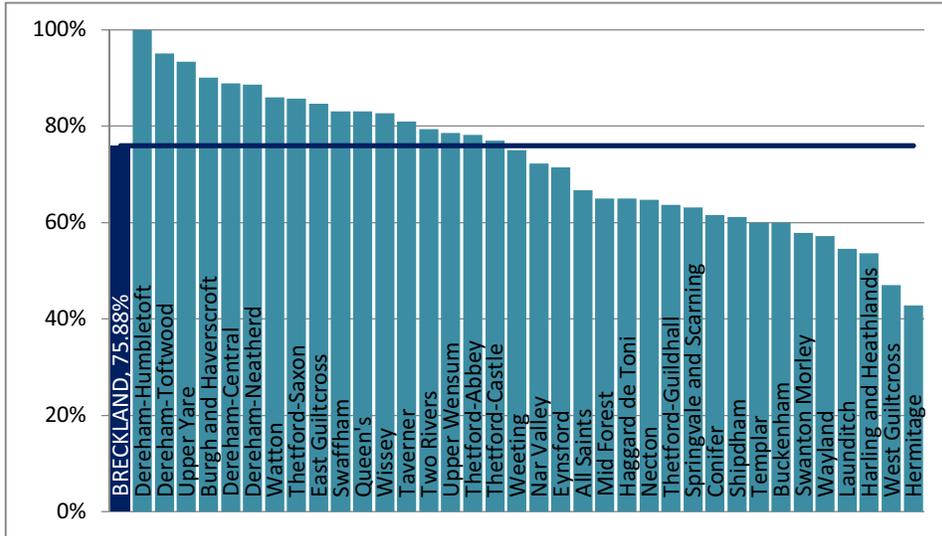
Satisfaction with Doorstep Recycling

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Doorstep Recycling'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



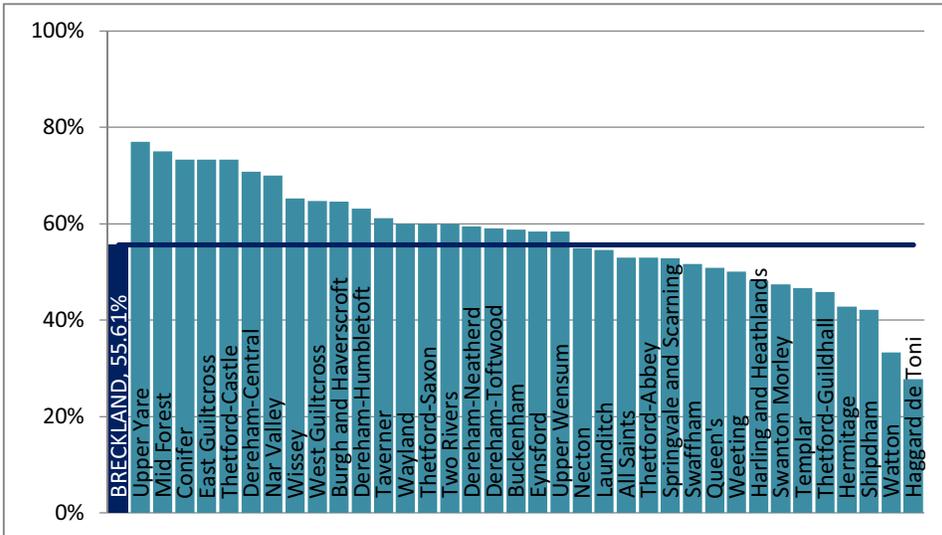
Satisfaction with the Libraries

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Libraries'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



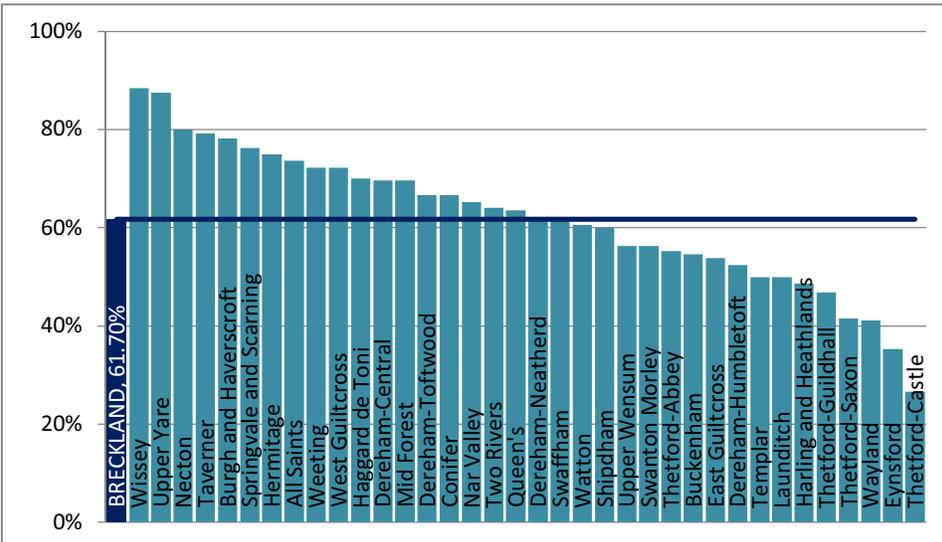
Satisfaction with Parks / Open Spaces

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Parks/Open Spaces'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



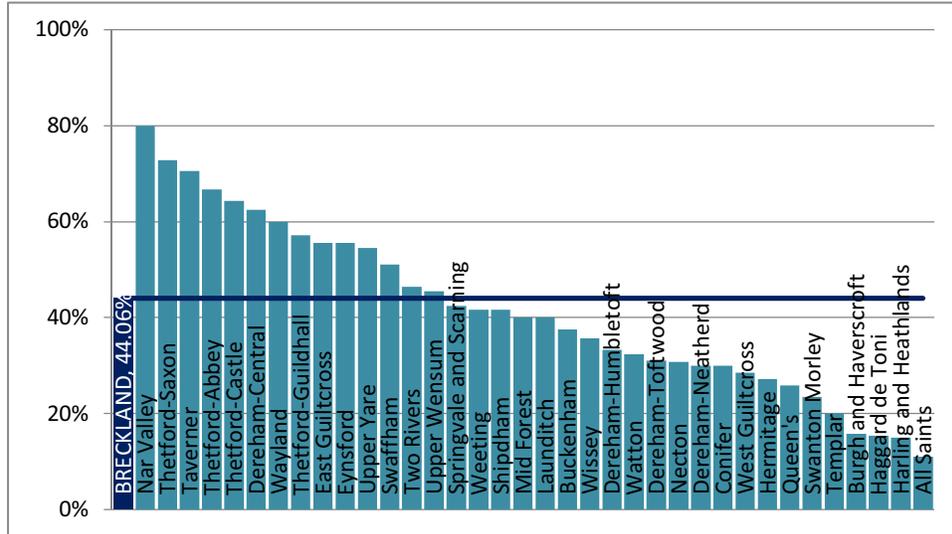
Satisfaction with Street Cleaning

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Street Cleaning'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



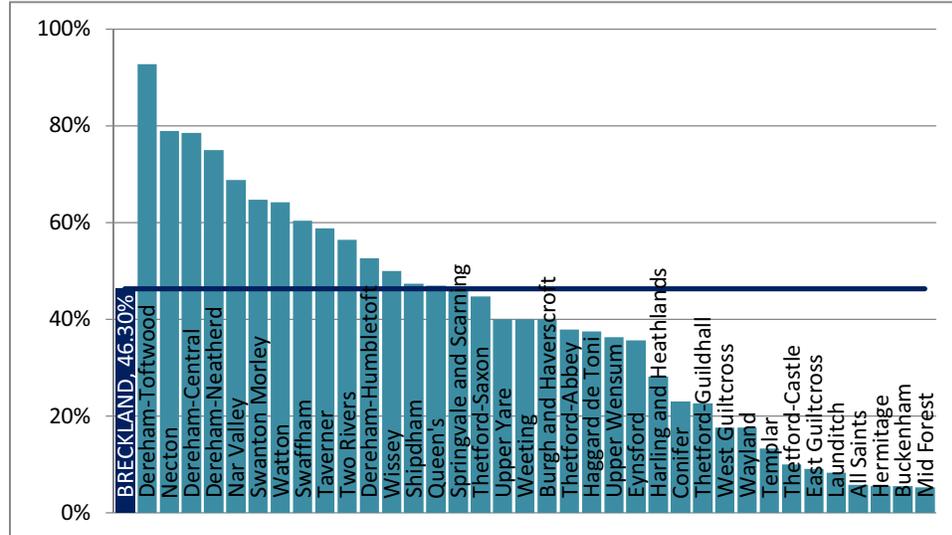
Satisfaction with Museums / Galleries

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Museums/ Galleries'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



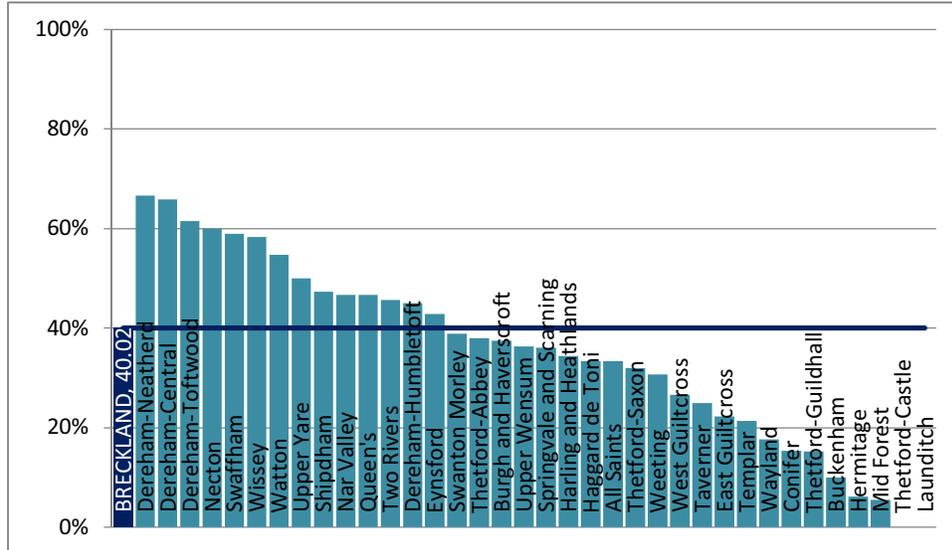
Satisfaction with Buses

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Buses'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



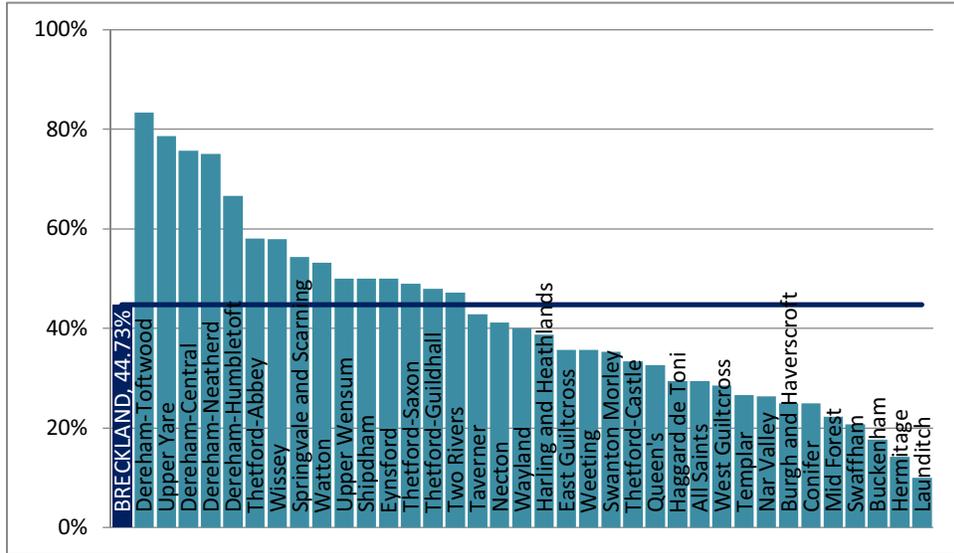
Satisfaction with Local Transport information

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Local Transport Information'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



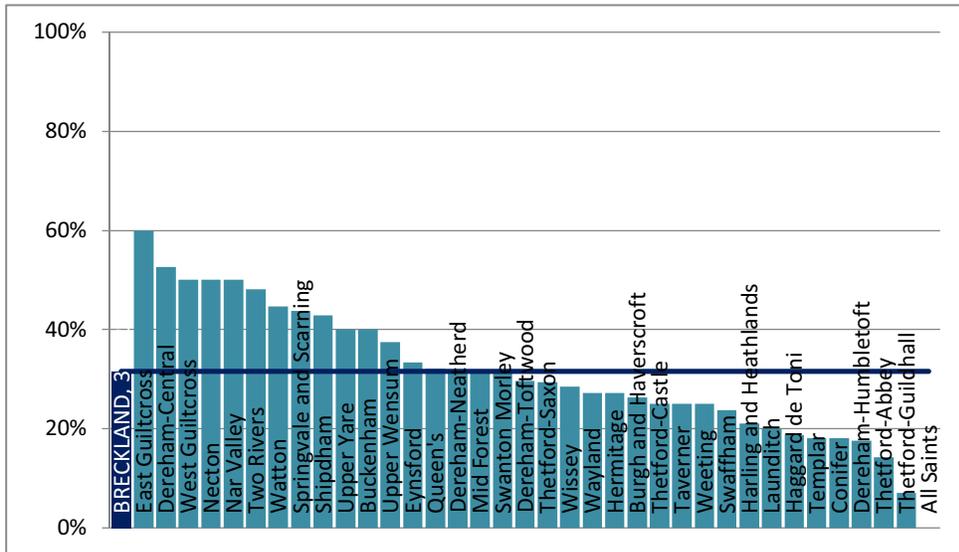
Satisfaction with Leisure Facilities

The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Leisure Facilities'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



Satisfaction with Theatres

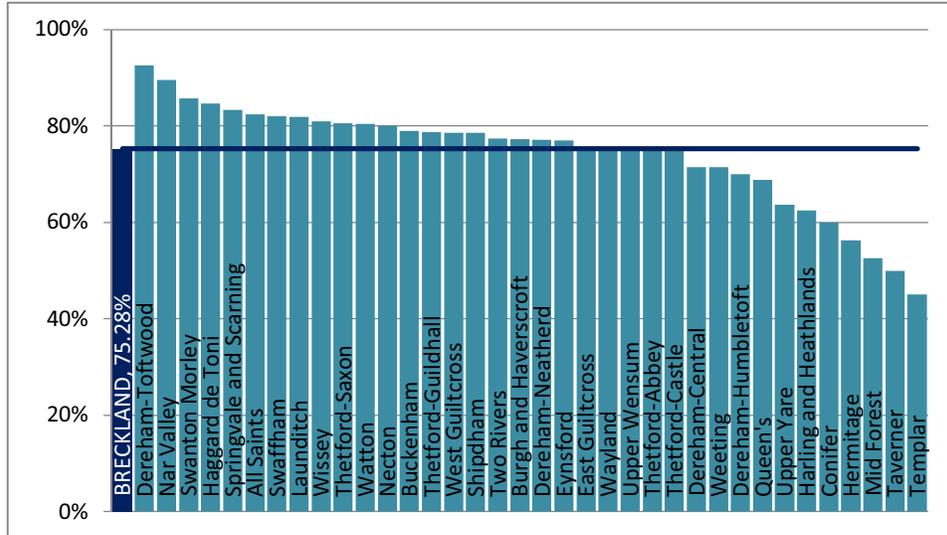
The graph shows the proportion of respondents who answered 'fairly satisfied' or 'very satisfied' to the question 'Please indicate how satisfied or dissatisfied you are with each of the following public services in your local area - Theatres'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



Section Four: Stronger Communities

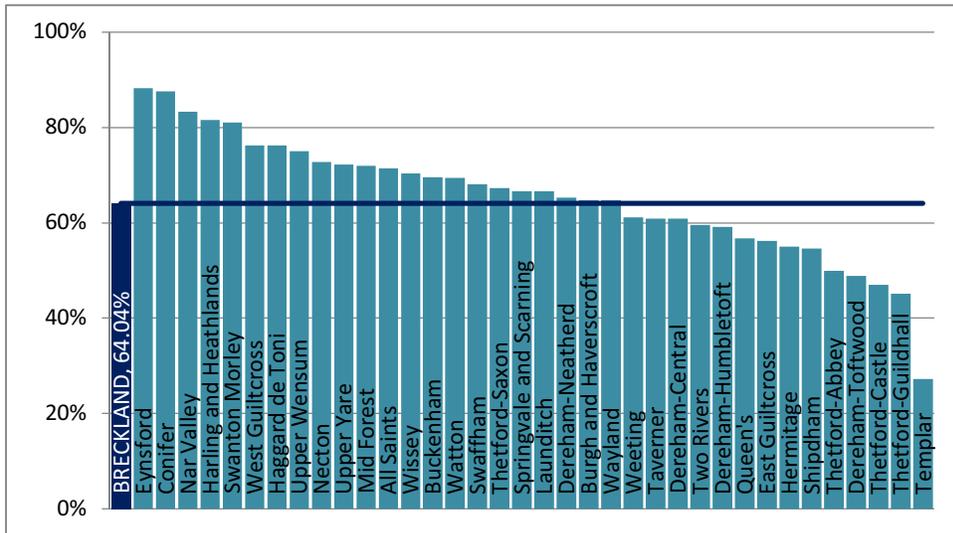
NI1 - Do people from different backgrounds get on well together in their local area?

The graph shows the proportion of respondents who answered 'satisfied' or 'very satisfied' to the question 'To what extent do you agree or disagree that your local area is a place where people from different backgrounds get on well together?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



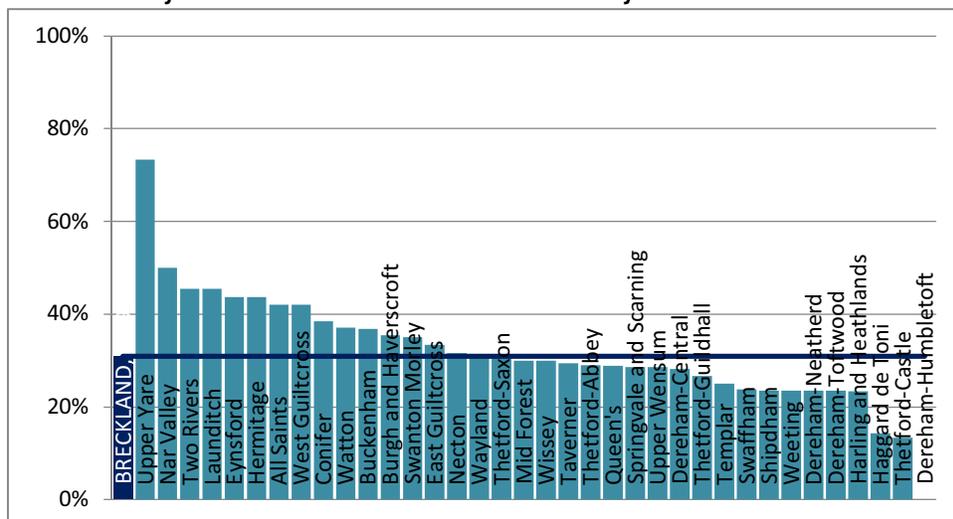
NI2 - Percentage of people who feel that they belong to their neighbourhood

The graph shows the proportion of respondents who answered 'fairly strongly' or 'very strongly' to the question 'How strongly do you feel you belong to your immediate neighbourhood?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



NI4 - Percentage of people who feel they can influence decisions in their locality

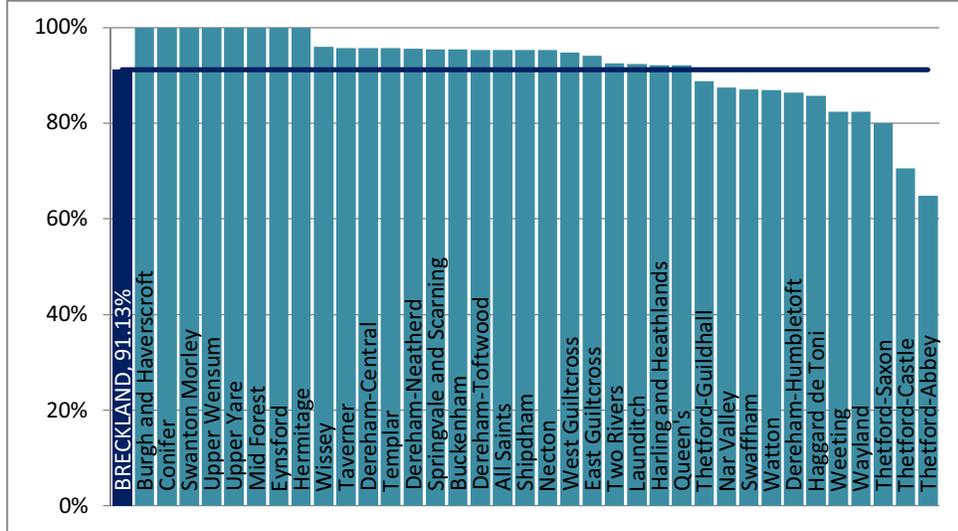
The graph shows the proportion of respondents who answered 'fairly strongly' or 'very strongly' to the question 'Do you agree or disagree that you can influence decisions affecting your local area?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



Section Five: Community Safety

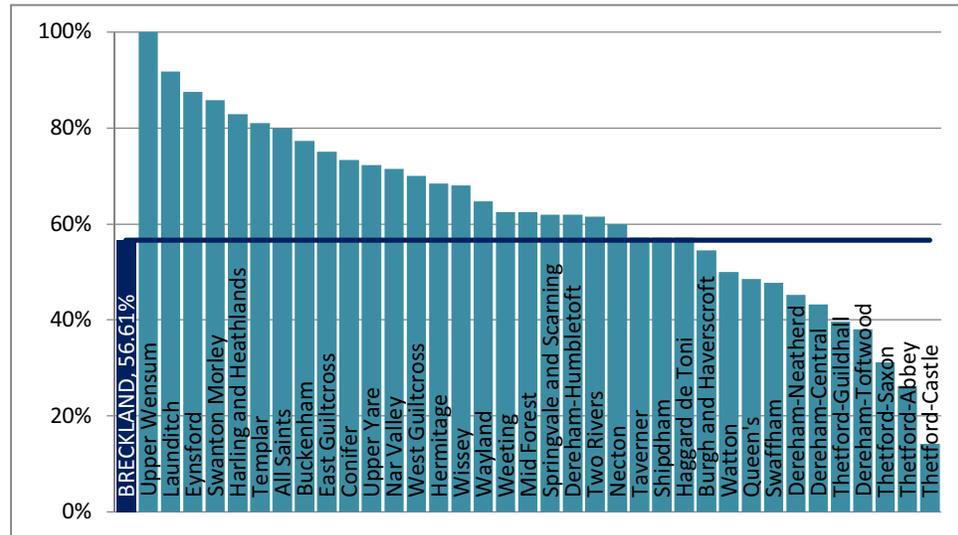
How safe people feel in their local area during the day?

The graph shows the proportion of respondents who answered 'fairly safe' or 'very safe' to the question 'How safe or unsafe do you feel when outside in your local area during the day?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



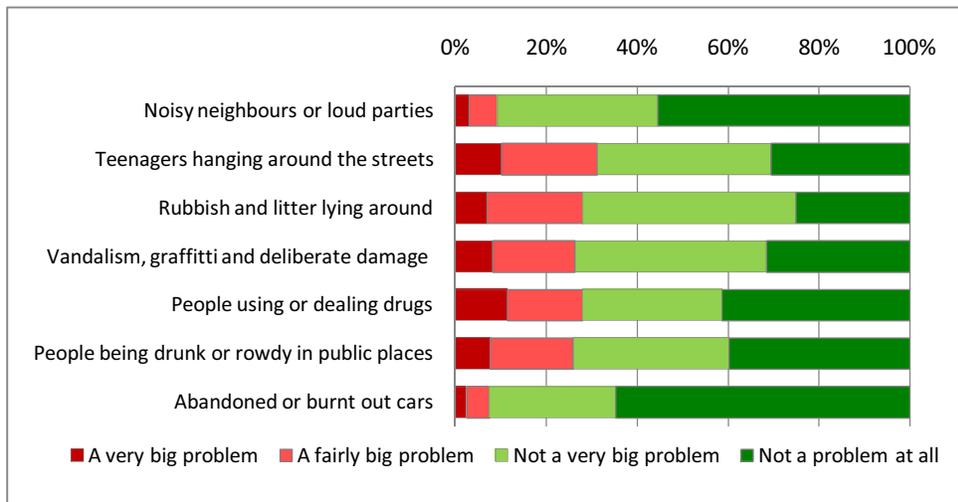
How safe people feel in their local area after dark?

The graph shows the proportion of respondents who answered 'fairly safe' or 'very safe' to the question 'How safe or unsafe do you feel when outside in your local area after dark?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



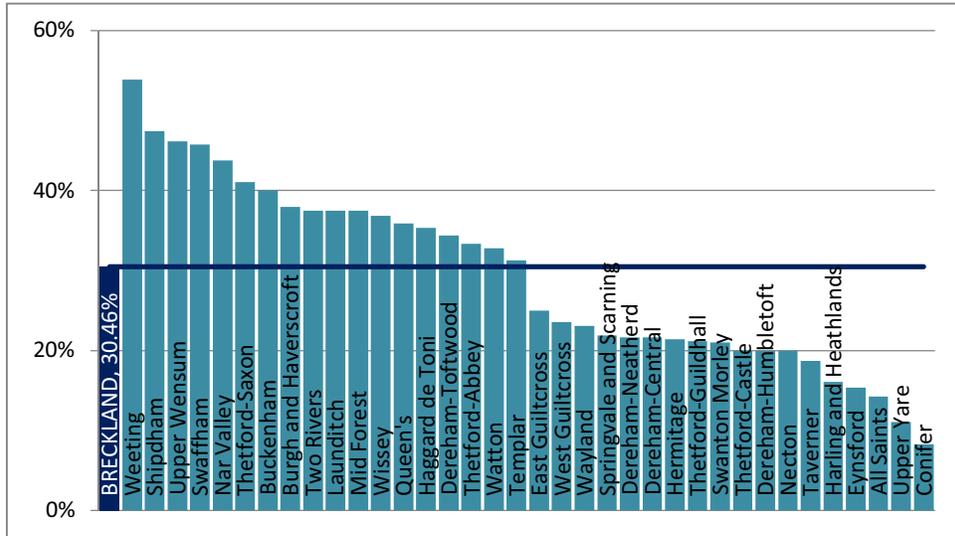
Anti-Social Behaviour

The graph shows residents' views on which areas of anti social behaviour are a problem in the local area. Responses are shown to the question 'Thinking about your local area, how much a problem do you think each of the following are?'



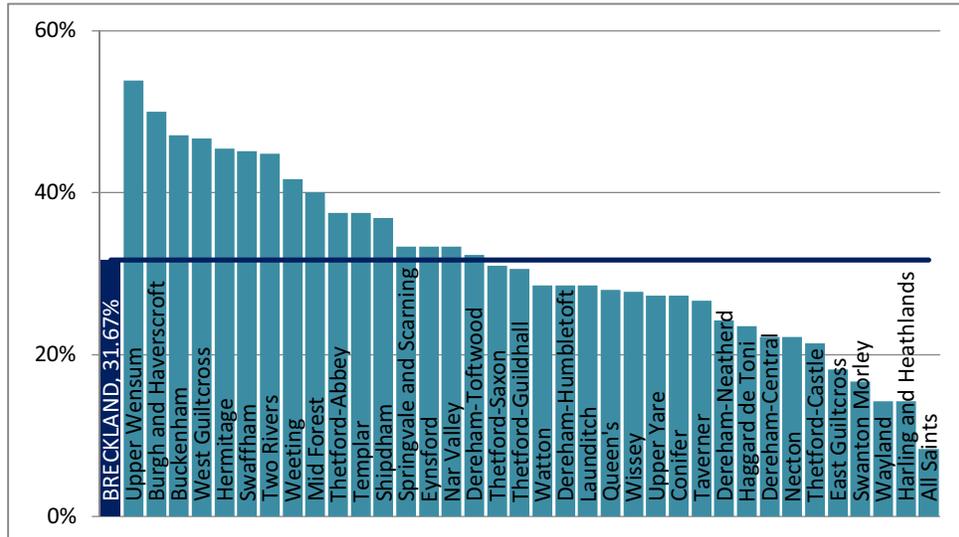
NI27 - The percentage of people agree with the statement that 'The police and local council seek people's views about the anti-social behaviour and crime issues that matter in this area?'

The graph shows the proportion of respondents who answered 'tend to agree' or 'strongly agree' to the question 'The police and local council seek people's views about the anti-social behaviour and crime issues that matter in this area?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



NI21 - The percentage of people who think that anti-social behaviour and crime are tackled effectively by the local authority and the police

The graph shows the proportion of respondents who answered 'tend to agree' or 'strongly agree' to the question 'How much would you agree or disagree that the police and other local public services are successfully dealing with these issues in your local area?'. The dark blue line shows the overall Breckland average which is compared with the 36 wards shown in light blue.



| NI | APPENDIX I. Definition | Breckland + Fenland | Broad-land | Great Yarmouth | King's Lynn | North Norfolk | Norwich | South Norfolk | County | Breckland BVPI '06-7 |
|--------|--|--------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------|--------------------------------------|
| NI 1 | Measure is the % of people who believe people from different backgrounds get on well together in their local area | 61.9 68.4% (6 th) | 84.5 1 st | 64.8 7 th | 69.7 5 th | 80.7 3 rd | 73.4 4 th | 83.0 2 nd | 74.8 | 63% |
| NI 2 | Measure is the % of people who feel that they belong to their immediate neighbourhood | 58.1 65.0% (3 rd) | 66.0 2 nd | 59.1 6 th | 60.4 5 th | 63.8 4 th | 46.2 7 th | 67.9 1 st | 61.0 | |
| NI 3 | Measure is the % of people who say they've taken part in at least on of listed civic participation activities in the local area in last 12 months. | 10.7 17.8% (2 nd) | 12.3 6 th | 12.1 7 th | 14.7 4 th | 18.3 1 st | 14.3 5 th | 16.4 3 rd | 15.1 | |
| NI 4 | Measure is the % of people who feel they can influence decisions in their locality | 23.5 32.2% (4 th) | 34.2 2 nd | 25.9 7 th | 30.6 6 th | 31.8 5 th | 34.0 3 rd | 36.3 1 st | 32.4 | 36% |
| NI 5 | Measure is the % who say they are satisfied with their local area as a place to live. | 75.1 82.2% (5 th) | 93.7 1 st | 79.5 7 th | 83.1 4 th | 87.5 3 rd | 80.0 6 th | 91.0 2 nd | 85.2 | 78%* Place not comparable with BVPI. |
| NI 6 | Measure is the % who participate in volunteering activity at least once a month. | 21.1 29.2% (2 nd) | 28.7 3 rd | 19.7 7 th | 23.3 5 th | 28.1 4 th | 20.7 6 th | 30.0 1 st | 25.7 | |
| NI 17 | Measure is the % who perceive listed* anti-social behaviour activities to be a problem. | 20.1 16.4% (5 th) | 5.0 1 st | 20.8 7 th | 15.0 4 th | 11.3 3 rd | 19.9 6 th | 7.0 2 nd | 13.6 | |
| NI 21 | Measure is the % who agree that police & other public authorities are successfully dealing with asb issues listed.* | 19.6 21.9% (7 th) | 32.0 1 st | 23.7 6 th | 29.4 2 nd | 27.9 3 rd | 27.1 5 th | 27.2 4 th | 27.2 | |
| NI 22 | Measure is the % who think that, in their area, parents take enough responsibility for the behaviour of their children. | 22 28.7% (4 th) | 32.4 3 rd | 21.7 7 th | 27.9 5 th | 35.0 2 nd | 27.2 6 th | 36.3 1 st | 29.9 | 41% |
| NI 23 | Measure is the % who perceive that people in the area not treating one another with respect and consideration is a problem | 38.1 31.0% (6 th) | 16.2 1 ^s | 35.9 7 th | 27.7 4 th | 21.5 3 rd | 30.8 5 th | 17.3 2 nd | 25.7 | 44% |
| NI 27 | Measure is the % who agree local council and police understand local concerns about anti-social behaviour and crime issues | 24.6 24.4% (5 th) | 25.4 2 nd | 22.9 7 th | 25.2 4 th | 25.4 2 nd | 24.1 6 th | 26.5 1 st | 24.9 | |
| NI 37 | Measure is the % who feel they are well informed of civil protection arrangements in the local area | 15.3 15.6% (6 th) | 19.1 5 th | 30.6 1 st | 24.7 2 nd | 21.0 3 rd | 13.8 7 th | 19.3 4 th | 20.2 | |
| NI 41 | Measure is the % who feel drunk or rowdy behaviour is a problem | 32.4 28.0% (6 th) | 9.9 1 st | 26.6 5 th | 19.6 3 rd | 21.8 4 th | 34.6 7 th | 15 2 nd | 22.4 | 28% |
| NI 42 | Measure is the % who feel drug use or drug dealing is a problem | 31.9 29. 8% (7 th) | 11.2 1 st | 29.2 6 th | 24.8 4 th | 19.8 3 rd | 28.2 5 th | 14.3 2 nd | 22.7 | 46% |
| NI 119 | Measure is the % who feel their overall health and wellbeing is good. | 70.9 77.5% (4 th) | 78.5 3 rd | 71.5 6 th | 71.4 7 th | 74.7 5 th | 79.8 1 st | 78.8 2 nd | 76.1 | |
| NI 138 | Measure is the % people 65+ who are satisfied with home and with neighbourhood | 82.2 86.7% (4 th) | 91.1 1 st | 84.0 6 th | 85.9 5 th | 90.8 2 nd | 83.6 7 th | 89.9 3 rd | 87.6 | |
| NI 139 | Measure is the % who believe that older people receive the support they need to live independently | 28.2 28.5% (5 th) | 30.9 2 nd | 30.7 3 rd | 36.1 1 st | 29.8 4 th | 26.9 7 th | 27.9 6 th | 30.2 | |

| | | | | | | | | | | |
|-------------------|---|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------|---|
| NI 140 | Measure is the % who feel have been treated with respect and consideration by local public services | 73.2 81.2% (3rd) | 81.8 2 nd | 72.8 6 th | 76.6 5 th | 79.2 4 th | 68.1 7 th | 83.8 1 st | 77.5 | 76%. BVPI similar but not comparable |
|-------------------|---|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------|---|

* Noisy neighbours, teenagers hanging around on streets, rubbish & litter, vandalism, graffiti & other deliberate damage, people using/dealing drugs, people being drunk & rowdy in public places, abandoned/burnt out cars.

Average ranking –

| | |
|----------------|-----|
| Broadland | 2.1 |
| South Norfolk | 2.2 |
| North Norfolk | 3.2 |
| King's Lynn | 4.2 |
| Breckland | 4.7 |
| Norwich | 5.6 |
| Great Yarmouth | 6 |

16 July 2009

Report of Mark Fretwell, Partnership (LSP) Officer, Breckland Council

LSP Funding (Expression Of Interest)

1. Purpose of Report

To inform and update the LSP Board Members on the response in relation to the expression of interest form for project funding (total fund £100,000) circulated to all LSP partners as agreed at the LSP Board meeting (9th June).

2. Recommendations

It is recommended that the LSP Board:

- 2.1 Note [for information and planning purposes] the contents of this report.

3. Background

- 3.1 A decision was made by the LSP Board on 9th June to allocate a £100,000 funding pot for partner projects which align with the Sustainable Community Strategy (SCS) priorities.
- 3.2 The expression of interest form (as attached) was distributed to LSP partners via e-mail on 19th June, with a deadline submission date of 8th July at 5 PM.

4. Issues

- 4.1 A wide range of project bids were submitted by a broad spectrum of partner agencies. A total of 35 expression of interest forms were received from partner agencies and collated into a table (as attached).
- 4.2 The total request for funding is £408,575. Therefore it will be necessary to have a full short listing process to ensure all applications are provided the time to be carefully considered in terms of their value for money, added value and outcomes etc.

5. Options

- 5.1 To note [for information and planning purposes] the contents of this report.
- 5.2 To set up a sub-group of the LSP Board (representatives of themes) which is granted powers by the LSP Board to shortlist the projects and to request further details from the applicants as required. Upon receiving back the information the sub-group will have the authority to grant the funding to the successful projects (to the total value of £100,000). A funding report will be submitted to the September 10th LSP Board meeting
- 5.3 The successful applicants will be required to agree to pre-determined conditions prior to receiving funding, which will include receipts, an evaluation, reporting procedures and attending the relevant project group or LSP Board as requested.

6 Reasons for Recommendation(s)

- 6.1 Participatory Budgeting (PB) represents an opportunity to do the following:
- Increase understanding of your organisation
 - Better targeting of funds
 - Brings communities together
 - Can help achieve value for money
 - Promotes public involvement

| No | Organization | Project Name | Location | Total Project | Funding Bid |
|----|--|--|------------------|---------------------------|---------------------------|
| 1 | Peddar's Way Housing | Parking Pilot | Thetford | £63,000 | £54,000 |
| 2 | Low Carbon Innovation Centre, UEA | CRed Carbon Reduction | Breckland - wide | £25,000 | £25,000 |
| 3 | Connexions, Norfolk | Bite Size in Breckland | Breckland - wide | £9,750 | £9,750 |
| 4 | Gressenhall Museum | Gressenhall Eco-Building | Gressenhall | £75,000 | £25,000 |
| 5 | Otesha East | Otesha East Project | Breckland - wide | £10,000 | £4,000 |
| 6 | Active Norfolk | Get Back Into Sport | Breckland - wide | £20,000 | £15,000 |
| 7 | Active Norfolk | Sport Unlimited | Breckland - wide | £10,140 | £10,140 |
| 8 | Swaffham Town Council | Swaffham's Market traditions | Swaffham | £35,000 | £10,500 |
| 9 | Thetford Town Council | Town centre notice board | Thetford | £7,000 | £3,700 |
| 10 | Thetford Town Council | Thetford In Bloom | Thetford | £4,000 | £1,785 |
| 11 | Dereham Area Partnership | Small business training project | Dereham | £3,600 | £3,600 |
| 12 | Keystone Dev't Trust | Play & Learn | Thetford | £9,750 | £9,750 |
| 13 | Keystone Dev't Trust | META | Thetford | £25,000 | £7,500 |
| 14 | Keystone Dev't Trust | The Healthy Food Bag | Thetford | £12,500 | £10,000 |
| 15 | Keystone Dev't Trust | Green Ventures | Thetford | £25,000 | £10,000 |
| 16 | Keystone Dev't Trust | Thetford Health Forum | Thetford | £17,950 | £15,000 |
| 17 | Community Spirit | A recipe for success | Thetford | £10,000 | £10,000 |
| 18 | Community Spirit | Active Abbey | Thetford | £10,000 | £10,000 |
| 19 | ANCHOR | Abbey Tues. Youth Club | Thetford | £13,000 | £8,000 |
| 20 | Norfolk rural bus. advice centre, Easton College | Breckland Rural Business Support | Breckland - wide | £80,000 | £40,000 |
| 21 | Wayland community radio | New Voice | Breckland - wide | £5,850 | £5,850 |
| 22 | Norfolk Chamber of Commerce | Breckland local supply chain dev't prog. | Breckland - wide | £30,000 | £30,000 |
| 23 | Meridian East | Improving access to training & emp. services | Breckland - wide | £25,000 | £15,000 |
| 24 | Norfolk Constabulary | Project Wheel Spin | Swaffham | £3,000 | £1,500 |
| 25 | Thetford Tourism & Heritage Partnership | Pop Up Gazebos | Thetford | £4,000 | £4,000 |
| 26 | Thetford Tourism & Heritage Partnership | Thetford railway station poster | Thetford | £500 | £500 |
| 27 | Thetford Tourism & Heritage Partnership | Thetford display stands | Thetford | £1,500 | £1,500 |
| 28 | Thetford Tourism & Heritage Partnership | Abbeygate display panel | Thetford | £2,000 | £2,000 |
| 29 | Thetford Tourism & Heritage Partnership | Minstergate underpass improvements | Thetford | £11,000 | £10,000 |
| 30 | Thetford Tourism & Heritage Partnership | Boudicca interpretation site | Thetford | £10,500 | £10,000 |
| 31 | Breckland Council | Norfolk climate change partnership | Breckland/County | £60,000 | £10,000 |
| 32 | Norfolk Constabulary | Project 'old and new' | Watton | £1,000 | £500 |
| 33 | Breckland Council | Kickz football project | Dereham | £41,500 | £15,000 |
| 34 | Children's Services Youth & Community | Venue for Girls | Thetford | £10,000 | £10,000 |
| 35 | Environment Pro. Group | Virtual Eco-House | Breckland - wide | £10,000 | £10,000 |
| | | | | TOTAL £681,540 | TOTAL £408,575 |
| | | | | (£19,958) | (£11,673) |

Expression of Interest Form

'The Breckland Partnership' (LSP)

Please complete the form in plain English,
without using any acronyms.



the Breckland Partnership
working together for a brighter future

About your organisation / partnership

Q1 Name of organisation / partnership

Q2 Address

Main contact for this application

Q3 Title / name / surname

Q4 Position

Q5 Email

Q6 Phone

About your project

Q7 What is the name of your project?

Q8 Which theme in the Sustainable Community Strategy (SCS) does your project fall under? Below is a link for reference to the Breckland SCS:

<http://www.breckland.gov.uk/sustainablecommunitystrategy-3.pdf>

Safer & Stronger Communities
Improving Homes
Thriving Economy

Improving Health & Wellbeing
Improving Access to Services
Environmental Sustainability

Below is a link to the County Local Area Agreement (LAA):

<http://www.norfolkambition.gov.uk/consumption/groups/public/documents/article/ncc064171.pdf>

Q9 Tell us how your project will meet the theme(s) in the SCS and the LAA (link above)? What project or activities will take place if you receive a grant? Please write in here – up to 50 words.

Outcomes & Innovation

Q10 What difference will your project make to local people? Is there anything different or innovative in the project? Please write in here – up to 50 words.

Your Project Plan

Q11 When are you planning for your project to take place?

Start date

End date

Q12 What is the total cost of the project? How much money do you need from The Breckland Partnership (LSP)?

£

£

Q13 If we could not give you all the money you have asked for would you be able to scale your project down? Please click on one box

Yes

No

Q14 What contribution (including resources in kind), if any, are you making towards this project? Please write in here – up to 50 words.

Working together

Q15 Does your project involve any other organisations / partnerships? If yes, please list them here – up to 50 words.

Finally...

If your project is successful in gaining funding you will be required to submit reports to the LSP Board as required. You may also be asked to come and give a short presentation to the LSP Board at a future meeting.

Thank you for your application!

If you have any questions, please contact me via e-mail

mark.fretwell@breckland.gov.uk (or) phone 01362 656 822

Please email or post your completed application to:

F.A.O Mark Fretwell, Partnership (LSP) Officer,
Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE

Please return by: 8th July at 5 PM 2009

Report of Mark Fretwell, Partnership (LSP) Officer, Breckland Council

PARTICIPATORY BUDGETING (PB)

1. Purpose of Report

To inform and update LSP Board Members on the recent application (as attached) to the Your Norfolk Your Decision - Year 2 Participatory Budgeting in Norfolk project.

2. Recommendations

It is recommended that the LSP Board:

- 2.1 Note [for information and planning purposes] the contents of this report.

3. Background

- 3.1 PB started in Brazil in the 1980s as part of a larger effort to establish democracy and get ordinary citizens involved after decades of military dictatorship and corruption. Today it has been developed in over 250 councils in 27 countries.
- 3.2 PB was first developed in the UK in Salford in 2003. In 2007 the Government funded 22 pilot projects setting targets of 100 PB pilot projects by the end of 2008 and all local authorities getting their citizens involved in PB by 2012.
- 3.3 In Norfolk young people have been involved in deciding budgets for some services for several years now. In 2008 Norfolk also ran two nationally recognised PB pilots:
- County wide pilot led by the Norfolk County Strategic Partnership called 'Your Norfolk, Your Decision' where £200,000 of second homes council tax funds were allocated to projects by local people.
 - 'Your Thorpe St. Andrew, Your Decision' focusing on improving health and safety in a specific area of Norwich with a £20,000 budget secured by Norfolk Constabulary from the Home Office and led by the Broadland Safer Neighbourhood Team.
- 3.4 The Norfolk County Strategic Partnership (NCSP) has agreed to use £200,000 allocated from 2nd homes monies for developing the Your Norfolk Your Decision pilot. In year 2 (09/10) the NCSP ambition is to develop innovative participatory budgeting (PB) projects in a variety of local settings, led by different NCSP partnerships and organisations.
- 3.5 The reasons behind this are they want to address the learning points from the successful PB Pilot in 2008, which were;
- To involve more local people in future PB initiatives
 - To involve elected members in future PB initiatives
 - To organise local PB initiatives.
- 3.6 The NCSP will be offering the following support to projects:
- Norfolk PB Master-class to share the learning from the two national PB initiatives undertaken in Norfolk by the NCSP and Norfolk Constabulary
 - A Norfolk PB toolkit
 - A pot of money for local people to allocate against evidence-based or community generated priorities
 - A contribution to the costs associated with running PB

- Branding of YNYD e.g. *Your Town, Your Decision, Your LSP, Your Decision*
- An Evaluation framework.

4. Issues

4.1 Successful projects should offer the following:

- Undertake a PB project that involves local people and elected members
- Complete their initiative and evaluate the process by mid March 2010, although the pot of money does not have to be spent by then.
- Use of the YNYD branding
- Ensure that it is local people who decide how the funding pot is allocated.
- Demonstrate that they have only used the funding pot for the 'budget' and for no other purpose
- Contribute to the costs of running a PB initiative e.g. travel and meeting costs, decision event costs. We will make a small contribution to these.
- Provide progress reports on the development of the initiative to the NCSP

4.2 The closing date for applications is 10th July at 12 PM. Applications will then be assessed by the Your Norfolk Your Decision Steering Group. With an announcement of successful pilots on week commencing 13th July 09.

5 Options

5.1 To note [for information and planning purposes] the contents of this report.

6 Reasons for Recommendation(s)

6.1 Participatory Budgeting (PB) represents an opportunity to

- Increase understanding of your organisation
- Better targeting of funds
- Brings communities together
- Can help achieve value for money
- Promotes public involvement

6.2 The Local Government White Paper of 2006 and the Lyon's Report of 2007 provided both an incentive and an opportunity for local authorities to adopt PB. The emerging policies included:

- A duty to "inform, consult and involve" citizens.
- Accountability via information to citizens.
- Local public ownership of assets.
- More citizen and user choices.
- Citizen involvement in debates on local priorities, services and budgets. and
- Public engagement to be a "bottom up" rather than a "top down" process.

6.3 Local authorities are required by the Government to inform, consult and involve local people; PB encourages local people getting involved, community cohesion and improves democracy. It can be used to assist Local Strategic Partnerships and inform strategies such as the Sustainable Community Strategy, the Local Area Agreement and Comprehensive Engagement Strategies.

6.4 If funding is awarded it will provide the LSP with a significant opportunity to consult the community on their priorities and allow them to take decision making at a local level.

6.5 The decision making at a local level will be fed up to the Breckland Partnership (LSP Board) to ensure that common district wide issues are identified and addressed.

Application form

Please complete the form in plain English, without using any acronyms.
Please tick here to confirm that you have read the guidance ✓

About your organisation

Q1 Name of lead organisation or partnership

The Breckland Partnership (LSP)

Q2 Address

Elizabeth House, Walpole Loke, Dereham,
Norfolk, NR19 1EE

Main contact for this application

Q3 Title / name / surname Mr Mark Fretwell

Q4 Position Partnership (LSP) Officer

Q5 Email mark.fretwell@breckland.gov.uk

Q6 Phone 01362 656 822

Working together

Q7 Does your project involve any other organisations / partnerships? If yes, please list them here.

The project will be managed by the Breckland Partnership and will actively involve all the member organisations: Breckland Council; Norfolk County Council; Norfolk Constabulary; Norfolk Police Authority; LSC; Icen Partnership; Dereham Area Partnership; Wayland Partnership; Keystone Development Trust; NHS Norfolk; The Eastern Daily Press; Peddars Way Housing Association; Norfolk Chamber of Commerce; Norfolk Association of Local Councils; Voluntary Norfolk; and Norfolk Rural Community Council.

The project will also seek involvement from Breckland Youth Council, Friends of YNYD, and the Participatory Budgeting Unit.

About your project

Q8 What is the name of your project? Please insert in box.

Your

Partnership

Your Decision

Q9 Please give a brief description of your PB project here.

This project has three distinct stands: -

1. Breckland Youth Council Participatory Budgeting. Breckland's new Youth Council will be allocated £10,000 to run a participatory budgeting scheme specifically aimed at young people in the district. The Youth Council will seek applications from school groups, youth clubs and other youth organisations and will fund projects identified by young people to address the issues most pertinent to them.

2. Area-based Participatory Budgeting. Based on Breckland Council's and Norfolk Constabulary's area based working arrangements, £5000 will be made available to each of the five Breckland 'neighbourhoods'. A Community Panel – made up of Elected Members and local community representatives – will be set-up and will directly involve local people in making decisions on the allocation of funds for their 'neighbourhood'.

3. A Budget Simulator / Budget Training. A budget simulator will offer a fun and interactive way of involving residents in the budget setting process. Budget and PB training will be provided to panel representatives Total cost £5,000

Who you are involving

Q10 How many local people do you expect to involve in your PB project?

500+

Q11 What ages are the people who you hope to involve?

0-24 25-64 65+ All ages

Q12 Is your project directed at or particular relevance to a group of people?

Yes No

Q13 If yes, please tick to say who will benefit. Please tick all that apply

- | | | | |
|--|---|-----------------|---|
| Disabled people | ✓ | Young people | ✓ |
| Older people | ✓ | Carers | ✓ |
| Parents | ✓ | Women and girls | ✓ |
| Families | ✓ | Communities | ✓ |
| Disadvantaged people living in rural areas | | | ✓ |
| Disadvantaged people living in urban areas | | | ✓ |

Other (Please say) All sections of the community will be engaged including the migrant communities, and faith organisations (inter-faith work).

Where your PB pilot is taking place

Q 14 Does your project involve (Please tick all the apply)

Communities of place - people who live in a defined geographical area with physical boundaries, such as a neighbourhood, housing estate or village.

If so, what geographical area does your PB pilot cover?

Name of town, city, village or area

- Breckland local authority area
- Five Breckland 'neighbourhoods' – Attleborough, Thetford, Swaffham, Watton and Dereham (towns and rural hinterlands)

Community of identity - a community that is defined by how people identify themselves or how society identifies them, for example young people, older people, faith groups, disabled people, ethnic groups or lesbian, gay and bisexual people.

If so, what community of identity does your PB pilot cover?

Young people aged 11-19 years (linked to Breckland Youth Council)

Communities of experience or interest - such as people who use a particular service, school pupils, patient groups, sport and leisure groups etc.

If so, what community of experience or interest does your PB pilot cover?

N/A

Communities of purpose - that enable and empower people who are going through the same process or have a shared objective to accomplish something they want or need to do, whether it's influencing or improving something, for example through a petition for a local bypass.

If so, what community of purpose does your PB pilot cover?

N/A

Q15 What level will decision-making be happening? Eg Ward, division, safer community team, parish, district, primary care trust area, county

Decision-making will happen at the following levels: -

1. Breckland Youth Council Participatory Budgeting: **local authority district**
2. Area-based Participatory Budgeting: **safer neighbourhood areas**

Decision-making at the neighbourhood level will be fed-up to the Breckland Partnership (LSP) Board to ensure that common - district-wide - issues are identified and addressed

How your project meets our principles

The national PB Unit has identified distinct values, principles and standards needed to run a successful PB programme. We would like you to look at the values and tell us how you plan to work within this framework.

Value: Local ownership

Q16 How do you plan to involve local people?

1. Breckland Youth Council Participatory Budgeting.

20% of all young people aged 11-19 yrs in the Breckland District took part in the elections of the fifteen Breckland Youth Councillors. This is a significant level of engagement for a demographic group that is often hard-to-reach. The fifteen Breckland Youth Councillors (the Council) will form the decision making body for this strand of the project and will work with local young people – most notably –within their schools to identify local youth led projects.

2. Area-based Participatory Budgeting.

Local Elected Members and representatives of the local community will form the decision making body for this strand of the project. Existing Community Action Groups and Neighbourhood Forums will be fully utilised to engage local people in the process across the five areas. Area-based Participatory Budgeting will directly involve local people at the neighbourhood level in making decisions on the spending and priorities.

Value: Direct involvement

Q17 What decisions will local people will be making?

1. Breckland Youth Council Participatory Budgeting.

The Breckland Youth Council will make decisions on the allocation of £10,000 to projects identified by local young people.

2. Area-based Participatory Budgeting.

The five Community Panels will each make decisions on the allocation of £5,000 to projects identified by local people.

By utilising existing governance arrangements and by undertaking this work under the umbrella of the LSP – if priorities/projects are identified by the above panels that can not be funded through the Participatory budget, then they can be forwarded to the LSP Board for further consideration and potential resource commitment.

Value: Support for representative democracy

Q18 How will your PB project involve local councillors?

1. Breckland Youth Council Participatory Budgeting.

Breckland Council's Youth Elected Member Champion will provide support and guidance for the Youth Councillors on this process. However, the Youth Elected Member Champion will not have any decision-making capacity. All Youth Council meeting minutes are presented at the Authority's Full Council meetings, therefore all Elected Members will be made aware of all decisions.

2. Area-based Participatory Budgeting.

The five Community Panels will each have Elected Member representation so that Executive and Ward Councillors will be actively involved in the decision making process.

Value: Mainstream Involvement

Q19 How will your PB project help us to move towards using PB to allocate our mainstream budgets?

This project will pilot the participatory budget process in the district. It will give – for the first time – a budget and decision-making power to the groups highlighted above. The delivery and subsequent evaluation of the participatory budget project will determine whether funds can be allocated this way in the future by the Breckland Partnership (LSP) and other partner organisations.

Value: Accessibility

Q20 How will you make sure that everyone, especially underrepresented groups, are able to take part in your PB project

The participatory budgeting process will be accessible to all communities with appropriate promotion through a broad range of media. Targeted promotion will be aimed at marginalised groups, e.g. migrant communities.

As highlighted above, the Breckland Youth Council is well placed to secure engagement from local young people.

For the area-based project, the utilisation of existing Community Action Groups and Neighbourhood Forums, which are well attended by a cross-section of local people, will ensure that the project is accessible with no barriers to all local people. The support of specialist agencies will be sought where required.

Value: Transparency

Q21 How will you make sure your PB project has clear and open processes?

The project will have open and clear processes and will actively involve local people in the development and subsequent scrutiny of all funded projects. The involvement of local people will not stop at the allocation of funds as they will be expected to scrutinise the delivery of projects.

All rules and procedures devised for the project will be drawn up in partnership with local residents.

The rules and procedures will be clearly articulated; circulated to all participants; and, accessible on the Partnership website and shown in the Voice magazine (distributed to all district residents).

Value: Deliberation

Q22 What ideas do you have for building debate, thoughtful consideration and deliberation into your PB process?

The project will take local people beyond simply personal choices and will involve real deliberation around difficult budget decisions. The programme at each decision-making event will provide enough time for participants to think and to deliberate before they vote or make their decision. Suitable and interesting deliberation processes will be created by local residents to help everyone participate as fully as possible. Appropriate resources will be provided to facilitate effective deliberation at each decision-making event.

Value: Empowerment

Q23 How will your PB project empower individuals and communities?

The project and all associated publicity, events and processes will state clearly that empowering local people is the key priority.

Empowerment will be achieved in a number of ways, most notably: -

- Young people making budget decisions on projects affecting young people
- Local residents and Elected Members in five 'neighbourhoods' empowered to make budget provision on locally identified priorities
- All LSP partners coming together to plan and lead participatory budgeting events across the district
- Community Action Groups, Neighbourhood Forums and Youth Councils provide an opportunity for local people to influence decision making.

The monitoring, evaluation and scrutiny of the project will explore how well participatory budgeting has empowered local people.

Value: Shared responsibility

Q24 Who will you involve in your PB project and how?

As highlighted above, all Breckland Partnership members will be involved in the development and delivery of this project. In particular: -

The Breckland Youth Council (with support from Breckland Council's Sustainable Communities Team) will lead on Strand 1 and engage young people through school/town councils and other youth forums.

Breckland Council and Norfolk Constabulary will lead on Strand 2 (area-based working). Elected Member and suitable community "representatives" will lead on decision-making at the local level. A range of public and voluntary sector partners are already activity involved in the Community Action Group and Neighbourhood Forum network and will lead on engagement activities.

The process will be adapted to suit the local situation in each of the five areas or in the case of the Youth Council, the target population, and will meet the needs of all stakeholders.

About your project - when

Q25 When are you planning your PB project to take place?

Start date End date

Q26 What are the key milestones for your project?

| What will you be doing? | When will you be doing it? |
|---|----------------------------|
| Promotional Media / Consultation / Road-shows / Planning events | Sept 09 – Oct 09 |
| Community and Youth panels – organise events | Oct 09 |
| PB events take place | Nov 09 |
| Evaluate PB events | Jan / Feb / Mar 10 |
| Evaluation / audit trail | Ongoing during PB |
| | |
| | |
| | |

Q27 How much money would you like from Your Norfolk, Your Decision for your decision-making pot?

Q28 Please outline your anticipated overall project costs ie your contribution to the project. Please add more lines if you need to

| Activity | Cost | Funding |
|--------------------------------------|----------|--|
| PB Grants | £35,000 | Your Norfolk Your Decision, Breckland LSP (decision pending) |
| Staffing | 50 hours | In kind contribution from partner agencies |
| Venues | 1,500.00 | In kind contribution from partner agencies |
| Travel and Misc | 1,000.00 | In kind contribution from partner agencies |
| Printing | 1,000.00 | In kind contribution from partner agencies |
| Budget Simulator & Training for reps | 5,000,00 | LSP funding decision or In kind contribution from partner agencies |

A funding report to be taken to Breckland Partnership to secure £15,000 contribution to PB funding pot (locally).

Your commitment

One of the aims of Your Norfolk Your Decision – developing PB in Norfolk, is to share learning and build expertise. If your PB pilot is funded as part of Your Norfolk, Your Decision we will expect you:

- To use the provided PB evaluation framework to evaluate your pilot, and the outcomes of any projects or activities funded by your pilot.
- To agree to us publishing our evaluation on www.norfolkambition.gov.uk
- To provide a case study (template provided) for the Your Norfolk, Your Decision PB toolkit
- To be willing to make a presentation as part of a master class session in 2010
- To brand your project with the logo that we will provide to you
- To provide spokespeople who are able to talk about the project to local media and/or provide quotes for media releases

Q29 I confirm that our PB project will honour these commitments. ✓

Q30 All projects need to meet their own organisations or partnership's policies. Please tick to confirm that this project meets your internal policies.

I confirm that this proposed project meets our organisation's policies. ✓

Finally

Q31 In 50 words or less please tell us why we should choose your PB project.

The Breckland Youth Council will ensure that a PB fund is directly accessed by young people to address the issues that matter most to them.

A readymade infrastructure of Community Forums will ensure that local people in Breckland's neighbourhoods will have real influence on allocation funding allocations in their area.

Report of Mark Fretwell, Partnership (LSP) Officer, Breckland Council

Future Jobs Fund (DWP/CLG)

1. Purpose of Report

To inform and update the LSP Board Members on the 'Future Jobs Fund' which was announced in the 2009 Budget.

2. Recommendations

It is recommended that the LSP Board:

- 2.1 Note [for information and planning purposes] the contents of this report.

3. Background

- 3.1 The 'Future Jobs Fund' is a fund of around £1 Billion to support the creation of 150,000 jobs between October 2009 and April 2011. It is for long term unemployed young people and others who face significant disadvantage in the labour market.
- 3.2 The funding is to be spent over the next two years. The fund is being run by the Department for Work and Pensions (DWP) in partnership with the Department for Communities and Local Government (CLG).

4. Issues

- 4.1 The fund aims to create £150,000 jobs, primarily aimed at 18-24 year olds who have been unemployed for a year. In support of the guarantee that from 2010 everyone in this age group, who has been seeking work for a year, will get an offer of a job or training lasting at least 6 Months.
- 4.2 Innovative bids to create jobs are encouraged and the preference is for partnership bids. Bids should aim to create at least 30 jobs over a six month period. Although the fund is also keen for small and micro-organisations, including social enterprises to be involved in partnership with larger organisations to develop joint bids.
- 4.3 The Future Jobs Fund contribution for each job will not exceed £6,500. The assessment of bids will be continuous and bids can be submitted at any time.

5. Options

- 5.1 To note [for information and planning purposes] the contents of this report.
- 5.2 To request the Economic Project Group meeting (scheduled for 13th August) to focus on the Future Jobs Fund and complete a supporting job creation bid to the Investing In Communities (IiC) Partnership Board for approval and inclusion. Thus ensuring that consistent and high quality proposals are put forward thus contributing to the LAA indicator 152.
- 5.3 To await the outcome of the Norfolk County Council bid submitted (30th June) on behalf of the Norfolk County Strategic Partnership (NCSP) for £6,760,000. economic recovery

6 Reasons for Recommendation(s)

- 6.1 The Future Jobs Fund offers an opportunity to:
- Improve the employability of long-term unemployed people
 - Deliver socially useful work that otherwise would not be done

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item 15

Document is Restricted