

AGENDA

MEETING VENUE:

**Anglia Room, The Conference
Suite, Elizabeth House,
Dereham**

Our Ref: SNC/L.18

Contact: Sheila Cresswell

Direct Dial: 01362 656381

e-mail: sheila.cresswell@breckland.gov.uk

Date: Wednesday, 5 May 2010

Dear Sir/Madam,

I have to inform you that the **Annual Meeting** of the **District Council** will be held at **10.30 am. on Thursday, 13th May, 2010** in **Anglia Room, The Conference Suite, Elizabeth House, Dereham**

Yours faithfully



Member Services Manager

The Member Services Manager to call the roll of Members

Members of the Council requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Council.

Note – *The Conservative Group meets in the Anglia Room and the Labour Group meets in Room 2 before Full Council at 9.30am.*

1. **CHAIRMAN**

- a) To elect the Chairman of the Council for the ensuring year.
- b) The newly elected Chairman to sign the required Declaration of Acceptance of Office.

2. **VICE-CHAIRMAN**

- a) To appoint the Vice-Chairman of the Council for the ensuring year.
- b) The newly appointed Vice-Chairman to sign the required Declaration of Acceptance of Office.

3. **VOTE OF THANKS TO THE OUTGOING CHAIRMAN**

4. **MINUTES**

To confirm the minutes of the meeting held on 1 April 2010.

5. **APOLOGIES**

To receive apologies for absence.

6. **CHAIRMAN'S ANNOUNCEMENTS**

(Including the engagements of the Chairman and the Vice-Chairman.)

7. **DECLARATION OF INTEREST**

Members are asked at this stage to declare any interests pertinent to items on this agenda.

The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is personal or prejudicial.

8. **CONSTITUTION - AMENDMENT TO STANDING ORDERS**

RECOMMENDED that, in accordance with Standing Order No. 54, to adopt the following changes:

- To remove the specific numbers of members for each Committee in Standing Order 32.
- To add at the end of Standing Order 39 the words "or as otherwise specified in legislation".

The changes are made in accordance with the Resolution made by Council on 1 April 2010 (Minute No. 30/10).

	<u>Page(s)</u> <u>herewith</u>
<p>9. <u>ANNUAL APPOINTMENT OF THE LEADER, DEPUTY LEADER, COMMITTEES, GROUPS AND OTHER REPRESENTATIVES AND CHAIRMEN AND VICE-CHAIRMEN 2010-2011</u> Report of the Director of Organisational Development. A list of attendances for 2009-2010 is attached for Members' information.</p>	<p>10 - 14 To Follow</p>
<p>10. <u>REPRESENTATIVES ON OUTSIDE BODIES 2010-2011</u> Report of the Director of Organisational Development.</p>	<p>15 - 19</p>
<p>11. <u>SHARED SERVICES</u> Report of the Chief Executive.</p>	<p>20 - 30</p>
<p>12. <u>APPOINTMENT OF INTERIM CHIEF EXECUTIVE</u> To consider the appointment of an interim Chief Executive on the recommendation of the Staff Appointments Panel.</p>	<p></p>
<p>13. <u>CABINET MINUTES - 13 APRIL 2010</u> Confirmed minutes of the Cabinet meeting held on 13 April 2010.</p>	<p>31 - 37</p>
<p>14. <u>JOINT LDF/CABINET MEETING - 26 APRIL 2010</u> Unconfirmed minutes of the Joint LDF/Cabinet meeting held on 26 April 2010.</p>	<p>To Follow</p>
<p>15. <u>OVERVIEW AND SCRUTINY COMMISSION - 29 APRIL 2010</u> Unconfirmed minutes of the meeting of the Overview and Scrutiny Commission held on 29 April 2010.</p>	<p>To Follow</p>
<p>16. <u>DEVELOPMENT CONTROL COMMITTEE - 29 MARCH 2010</u> Confirmed minutes of the meeting of the Development Control Committee held on 29 March 2010.</p>	<p>38 - 50</p>
<p>17. <u>DEVELOPMENT CONTROL COMMITTEE - 19 APRIL 2010</u> Unconfirmed minutes of the meeting of the Development Control Committee held on 19 April 2010.</p>	<p>51 - 58</p>
<p>18. <u>APPEALS COMMITTEE - 17 MARCH 2010</u> Unconfirmed minutes of the meeting of the Appeals Committee held on 17 March 2010.</p>	<p>59 - 65</p>
<p>19. <u>MOVING THETFORD FORWARD BOARD MEETING - 25 MARCH 2010</u> Unconfirmed minutes of the Moving Thetford Forward Board meeting held on 25 March 2010.</p>	<p>66 - 76</p>

	<u>Page(s)</u> <u>herewith</u>
20. <u>BRECKLAND AREA JOINT MUSEUMS - 12 FEBRUARY 2010</u>	77 - 81
Unconfirmed minutes of the Breckland Area Joint Museums meeting held on 12 February 2010.	
21. <u>MEMBER DEVELOPMENT TRAINING</u>	
The Member Development Officer and Assistant Member Development Officer to give a brief presentation on the new Member/Officer Training programme for 2010/11 and the 360 Portal (360 Appraisals for Members).	
22. <u>DUTY TO RESPOND TO PETITIONS</u>	
The Local Government, Economic Development and Construction Act 2009, places a duty on the Council to publish a petitions scheme. This duty will take effect on 15 June 2010, with a date of 15 December 2010 effective for e-petitions.	
Given the tight timescale, Full Council is asked to request the Overview & Scrutiny Commission to draw up such a scheme and recommend this to Cabinet (8 June) and then Council (24 June) for ratification. In the interim, Council is asked to agree that the Overview & Scrutiny Commission be delegated to hear any petitions received before a full scheme is ratified.	
23. <u>YOUTH COUNCIL MINUTES - 15 MARCH 2010 (FOR INFORMATION)</u>	82 - 83
To note the Youth Council minutes for the meeting held on 15 March 2010.	
24. <u>YOUTH COUNCIL MINUTES - 21 APRIL 2010 (FOR INFORMATION)</u>	84 - 85
To note the Youth Council minutes for the meeting held on 21 April 2010.	

For Information

MEMBERS' BRIEFING

Following the meeting the Marketing & Communications Officer will give an information briefing on "Dealing with the Media".

CHAIRMAN AND EXECUTIVE MEMBERS' SURGERY

At the end of the Council meeting, Chairmen of Committees and Executive Members will be available to members who wish to put forward specific questions, for example on ward issues.