

AGENDA

NOTE: In the case of non-members, this agenda is for information only

- Committee** - **STANDARDS COMMITTEE**
- Date & Time** - **TUESDAY, 27 OCTOBER, 2009 AT 2.15 pm**
- Venue** - **NORFOLK ROOM, CONFERENCE SUITE,
ELIZABETH HOUSE, WALPOLE LOKE,
DEREHAM**

Members of the Committee requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting. If the information requested is available, this will be provided, and reported to Committee.

Committee Members

Mr. M. Eveling JP (<i>Independent</i>)	Mr. B. Rayner (<i>Parish</i>)
Mrs. J. Jenkins (<i>Independent</i>)(<i>Chairman</i>)	Mr. G. Ridgway (<i>Independent</i>)
Mr. D. Myers (<i>Breckland</i>)	Mr. F. Sharpe (<i>Breckland</i>)
Mrs. M. Oechsle JP (<i>Parish</i>)	Mr. M. Whittley (<i>Parish</i>)
	Mr. D. Williams JP (<i>Breckland</i>)

Persons attending the meeting are requested to turn off mobile telephones

Member Services
Elizabeth House, Walpole Loke,
Dereham Norfolk, NR19 1EE

Date: Friday, 16 October 2009

PART A
ITEMS OPEN TO THE PUBLIC

	<u>Page(s)</u> <u>herewith</u>
1. <u>MINUTES</u> To confirm the minutes of the meeting held on 4 August 2009.	1 - 3
2. <u>APOLOGIES</u> To receive apologies for absence.	
3. <u>URGENT BUSINESS</u> To note whether the Chairman proposes to accept any item as urgent business pursuant to Section 100(B)(4)(b) of the Local Government Act 1972.	
4. <u>DECLARATION OF INTEREST</u> Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Members' Code of Conduct requires that declarations include the nature of the interest and whether it is a personal or prejudicial interest.	
5. <u>NON-MEMBERS WISHING TO ADDRESS THE MEETING</u> To note the names of any non-members wishing to address the meeting.	
6. <u>APPOINTMENT OF MONITORING OFFICER</u> For Members' information, to note that Maxine O'Mahony was appointed as the Council's statutory Monitoring Officer on 1 October 2009.	
7. <u>REVIEW OF STANDARDS COMMITTEE: MAY 2008 - OCTOBER 2009</u> Report of the Monitoring Officer.	4 - 6
8. <u>LOCAL AUTHORITY PUBLICITY: CODE OF PRACTICE</u> The Chairman has requested that the Committee be given the opportunity to consider the position regarding publicity and the Council's publications. Paragraph 6(c) of the Code of Conduct states: You ... "must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986." The current Code was last amended in 2001 and is currently under review. It provides instructions about the content, style and distribution of promotional activity and material produced by authorities, supplementing the basic requirement in the 1986 Act that authorities must not use their resources for political purposes. A copy of this Code is attached.	7 - 11
9. <u>SFE CONFERENCE 2009</u> To receive delegates' feedback from the Standards for England Conference at Birmingham on 12 th and 13 th October 2009.	

10. COMPLAINTS PROCEDURE AND PROTOCOL

The Standards Officer will give a presentation to members on the Council's Complaints Procedure and Protocol following its review.

11. FOR INFORMATION: REVISED CODE OF CONDUCT

The latest information is that there is likely to be a further consultation on proposed wording of the revised Code, and that the new Code will come into effect in May, 2010.

12. NEXT MEETING

To note the date of the next meeting on 8 December 2009 at 2.15pm in the Norfolk Room, Conference Suite, Elizabeth House, Dereham.

13. EXCLUSION OF PRESS AND PUBLIC

To consider passing the following resolution:

“That under Section 100(A)(4) of the Local Government Act 1972, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraphs 2, 3 and 5 of Part 1 of Schedule 12A to the Act.”

Part B - Items from which the Press and Public are excluded

14. STANDARDS ISSUES IN INVESTMENTS

The Chairman has asked for the opportunity to consider whether there are any standards or code of conduct issues involved in the Council's decisions on investments.

A copy of the Appendix to the Code of Conduct, the General Principles, is attached for information.